

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION**  
**Minutes of the Tuesday, February 22, 2011 7:00 P.M. Business Meeting**

These minutes were formally approved at the March 22, 2011 Business Meeting.

The Montgomery Township Board of Education held a Business Meeting on Tuesday, February 22, 2011 at 7:00 p.m.

**OPENING OF THE MEETING**

- A. The Montgomery Township Board of Education held a business meeting on Tuesday, February 22, 2011 in the Upper Middle School Media Center.
- B. Roll Call - The following Board members were present: Andrea Bradley, Humberto Goldoni, Adelle Kirk-Csontos, David Pettit and Arun Rimal

The following Board members were absent: Shalini Bhargava, Charles Jacey, Jr., Dr. Christine Ross and Dr. Lei Yu.

Also Present: Earl Kim, Superintendent  
Thomas E. C. Barclay, Assistant Superintendent  
Thomas M. Venanzi, Business Administrator/  
Board Secretary  
Annette Wells, Associate Business Administrator/  
Assistant Board Secretary  
Lulu Chen, Student Representative

- C. EXECUTIVE SESSION – A motion was made by Ms. Kirk-Csontos and seconded by Ms. Bradley that the board adopt a resolution to go into executive session at 7:02 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Montgomery in the County of Somerset and State of New Jersey as follows:

1. Employment of personnel and an update on negotiations will be discussed.
2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

- D. RETURN FROM EXECUTIVE SESSION – The Board returned from Executive Session at 7:30 p.m.
- E. President Pettit then read the following Statement of Open Meeting and Public Participation – In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on April 28, 2010 and an updated notice on February 16, 2011. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Postings, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.
- F. President Pettit then led everyone in the Salute to the Flag.
- G. President Pettit welcomed all to the business meeting.

**APPROVAL OF MINUTES**

A motion was made by Ms. Bradley and seconded by Mr. Rimal to approve the following minutes:

January 11, 2011 Executive Session Meeting  
January 11, 2011 Workshop and Special Meeting

Upon call of the question, the motion carried unanimously.

A motion was made by Mr. Goldoni and seconded by Mr. Rimal to approve the following minutes:

January 25, 2011 Executive Session Meeting  
January 25, 2011 Business Meeting

Upon call of the question, the motion carried unanimously.

**ACCEPTANCE OF CORRESPONDENCE**

A motion was made by Ms. Kirk-Csontos and seconded by Ms. Bradley to accept and file the following correspondence:

E-mail from A. Lepera dated 1/21/2011 regarding teen stress prevention film

Upon call of the question, the motion carried unanimously.

**NEW BUSINESS FROM BOARD/PUBLIC**

None

## **SUPERINTENDENT'S REPORT**

Mr. Kim reported that the 2011-2012 school calendar is now in final form and ready for approval. An extra day was found in the calendar in February 2012 due to it being a leap year. The day was taken off the end of the year. Mr. Kim stated that he received a late request for the BOE to consider returning snow days at the end of the year. This would affect graduation day. Keeping the date fixed is helpful for families with relatives who need to travel for the event.

President Pettit added that for historical context there was a lot of input that people wanted to make travel plans and have a fixed graduation date.

Mr. Kim reported that the district entered an amicus brief on behalf of the plaintiffs and the motion on litigants' rights in *Abbott v Burke*. The state called us as a witness, and we were required to testify. Midway through our testimony we became an expert witness for the plaintiffs. The judge has until 3/31 to issue a ruling on the findings of fact whether reduction in state aid to all districts allows the districts to provide a thorough and efficient education. Mr. Kim announced that we appreciate the work of our attorney who has provided his services pro-bono.

Mr. Kim reported that the Extraordinary Aid application just opened. The Executive County Superintendent, during the budget defeat process, forced the district to budget \$350,000 for extraordinary aid revenue. If we aren't allocated what we budgeted, we will have a revenue shortfall.

Mr. Kim congratulated the Upper Middle School MathCounts team and their coach, Ms. Marie Siller, on their 4<sup>th</sup> place finish in a regional competition at Mercer County Community College. Congratulation also to Mr. Andrew Jiang who was Montgomery's top performer finishing 19<sup>th</sup> out of 120 students.

Mr. Kim reported that the district has numbers on the preschool integrated program. While the district still needs to provide a parent survey, the initial feedback is positive. We currently have a wait list for next year. Mr. Kim thanked Ms. Tonkin and Mr. Colatrella for their work on the program.

