



Global Blue

How to fill in your Tax Free Forms

Blue Tax Free Form

Tax Free Form
REFUND OF VALUE ADDED TAX

DESCRIPTION OF GOODS	ITEM	QUANTITY	FULL DESCRIPTION OF GOODS	PRICE INCL. VAT (EUR)
	1	2	CLASSIC GREY WATCH	159.99
	2	1	BEIGE LEATHER BAG	299.99
	3	3	BLACK CHECK SHIRT	45.00
	4	1	PLEATED BROWN SKIRT	74.95
	5	2	TAN CANVAS SANDELS	38.00

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DATE OF ISSUE: 05 / 01 / 2012
TOTAL VAT AMOUNT: 123,586
TOTAL PRICE INCL. VAT (EUR): 1 2 3 . 5 8 6

REFUND AMOUNT IN LETTERS: ADMIN FEE: TO AL REFUND (EUR): 9 3 . 4 2

CUSTOMER DETAILS
Full name: JI NONG
Permanent address: 67 SAMPLE
Postcode: SAs 4Te City: SEOUL
Country: SOUTH KOREA
Email: JI.NONG@SAMPLE.COM
Passport number: 030567890

RETAILER DETAILS
Retailer signature: _____

1 2 3 4 5 6 7

7 Signature on front or reverse side of the form

White Tax Free Form

CUSTOMER DETAILS

Passport/ID no.:
1 030567890

Name:
2 JI NONG

Permanent Home Address:
3 67 SAMPLE

ZIP/City:
4 SAs 4Te SEOUL

Country:
5 SOUTH KOREA

Email Address:
6 JI.NONG@SAMPLE.COM

DECLARATION:
I confirm the Customer Declaration and consent to the processing of my personal data for refund of VAT as set out in the Privacy Notice overleaf or in a separate document hereby submitted to me.
I consent to the processing of my personal data for marketing purposes.

CUSTOMER SIGNATURE: **7** *JI NONG*

EN Fill in all required fields using the Latin alphabet.
(Please observe that the blue forms may differ in the layout.)

- 1** Passport no. **2** Name **3** Home address **4** Postcode/City
- 5** Country **6** Email **7** Signature

CN 请使用拉丁字母填写所有必填字段。
(请注意, 蓝色表格的布局可能与白色表格的不同)。

- 1** 护照号 **2** 姓名 **3** 家庭住址 **4** 邮政编码/城市 **5** 国家/地区
- 6** 电子邮箱 **7** 签名

RU Заполните все необходимые поля латинскими буквами.
(Обратите внимание, что формат голубых форм может отличаться.)

- 1** № паспорта **2** Ф.И.О. **3** Домашний адрес **4** Почтовый индекс/Город **5** Страна **6** Электронная почта **7** Подпись

JP アルファベットですべての必要事項を記入します。
(青の免税書類はレイアウトが異なる場合がありますので、ご注意ください。)

- 1** パスポート番号 **2** お名前 **3** ご住所 **4** 郵便番号/都道府県・市区町村 **5** 国 **6** 電子メール **7** 署名

ID Isi semua kolom yang wajib diisi dengan menggunakan abjad Latin.
(Mohon perhatikan bahwa formulir biru mungkin berbeda tata letaknya.)

- 1** No. Paspor **2** Nama **3** Alamat rumah **4** Kode Pos/Kota
- 5** Negara **6** Email **7** Tanda Tangan