

# Belmont Academy

Belmont University, C.V.P.A.,  
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## Registration Form

Semester of Study (check one):    fall                            spring                            summer

Students Name \_\_\_\_\_

Parent/Guardian (PRINT) \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

\_\_\_\_\_ Alternate Phone \_\_\_\_\_

E-mail Address \_\_\_\_\_ Birthday \_\_\_\_\_

Instructor \_\_\_\_\_ Instrument \_\_\_\_\_

Lesson Length – 30min    45 min    1hr                    Number of Lessons \_\_\_\_\_

Tuition \_\_\_\_\_ + \$10 registration fee (*one time per year*) = Total \_\_\_\_\_

### Belmont Academy Pledge

The first priority of Belmont Academy is the student. The goals of the Academy are to guide the Student in attaining a high level of music education and to help each student realize his or her individual potential. Belmont Academy will provide the highest level of instruction to the student, either through a one-on-one or group atmosphere. Performance opportunities appropriate to the student's performance level will also be made available.

### Transportation and Time

The Student/Parent is responsible for all transportation to and from Belmont Academy. Parents dropping off students for lessons must deliver and pick up their students in a timely fashion. Belmont Academy is not responsible for students outside their appointed lesson times.

### Payment Information

**Semester Tuition is to be paid in full before the first lesson.** If a student is taking multiple lessons or has a family member also taking lessons and is receiving a multiple lesson rate, the Billing Party has the option to pay half of the tuition before the first lesson and the remaining half no later than 60 days after the first lesson. If half payment is chosen, it is the responsibility of the Billing Party to pay the remaining tuition by the middle of the semester. **The Billing Party will not be invoiced.** Students will not be permitted to receive instruction or to perform on recitals until all accounts are current. **No refund of tuition is available after the third lesson.** A non-refundable registration fee of \$10.00 is due upon registration for each year per family. A fee of \$25.00 will be assessed for returned checks.

### Lessons

The student is expected to behave in an appropriate manner. All lessons will begin promptly. A student arriving late will only receive instruction for the remaining portion of the allotted lesson time. **NO REFUNDS ARE AVAILABLE FOR LESSONS MISSED.** 24-hour notice must be given to the Instructor for absences due to illness. A maximum of 3 make-up lessons per semester may be scheduled during the semester. Forgotten lessons or missed lessons due to conflicting activities are not considered emergencies and are not required to be made up by the instructor. Snow days and inclement weather days may be made up, but only if it does not exceed the 3 make-ups. If the university is closed for any reason, there will not be lessons, and those lessons will be made up. However, parents and students must be flexible with instructors in this scheduling, and must be reasonable about their requests. If schools are closed but the university is open, lessons will occur. As always, students are requested to use their best judgment when proceeding to come to campus.

### Recitals

Performing is a vital component of the discipline of music study. **Students are encouraged to perform in recitals**, and are also encouraged to participate in other auditions, competitions, and festivals. Performing is a natural outgrowth of the discipline acquired by students who do well in music lessons. Weekly practice is a required component of the student's musical development.

Check here if you consent to using recital or lesson pictures on the Belmont Academy website. No names will be attached to any picture posted. If you consent, but later request to take a picture down, we will gladly do so.

 Billing Party Signature \_\_\_\_\_ Date \_\_\_\_\_

\*For student policies, recital etiquette and other information, please go to our website:  
[www.belmontacademy.net](http://www.belmontacademy.net)