Mr. Kim reported that the Governor delivered his budget message at 2:00 p.m. today. Significant statements made were that he was increasing state funding to schools by \$249 million statewide, and all school districts will receive an increase in state funding. Mr. Kim announced that for Montgomery the increase could mean that the state is paying for what they were already paying for anyway, or it could mean an increase in actual state aid. We are looking forward to getting our download of data on the 24<sup>th</sup> or earlier.

President Pettit added that the Governor is going to double school choice aid and increase funding for charter schools by 50%. Therefore, if that money is coming out of the \$249 million pot, that means less for other districts. Good news is there won't be a cut.

Mr. Kim added that the administration has put together contingency plans for loss or gain in state aid. The priority list of restorations includes a list of needs that were identified which were cut last year.

**ACTION AGENDA****PUBLIC COMMENTS**

None

**1.0 ADMINISTRATIVE**

A motion was made by Ms. Bradley and seconded by Mr. Goldoni to approve agenda items 1.1 through 1.4 as follows:

**1.1 Routine Monthly Reports – as attached**

1. Student Care and Control Report
2. Teacher Absences Report
3. Fire Drill Report
4. Timeline of Critical Activities

**1.2 2011-2012 School Calendar – Approve the Academic School Calendar for 2011-2012****1.3 Memorandum of Agreement – Approve the revised Agreement between Law Enforcement and Montgomery Schools Memorandum of Agreement.****1.4 Sponsorship of UMS Softball, Baseball and Track – Approve the sponsorship of the Upper Middle School Softball, Baseball and Track Program for the 2010-2011 school year with funding to be raised through a parent organization with proceeds and expenses going through the booster club.**

Upon call of the roll, the motion carried with a unanimous vote recorded.

**2.0 CURRICULUM & INSTRUCTION**

A motion was made by Mr. Rimal and seconded by Ms. Kirk-Csontos to approve agenda items 2.1 through 2.5 as follows:

**2.1 Consultant Approval - Approve the following consultant for the 2010/11 school year.**

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Somerset County Human Services Psychiatric Emergency Screening Services (PESS)	Psychiatric Evaluations	\$282.00/evaluation
Heather Lopusnick	Preschool Training-PD day 2/18/11	\$1,000.00

- 2.2 Rescind Out-of-District Placement - Rescind the following Out-of-District placement for the 2010/11 school year.

				TUITION			
<u>Pupil ID#</u>	<u>Class.</u>	<u>School</u>	<u>Effective Date</u>	<u>ESY</u>	<u>RSY</u>	<u>Total for Year</u>	<u>Reason</u>
101081	MD	Athlete School	2/24/11	NA	\$18,389.25 Approx. savings	\$18,389.25 Approx. savings	New OOD placement

- 2.3 Approve Out-of-District Placement - Approve the following Out-of-District placement for the 2010/11 school year.

			TUITION			
<u>Pupil ID#</u>	<u>Class.</u>	<u>School</u>	<u>Anticipated Start Date</u>	<u>ESY</u>	<u>RSY</u>	<u>Total for Year</u>
101081	MD	Oakwood School	3/1/11	NA	\$17,385.20 prorated	\$17,385.20 prorated

- 2.4 Program of Studies/MHS – Approve the Program of Studies for Montgomery High School for the 2011-2012 school year.
- 2.5 Acceptance of Donation – Accept the donation of a 10-15 foot flowering cherry tree, cast bronze plaque and labor for installation at Montgomery High School from the Class of 2000 and MML Landscaping. This donation is in memory of Ashley Henderson-Huff.

Upon call of the roll, the motion carried with a unanimous vote recorded.

**3.0 FINANCE**

A motion was made by Ms. Bradley and seconded by Mr. Goldoni to approve agenda items 3.1 through 3.13 as follows:

- 3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of January 31, 2011:
- Board Secretary’s Report
  - Treasurer’s Report
  - Investment Report
  - Food Services Report
- 3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds’ line items as of January 31, 2011.

- 3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Thomas M. Venanzi, certify that as of January 31, 2011 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

Board Secretary	Date
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- 3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of January 31, 2011 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

- 3.5 Approval of Monthly Bills for February – approve the monthly bills as follows:

General Operating	\$6,967,169.20
Food Services	\$ 129,929.64

- 3.6 Travel Reimbursement – 2010/2011 – approve the Board member and/or staff conference and travel expenses as per the attached list (see Page 14).

