

**Stranahan Foundation Full Grant Application Form
Capital Support**

PROFILE OF REQUESTING ORGANIZATION

Legal Name of Organization:

City: _____ **State:** _____

Year Organization Established: _____

Current Number of Board Members: _____

Number of full Board meetings held annually: _____

Mission/Purpose of Organization (Limit: 750 characters)

Indicate current asset market value of endowment. List all endowment assets held directly by your organization, a community foundation, and/or other foundation/supporting organization: (An endowment is defined as invested assets that generate income to support the applicant organization.)

Applicant:

List the core programs/services offered by your organization. (Limit 2000 characters)

List any other organizations in the community with a purpose similar to your organization and describe any collaboration, if appropriate. (Limit 1000 characters)

Applicant:

INFORMATION REGARDING CURRENT REQUEST
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Program/Project Title:

Total program/project budget: _____

Amount of Request: _____

Organization fiscal year (from _____ to _____)

Period this funding request will cover (from* _____ to _____)

* NOTE: Foundation cannot pay for expenses incurred prior to a request being approved. Therefore, requested grant period must begin AFTER Foundation Board of Trustees meet to consider the request. See application deadlines at www.stranahanfoundation.org for earliest date funds would be available.

Purpose - *Describe the purpose of the program in 1 to 3 sentences (Limit 1000 characters)*

Applicant:

Project Summary

- (1) *Describe the construction or renovation project for which grant funds are being requested including the location and planned use of the facility (i.e. administrative, program, and/or community services).*
(Limit 1500 characters)

Sample

Applicant:

Project Summary (continued)

(2) Explain why the new/renovated facility is needed. (Limit 3000 characters)

Sample

Applicant:

Project Summary (continued)

- (3) *Explain how the project will expand or enhance the organization's ability to provide services including the populations to be served in the new/renovated facility, the number of persons to be served, and the benefits that will be derived by those receiving services. (Limit 2000 characters)*

Sample

Applicant:

Renovation or Construction Project Description

(1) Provide a brief physical description of the work to be done and note the square footage to be constructed/renovated. (Limit 1500 characters)

(2) Indicate the level of architectural drawings completed to date – conceptual, schematic, design development, or construction drawings. (Limit 500 characters)

Applicant:

Renovation or Construction Project Description (continued)

(3) *If applicable, provide the date when the purchase agreement(s) for the property were signed (or if not signed yet, indicated projected timeline). (Limit 600 characters)*

(4) *Report on the status of any major regulatory approvals needed before the project can be launched (i.e. any required permits; zoning; historic preservation; environmental impact, etc.). (Limit 600 characters)*

(5) *Describe operating efficiencies, if any, which will result from the completion of the project. (Limit 1200 characters)*

Applicant:

Project Finances/Revenue Sources

(1) *Capital campaign goal:* \$_____

(2) *Funds pledged but not received :* \$_____

(3) *Funds received to date:* \$_____

(4) *If the Stranahan Foundation funds will be used as a challenge grant, indicate the criteria to be used for the required match (Limit 500 characters)*

(5) *Indicate the amount to be borrowed, type of lender (i.e. bank, foundation, individual, etc.), the desired or actual repayment terms, and source(s) of funds for repayment. (Limit 600 characters)*

(6) *Indicate any other sources of funds available to support the project. (Limit 750 characters)*

Applicant:

Impact of New/Renovated Facility on Operating Budget

(1) Discuss any anticipated increase in operating expenses once the facility is built/renovated. Indicate both type of expense (for example, increased utilities, maintenance, security or other) and anticipated annual dollar amount of increase. (Limit 600 characters)

(2) Discuss anticipated revenue sources available to cover increased operating costs. (Limit 500 characters)

Applicant:

Bidding Process

(1) Describe the planned or actual (if already completed) bidding process and timeline. (Limit 1000 characters)

(2) If bids have already been received, indicate the number of bids reviewed and state the rationale for the decision regarding the bid(s) ultimately selected. (Limit 1000 characters)