STUDENT PERMISSION FOR FIELD TRIP

Relationship
Name and Address Where Activity will Take Place
see the attached schedule Time of Day
(Date Form Must be Returned to Sponsor)

Approval of Assistant Principal

NOTE TO SPONSORING TEACHERS: All above information must be filled in *before* the classroom teacher is asked to sign. Only students with parent's approval may be taken on the field trip. Cross out inapplicable periods. A list of actual attendees <u>must be published within two</u> (2) days of the trip, and given to the attendance office.

DISCLAIMER: The Chicago Board of Education or its personnel is not responsible for accidents or injuries incurred by the above named student while a participant in the activity. **Parents must have signed this form <u>first</u>, indicating their permission.**

APPROVED Class Teacher's Signature	DISAPPROVED Class Teacher's Signature	REASON
1	1	1
2	2	2
3	3	3
4	4	4
5	5	5
6	6	6
7	7	7
8	8	8
9	9	9

FOR CLASS ATTENDANCE: The Attendance Office will enter *SF* for the period/ day a student is excused based on the information provided by the activity sponsor. If there has not been a notation made to indicate that the student was participating in a school sanctioned activity, mark the student *AUX*.

SF should not to be counted against the student or added on the student's total absence record.

Date