- 3.7 Approve the Following Resolution Regarding the Refunding of all or a Portion of the Outstanding Callable School Bonds -

REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONTGOMERY IN THE COUNTY OF SOMERSET, NEW JERSEY, PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF THE OUTSTANDING CALLABLE SCHOOL BONDS OF THE SCHOOL DISTRICT, DATED OCTOBER 15, 2001, ISSUED IN THE ORIGINAL PRINCIPAL AMOUNT OF \$24,820,000, APPROPRIATING NOT TO EXCEED \$18,800,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$18,800,000 REFUNDING BONDS TO PROVIDE FOR SUCH REFUNDING.

BE IT ORDAINED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONTGOMERY IN THE COUNTY OF SOMERSET, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The Board of Education of the Township of Montgomery in the County of Somerset, New Jersey (the "Board of Education") is hereby authorized to refund all or a portion of the remaining outstanding callable refunding school bonds issued in the original principal amount of \$24,820,000, and dated October 15, 2001 (the "2001 Bonds"). The 2001 Bonds maturing on or after August 1, 2012 may be redeemed at the option of the Board of Education as a whole or in part on any date on or after August 1, 2011 (the "Redemption Date") at the respective prices expressed as percentages of the principal amount set forth below, plus unpaid accrued interest, if any, to the Redemption Date:

<u>REDEMPTION PERIOD</u> (Both dates inclusive)	<u>REDEMPTION PRICE</u>
August 1, 2011 to July 31, 2012	101.0%
August 1, 2012 to July 31, 2013	100.5%
August 1, 2013 and thereafter	100.0%

Section 2. In order to finance the cost of the purpose described in Section 1 hereof, negotiable refunding bonds (the "Refunding Bonds") are hereby authorized to be issued in the aggregate principal amount not to exceed \$18,800,000 pursuant to *N.J.S.A.* 18A:24-61 et seq.

Section 3. An aggregate amount not exceeding \$250,000 for items of expense listed in and permitted under *N.J.S.A.* 18A:24-61.4 has been included in the aggregate principal amount of Refunding Bonds authorized herein.

Section 4. The purpose of the refunding is to incur an interest cost savings for the Board of Education.

Section 5. A supplemental debt statement has been prepared and filed in the office of the Township Clerk and the Board Secretary and in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey as required by law. Such statement shows that the gross debt of the Township as defined in the Local Bond Law and the school debt of the Board of Education is increased by the amount the Refunding Bond authorization exceeds the amount of the proposed Refunded Bonds.

Section 6. A certified copy of this refunding bond ordinance as adopted on first reading has been filed with the director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey prior to final adoption, together with a complete statement in the form prescribed by the Director and signed by the Business Administrator/Board Secretary of the Board of Education as to the indebtedness to be financed by the issuance of the Refunding Bonds authorized herein.

Section 7. The Board President, the Superintendent, the Business Administrator/Board Secretary and other appropriate representatives of the Board of Education are hereby authorized to prepare such documents, to publish such notices and to take such other actions as are necessary or desirable to enable the Board of Education to prepare for the sale and the issuance of the Refunding Bonds authorized herein and to provide for the redemption of the 2001 Bonds referred to in Section 1 hereof.

Section 8. This bond ordinance shall take effect immediately after final adoption and endorsement of the consent of the Local Finance Board upon a certified copy of this ordinance as finally adopted.

3.8 Approve the Following Resolution Authorizing Proposal for Certain Financial Advisory Services:

RESOLUTION AUTHORIZING PROPOSAL FOR CERTAIN FINANCIAL ADVISORY SERVICES ADOPTED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONTGOMERY IN THE COUNTY OF SOMERSET, NEW JERSEY

WHEREAS, there exists a need for specialized financial advisory services in connection with the authorization and the issuance of Refunding School Bonds by The Board of Education of the Township of Montgomery in the County of Somerset, New Jersey (the "Board"), a body corporate of the State of New Jersey, including the review and compilation of financial and demographic information of the School District; obtaining the appropriate credit enhancements for the refunding bonds; structuring the various terms and conditions associated with the refunding bonds in order to maximize the interest savings; and general advice to the Board about the various financial aspects of the refinancing; and

WHEREAS, such financial advisory services can be provided only by a recognized firm specializing in public finance, and the firm of Phoenix Advisors, LLC, Bordentown, New Jersey is so recognized by the financial community; and

