



**Certificate of Understanding
Standards of Progress for Veterans Benefits**

1. **Register early!** The ECC VA office process can take up to 30 days or more and the VA can be equally as long.
2. Payment Requirements:
 - A) Payment is not required for Ch. 33 (Post 9/11) at 100% or Ch. 31 (VOC REHAB) with in-state tuition.
 - B) Payment in full or Payment Plan must be completed by the tuition due date for all other benefits.
3. If using Federal Financial Aid, the Texas Hazlewood Act or Tuition Assistance it is the student's responsibility to have approval prior to the tuition due date.
4. All military and college transcripts must be submitted to the admissions office.
Failure to submit transcripts may cause a debt, slow receipt of payment **or denial of certification.**
5. The VA will only pay for classes which are required by your official degree plan.
Payment will not be made for classes described as "recommended" or "needed for transfer."
6. Developmental Coursework (DMAT, DWRI), will not be certified unless taken in person (lecture) and is required by test results.
7. Class schedule changes (ADD/DROP) must be reported to the VA. Failure to report this can cause delays or debts. If you drop a class the ECC VA office must have a completed drop request form from the admissions office and a new register receipt reflecting the change.
8. Repayment of portions of benefits may be required by the student if :
 - a) The student drops a course or receives a non-punitive grade (I, E, W, CR).
 - b) The student receives a punitive grade (F or N) and has unsatisfactory attendance
9. An Official Degree Plan must be on file to receive continued benefits. All degree plan changes must be reported to the ECC VA office. Failure to report this may cause a delay or denial of certification or benefits.
10. Acceptable scholastic performance is the maintenance of an acceptable grade point average, based on GPA. A GPA of 2.00 or higher is required to maintain acceptable scholastic performance. Any student placed on academic **suspension** in accordance with the El Centro Academic Probation Policy will not be eligible for benefits until they are reinstated. Please see the advising office for more information.
11. Students using VRAP, CH 30 and 1606/7 are REQUIRED to verify their attendance monthly. This can be done using www.gibill.va.gov (WAVE) or calling 1-877-823-2378. Failure to verify your attendance can cause a delay in your payment.
12. The VA calculates enrollment status on a DAILY basis. If you are enrolled for full time study but one of your classes is a flex course that only lasts half the semester, you would drop down to part time status after that course is ended (or increase to full-time if the course starts halfway through the semester).



Certificate of Understanding
Student Acknowledgement

I, _____, certify that I have read and understand the Standards of Progress required for receipt and continuation of veteran education benefits through the DCCCD. I further certify that, where unclear, I have sought a Veterans Representative to explain the Standards of Progress, and received satisfactory answers to all of my questions. I am aware that the U.S. Department of Veterans Affairs may suspend my benefits during any period for which I am not in compliance with their established standards. I understand that my educational benefit is federally funded and can be changed at the discretion of the U.S. Department of Veterans Affairs. I understand that DCCCD Veterans Affairs procedures can change, but these changes are strictly procedural and have no bearing on my VA benefits eligibility, which is determined by the U.S. Department of Veterans.

Please Initial Each Statement Below.

___ I understand that if I do not comply with published guidelines my education benefits may be discontinued and I may be subject to VA debt.

___ I understand that in accordance with FERPA, School Certifying Officials can review and discuss my academic record with Department of Veterans Affairs representatives.

___ I understand that if I do not maintain acceptable scholastic performance my education benefits may be suspended.

___ I understand it is my responsibility to notify the El Centro VA office of any changes to my class schedule or Official Degree Plan.

Print Name: _____

Student ID : _____

Student Signature: _____

Date: _____

NOTE: The above signature indicates that you have read, understand and received a copy of the El Centro College Certificate of Understanding.

ECC VA Initials: _____

Date: _____