WHEREAS, funds are or will be available for this purpose;

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONTGOMERY IN THE COUNTY OF SOMERSET, NEW JERSEY AS FOLLOWS:

1. The firm of Phoenix Advisors, LLC, Bordentown, New Jersey is hereby retained to provide specialized financial advisory services necessary in connection with the authorization and the issuance of refunding bonds by the Board in accordance with a Proposal submitted to the Board (the "Proposal").
2. The Proposal is awarded without competitive bidding in accordance with N.J.S.A. 18A:18-5(a)(2) because such services are considered extraordinary and unspecifiable in their nature.
3. A copy of this resolution as well as the Proposal shall be placed on file with the Secretary of the Board.

3.9 Approve the Following Resolution Making Application to the Local Finance Board for its Approval of a Refunding Bond Ordinance:

RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONTGOMERY IN THE COUNTY OF SOMERSET, NEW JERSEY MAKING APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 18A:24-61 ET SEQ.



WHEREAS, The Board of Education of the Township of Montgomery in the County of Somerset, New Jersey desires to make application to the Local Finance Board for its approval of a refunding bond ordinance authorizing the issuance of not exceeding \$18,800,000 Refunding School Bonds pursuant to N.J.S.A. 18A:24-61 et seq. in order to provide debt service savings for the school district; and

WHEREAS, The Board of Education of the Township of Montgomery in the County of Somerset, New Jersey believes that:

- (a) it is in the public interest to accomplish such purpose;
- (b) the purpose is for the health, the welfare, the convenience or the betterment of the inhabitants of the school district;
- (c) the amounts to be expended for the purpose or the improvements are not unreasonable or exorbitant; and
- (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the school district and will not create an undue financial burden to be placed upon the school district;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONTGOMERY IN THE COUNTY OF SOMERSET, NEW JERSEY as follows:

Section 1. The application to the Local Finance Board is hereby approved, and the Board of Education's Bond Counsel, Financial Advisor and Auditor, along with other representatives of the Board of Education, are hereby authorized to prepare such application and to represent the Board of Education in matters pertaining thereto.

Section 2. The Secretary of the Board of Education is hereby directed to prepare and to file a certified copy of the resolution authorizing the Bonds with the Local Finance Board as part of such application.

Section 3. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings and approval as provided by the applicable New Jersey Statute.

3.10 Approve the Following Resolution Regarding the Agreement for Certain Legal Services with McManimon & Scotland:

RESOLUTION AUTHORIZING AGREEMENT FOR CERTAIN LEGAL SERVICES  
ADOPTED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF  
MONTGOMERY IN THE COUNTY OF SOMERSET

WHEREAS, there exists a need for specialized legal services in connection with the authorization and the issuance of School District obligations by The Board of Education of the TOWNSHIP of MONTGOMERY in the County of SOMERSET (the "Board"), a body corporate of the State of New Jersey, including the review of such procedures and the rendering of approving legal opinions acceptable to the financial community; and

WHEREAS, such special legal services can be provided only by a recognized Bond Counsel firm, and the law firm of McManimon & Scotland, L.L.C., Newark, New Jersey is so recognized by the financial community; and

WHEREAS, funds are or will be available for this purpose;

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONTGOMERY IN THE COUNTY OF SOMERSET AS FOLLOWS:

1. The law firm of McManimon & Scotland, L.L.C., Newark, New Jersey is hereby retained to provide specialized legal services necessary in connection with the authorization and the issuance of obligations by the Board in accordance with an Agreement dated as of February 23, 2011 and submitted to the Board (the "Contract").
  2. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-5(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
  3. A copy of this resolution as well as the Contract shall be placed on file with the Secretary of the Board.
  4. A notice in accordance with the Public School Contracts Law of New Jersey in the form attached hereto shall be published in the Courier News.
- 3.11 Approval of Grant Application for 2011 Safety Program – approve the submission of a grant application for the 2011 Safety Grant Program through the New Jersey School Boards Association Insurance Group’s ERIC North Subfund for the qualified purposes described in the application in the amount of \$24,005 for the period July 1, 2011 through June 30, 2012.
- 3.12 Approval of Building Use Rates – approve a change to building use rates effective July 1, 2011 that will reflect rental charges for class Group B when these groups charge registration fees for programs that require the use of school facilities. The rental rate for classroom usage for these programs will be \$5 per registrant and \$15 per registrant for all other facilities. The building use rental fees are hereby approved reflecting this additional rental fee effective July 1, 2011 as reflected on Schedule A (see Pages 12-13).
- 3.13 Approval of Change Order – approve the following change order:
- |                      |                                                                                          |
|----------------------|------------------------------------------------------------------------------------------|
| Contract:            | Orchard Hill Mechanical                                                                  |
| Contractor:          | Preferred Mechanical, Inc.                                                               |
| Change Order Number: | 001                                                                                      |
| Change Order Amount: | \$65,756.00 (\$40,000 allowance applied against change order)                            |
| Description:         | Install open shelving in lieu of fin tube covers which are being replaced in classrooms. |

Amount of Allowance:	\$40,000.00
Amount of change order:	\$65,756.00
Remaining Allowance:	\$ 0.00
Contract increase	\$25,756.00

Upon call of the roll, the motion carried with a unanimous vote recorded.

#### **4.0 PERSONNEL**

A motion was made by Ms. Kirk-Csontos and seconded by Ms. Bradley to approve agenda items 4.1 and 4.2 as attached (see Pages 15-18).

Upon call of the roll, the motion carried with a unanimous vote recorded.

#### **ANNOUNCEMENTS BY THE PRESIDENT**

President Pettit reminded the board and public that a special meeting will be held next Wednesday to approve a tentative budget.

Ms. Bradley added that an open public Finance and Budget Committee meeting is tentatively scheduled for Monday, March 14, 2011.

#### **ADJOURNMENT**

A motion was made by Ms. Kirk-Csontos and seconded by Mr. Rimal that the meeting be adjourned at 8:04 p.m. Upon call of the question, the motion carried unanimously.

Respectfully submitted,

Thomas M. Venanzi  
School Business Administrator/  
Board Secretary

**Schedule A**  
**BUILDING USE RATES EFFECTIVE JULY 1, 2011**

Room	Non-Profit	Profit
<b>Auditorium</b>		
MHS	775	2,325
UMS	415	1,245
<b>Cafetorium</b>		
LMS	130	390
VES		
OHES		
<b>Cafeteria/Commons</b>		
MHS	310	930
UMS	205	615
<b>Kitchens</b>		
	155	465
<b>Gymnasium</b>		
MHS-Main	415	1,245
MHS-Auxiliary	310	930
UMS	310	930
LMS	310	930
VES	260	780
OHES	260	780
Scoreboards/Sound Panel	50	150
<b>Media Center</b>		
MHS	260	780
UMS	205	615
LMS	205	615
VES	155	465
OHES	155	465
<b>Classrooms</b>		
	50	150
<b>Grounds-Excluding Athletics</b>		
	80	240
<b>Parking Lots</b>		
	25	75
<b>Athletic Facilities</b>		
MHS Turf Field	775	2,325
MHS Lighting/Sound (hourly rate)	35	35
MHS Track	205	615
MHS Tennis Courts	105	315
UMS Soccer Field	105	315
UMS Adventure Rope Course	105	315

UMS Track	130	390
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Rates listed are for a four hour rental. Rentals in excess of 4 hours will be billed at the respective hourly rate.  
 Rehearsal usage will be charged at 25% of the fee listed in the appropriate category

Custodial and other services are in addition to the above fees

Custodial Overtime (Hourly)	45
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Custodial Holiday/Sunday (Hourly)	65
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MHS Swimming Pool(Hourly)	75
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**Exempt Groups charging registration fees**

<b>-Classroom Usage Rental per registrant</b>	<b>5</b>
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<b>-All Other Usage Rental per registrant</b>	<b>15</b>
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Annual Cap on Rental Fees for Group C	37,000
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**Montgomery Township Board of Education  
Travel Reimbursement Requests  
2010/2011**

Name	School	Date(s)	Conference	Parking & Tolls	*Mileage (.31)	Meals	Lodging	Registration	Other	Total**	Approved Year-to-Date Total**
Stacey Delbridge	MHS	3/2/2011	Executive Functions & Classroom Behavior/Interventions and Alternative Assessments		\$25.42			\$149.00		\$174.42	\$181.67
Dennis Drake	UMS	3/3/2011	Rider University Career Fair					\$65.00		\$65.00	\$65.00
Dennis Drake	UMS	3/18/2011	Statewide Middle Schools Conference		\$34.10			\$85.00		\$119.10	\$119.10
Jocelyn Keefe	LMS	3/7/2011	MSM Program						\$30.00	\$30.00	\$30.00
Kari McGann	OHES	3/3/2011	Rider University Career Fair					\$65.00		\$65.00	\$65.00
Kerry Miller	District	4/11-4/14/11	Restraint & Seclusion Training		\$44.99			\$1,000.00		\$1,044.99	\$1,044.99
Alison Pankowski	LMS	3/1 - 3/3/11	Administer HSPA test to out-of-district student	\$12.00	\$117.80	\$138.00	\$270.00			\$537.80	\$537.80
Peggy Rose	UMS	3/11/2011	NJ State Art Exhibit for Student Work		\$12.40					\$12.40	
Peggy Rose	UMS	4/3/2011	Somerset County Art Exhibit for Student Work		\$10.54					\$10.54	
Peggy Rose	UMS	5/18/11	Somerset County Teen Arts Festival		\$11.78					\$11.78	\$34.72
Danielle Teeple	OHES	4/28 - 4/29/11	Behavioral Teaching Strategies					\$150.00		\$150.00	\$150.00
Russ Walsh	BO	3/3/2011	Rider University Career Fair					\$65.00		\$65.00	\$65.00

\*Excluding Tolls

\*\*Estimated

BOE

2/22/11

\*\*Includes Registrations.

## 4.1 PERSONNEL

### Resignations/Retirements/Terminations/Rescissions

Location	Name	Position	Effective	Reason	Dates of Employment/Notes
DISTRICT	Sharon LoRusso	Bus Driver	02/11/2011	Resignation	06/25/2007 – 02/11/2011

### Appointments/Reinstatements

Location	Name	Position	Replacing	Step	Salary	Pro-rated	Dates of Employment/Notes
UMS	Laura Van Houten	Teacher/Spanish (Leave Rep)	Staci Anderson	MA Step 13-14	\$67,300.00	Yes	01/28/2011 – 04/11/2011 <b>(Revised)</b>
OHES	Renee Perovich	Teacher/Resource Center (Leave Rep)	Monica Clewell	BA Step 2	\$52,415.00	Yes	10/06/2010 – 06/30/2011 <b>(Revised)</b>

### Appointments - Substitutes

Location	Name	Position	Status	Dates of Employment/Notes
DISTRICT	Karen Damato	Substitute Teacher	New	2010 – 2011 School Year
DISTRICT	Rosa Hagerman	Substitute Bus Aide	New	2010 – 2011 School Year

### Leaves of Absence

Location	Name	Position	Type of Leave	Dates of Leave/Notes
DISTRICT	Siranoush Topalian	TIA/Computers	Family Leave (FMLA)	02/14/2011 – 02/25/2011 (unpaid w/benefits) 10 Additional Days Intermittent 02/28/2011 – 06/30/2011
DISTRICT	Lewis Bailey	Maintenance/Grounds	Medical Leave	01/31/2011 – 02/18/2011 (paid w/benefits) (using sick and personal days)
UMS	Staci Anderson	Teacher/Spanish	Maternity Leave <b>(Revised)</b> Anticipated Return	01/03/2011 - 04/11/2011 04/12/2011
OHES	Monica Clewell	Teacher/Resource Center	Maternity Leave <b>(Revised)</b> Anticipated Return	10/04/2010 – 06/30/2011 09/01/2011

## Other

Location	Name	Position	Step	Salary/Stipend	Pro-Rated	Dates of Employment/Notes
UMS	Jessica Giboyeaux	Teacher/Spanish	MA+60/Doc Step 9-10	\$70,610.00	Yes	02/01/2011 – 06/30/2011 Salary Advancement to MA+60/Doc
OHES/VES	Marci Warboys	Teacher/Resource Center	MA+30 Step 13-14	\$71,500.00	Yes	02/01/2011 – 06/30/2011 Salary Advancement to MA+30
OHES	Michelle Pender	Teacher/Kindergarten	MA+15 Step 7-8	\$62,510.00	Yes	02/01/2011 – 06/30/2011 Salary Advancement to MA+15
LMS	Joanne Zisa	Teacher/Math	MA+15 Step 17	\$77,785.00	Yes	02/01/2011 – 06/30/2011 Salary Advancement to MA+15
DISTRICT	Michael Majewski	Bus Driver		\$1,000.00		Payment for referral of Jackie Spies

## 4.2 PERSONNEL

### Appointments/Reinstatements

Location	Name	Position	Replacing	Step	Salary	Pro-rated	Dates of Employment/Notes
VES	Kimberly Critelli	Teacher/Grade 4 (Long Term Sub)	Laurie Winer		\$85.00/day	Yes	02/24/2011 – 03/22/2011
VES	Kimberly Critelli	Teacher/Grade 4 (Long Term Sub)	Laurie Winer	BA Step 1	\$52,270.00	Yes	03/23/2011 – 06/30/2011
VES	Kimberly Schroeck	Teacher/Grade 3 (Long Term Sub)	Lisa Mullin		\$85.00/day	Yes	03/17/2011 – 04/12/2011
VES	Kimberly Schroeck	Teacher/Grade 3 (Long Term Sub)	Lisa Mullin	BA Step 3-4	\$52,560.00	Yes	04/13/2011 – 06/30/2011
VES	Nicole Revesz	Teacher/Grade 3 (Long Term Sub)	Jennifer Bonnet		\$85.00/day	Yes	04/14/2011 – 05/17/2011
VES	Nicole Revesz	Teacher/Grade 3 (Long Term Sub)	Jennifer Bonnet	MA Step 1	\$57,870.00	Yes	05/18/2011 – 06/30/2011
VES	Kathleen Newell	Educational Support Assistant (48%)	Roseanne Feigenbaum	Step 1	\$8,524.00	Yes	02/23/2011 – 06/30/2011
LMS	Wendy Loos	LDTC Consultant	Alison Pankowski		\$360.00/day	Yes	11/19/2010 – 03/04/2011 (Revised)
MHS	John Zellhofer	Teacher/Math (Long Term Sub)	Cathy McCusker	MA Step 1	\$57,870.00	Yes	01/31/2011 – 04/08/2011 (Revised)
VES	Ava Laera	Guidance Counselor (Leave Replacement)	Lauren Fornal	MA Step 3-4	\$58,160.00	Yes	01/28/2011 – 06/30/2011 (Revised)



## Co Curricular Spring 2011

Location	Name	Position	Stipend	Pro-rated	Dates of Employment/Notes
MHS	Peter Mueller	Baseball, Head Coach	\$7,200		04/15/2011 & 06/15/2011
MHS	Tom Huelbig	Baseball, Varsity Assistant Coach	\$5,005		04/15/2011 & 06/15/2011
MHS	Ryan Kane	Baseball, JV Coach	\$5,005		04/15/2011 & 06/15/2011
MHS	Chris Zimmerman	Baseball, Freshman Coach	\$4,192		04/15/2011 & 06/15/2011
MHS	Calvin Fisher	Baseball, Volunteer Coach	\$0		04/15/2011 & 06/15/2011
MHS	Walt Walker	Baseball, Volunteer Coach	\$0		04/15/2011 & 06/15/2011
MHS	Doug Ruhlman	Baseball, Volunteer Coach	\$0		04/15/2011 & 06/15/2011
MHS	Joe Bassford	Golf, Boys Head Coach	\$5,417		04/15/2011 & 06/15/2011
MHS	Jen Jones	Golf, Girls Head Coach	\$5,417		04/15/2011 & 06/15/2011
MHS	Don Green	Lacrosse, Boys Head Coach	\$7,200		04/15/2011 & 06/15/2011
MHS	Andrew Carfley	Lacrosse, Boys Varsity Assistant Coach	\$5,005		04/15/2011 & 06/15/2011
MHS	Jon England	Lacrosse, Boys JV Coach	\$5,005		04/15/2011 & 06/15/2011
MHS	Timothy Sullivan	Lacrosse, Boys Freshman Coach	\$3,892		04/15/2011 & 06/15/2011
MHS	Tiffany Trockenbrod	Lacrosse, Girls Head Coach	\$7,200		04/15/2011 & 06/15/2011
MHS	Laurie Hunter	Lacrosse, Girls Varsity Assistant Coach	\$5,005		04/15/2011 & 06/15/2011
MHS	Erin Reynolds	Lacrosse, Girls JV Coach	\$5,005		04/15/2011 & 06/15/2011
MHS	Katie Foster	Lacrosse, Girls Freshman Coach	\$3,892		04/15/2011 & 06/15/2011
MHS	John Rooney	Softball, Head Coach	\$7,200		04/15/2011 & 06/15/2011
MHS	Suzanne Trautwein	Softball, Varsity Assistant Coach	\$5,005		04/15/2011 & 06/15/2011
MHS	Cristina Venetucci	Softball, JV Coach	\$3,503	70%	04/15/2011 & 06/15/2011
MHS	Jessica Rainey	Softball, JV Coach	\$1,502	30%	04/15/2011 & 06/15/2011
MHS	Tom Wain	Softball, Volunteer Coach	\$0		04/15/2011 & 06/15/2011
MHS	John Arnold	Tennis, Boys Head Coach	\$6,600		04/15/2011 & 06/15/2011
MHS	Johanna Snedeker	Tennis, Boys JV Coach	\$2,271	50%	04/15/2011 & 06/15/2011
MHS	Erik Tavel	Tennis, Boys JV Coach	\$2,271	50%	04/15/2011 & 06/15/2011
MHS	Zoran Milich	Track & Field, Boys Head Coach	\$7,200		04/15/2011 & 06/15/2011
MHS	Tim Bartholomew	Track & Field, Girls Head Coach	\$7,200		04/15/2011 & 06/15/2011
MHS	Tarig Holman	Track & Field, Assistant Coach	\$5,005		04/15/2011 & 06/15/2011
MHS	Jim Goodfriend	Track & Field, Assistant Coach	\$5,005		04/15/2011 & 06/15/2011
MHS	Vincent Figueroa	Track & Field, Assistant Coach	\$5,005		04/15/2011 & 06/15/2011
MHS	Ricky Steeb	Track & Field, Assistant Coach	\$5,005		04/15/2011 & 06/15/2011
MHS	Kevin Tait	Track & Field, Volunteer Coach	\$0		04/15/2011 & 06/15/2011
MHS	James Griffin	Weight Room Supervisor	\$2,500		04/15/2011 & 06/15/2011
UMS	Michael Girvan	Baseball, Head Coach	\$0		04/15/2011 & 06/15/2011
UMS	Shanna Altieri	Softball, Head Coach	\$0		04/15/2011 & 06/15/2011
UMS	Robert Scarpa	Track & Field, Boys Head Coach	\$0		04/15/2011 & 06/15/2011
UMS	Claire Scarpa	Track & Field, Girls Head Coach	\$0		04/15/2011 & 06/15/2011
UMS	Kevin Armstrong	Track & Field, Assistant Coach	\$0		04/15/2011 & 06/15/2011

### Appointments - Substitutes

Location	Name	Position	Status	Dates of Employment/Notes
DISTRICT	Christopher Zimmerman	Substitute Teacher/Coach	New	2010 – 2011 School Year
DISTRICT	Elizabeth Dietz	Substitute Teacher	New	2010 – 2011 School Year

### Transfers/Voluntary Reassignments

New Position/Location	Name	Previous Position/Loc	Replacing	Step	Salary	Pro Rated	Dates of Employment/Notes
Night Custodian/UMS	Antonio Urias	Night Supervisor/UMS		Step 18	\$50,096.00	Yes	01/31/2011 – 06/30/2011
Night Supervisor/UMS	Luis Gramajo	Night Custodian/UMS	Antonio Urias	Step 13	\$44,291.00	Yes	02/11/2011 – 06/30/2011
Bus Driver/District	Gloria Rahman	Custodian/MHS	Sharon Lorusso	Step 4	\$18,607.00	Yes	02/14/2011 – 06/30/2011

### Leaves of Absence

Location	Name	Position	Type of Leave	Dates of Leave/Notes
LMS	Alison Pankowski	Teacher/LDTC	Medical Leave	11/01/2010 – 03/01/2011 (Revised)
MHS	Catherine McCusker	Teacher/Math	Sick Bank Leave (Revised)	Approval of Additional 25 days 02/03/2011 – 04/08/2011
OHES	Jamie Tobolski	Teacher/LLD	Maternity Leave Family Leave (FMLA) Anticipated Return	09/01/2011 – 11/25/2011 (unpaid w/benefits) 11/28/2011 – 01/02/2012 (unpaid w/o benefits) 01/03/2012
OHES	Michelle Pender	Teacher/Kindergarten	Maternity Leave Temporary Disability Anticipated Return	05/23/2011 – 06/30/2011 (paid w/benefits) 09/01/2011

### Other

Location	Name	Position	Step	Salary/Stipend	Pro-Rated	Dates of Employment/Notes
MHS	Johanna Snedeker	Teacher/Health & PE	MA+45 Step 17	\$81,985.00	Yes	02/01/2011 – 06/30/2011 Salary Advancement to MA+45