



Kenya Electricity Generating Company Limited

KGN-PROC-41-2011

**PRE-QUALIFICATION OF SUPPLIERS FOR
PROVISION OF SECURITY SERVICES**

(Masinga Power Station, Matendeni Quarters, Kiambere Power Station, Kindaruma, Gitaru Power Station, Kamburu Power Station, Sagana Falls Power Station, Tana Power Station, Turkwel, Wanjii, Mesco, Mathioya dam, Ndula Power Station, Sondu, Sosian, Gogo, Loitoktok-Narok, Bhulut Farm-Eldoret, South Kinangop, Malindi, Mugae-Meru, Bubisa 1&2-Marsabit Power Stations)

**Kenya Electricity Generating Company
Stima Plaza Phase III, Kolobot Road
Parklands
P.O. Box 47936 - 00100
Nairobi, Kenya
Website: www.kengen.co.ke**

March 2011

TABLE OF CONTENTS

| | |
|--------------------------------|---|
| PRE-QUALIFICATION NOTICE | 3 |
|--------------------------------|---|

SECTION 1:

| | |
|--------------------------------|---|
| INFORMATION TO TENDERERS | 4 |
|--------------------------------|---|

| | |
|------------------------------|---|
| TENDER SUBMISSION FORM | 8 |
|------------------------------|---|

SECTION 2

| | |
|--------------------------------------|----|
| PRE-QUALIFICATION QUESTIONNAIRE..... | 11 |
|--------------------------------------|----|

| | |
|-------------------|----|
| DECLARATION | 14 |
|-------------------|----|

APPENDIX A

| | |
|---------------------|----|
| LIST OF ITEMS | 16 |
|---------------------|----|

PRE-QUALIFICATION NOTICE

The Kenya Electricity Generating Company Limited (“hereinafter referred to as KenGen”) invites sealed applications from eligible candidates for purposes of pre-qualifying suppliers for provision of security services for **two (2) years** for **Masinga Power Station, Matendeni Quarters, Kiambere Power Station, Kindaruma Power Station, Gitaru Power Station, Kamburu Power Station, Sagana Falls Power Station, Tana Power Station, Turkwel Power Station, Wanjii, Mesco, Mathioya dam, Ndula Power Station, Sondu, Sosian, Gogo, Loitoktok-Narok, Bhulut Farm-Eldoret, South Kinangop, Malindi, Mugae-Meru, Bubisa 1&2-Marsabit Power Stations.**

Interested eligible firms may obtain information and inspect pre-qualification documents at the office of:

Supply Chain Manager,
Tel: (254) (020) 3666000
Fax: (254) (020) 3666200
Email: pkimemia@kengen.co.ke
c.c.: ckiara@kengen.co.ke
c.c.: tmbarak@kengen.co.ke

Where the tender document may be collected upon payment of a non-refundable fee of **Kshs.3,000.00** paid in cash or through a bankers cheque at any KenGen office. The document can also be viewed and downloaded from the website www.kengen.co.ke and the **payment evidence MUST be submitted with the tender document**. Bidders who download the tender document from the website **must forward their particulars immediately for records and any further tender clarifications and addenda** and will be required to pay a reduced fee of **Kshs.2,000.00**

Applications for pre-qualification must be submitted in a plain sealed envelope clearly marked as follows:

“PRE-QUALIFICATION OF SUPPLIERS FOR PROVISION OF SECURITY

SERVICES (Masinga Power Station, Matendeni Quarters, Kiambere Power Station, Kindaruma, Gitaru Power Station, Kamburu Power Station, Sagana Falls Power Station, Tana Power Station, Turkwel, Wanjii, Mesco, Mathioya dam, Ndula Power Station, Sondu, Sosian, Gogo, Loitoktok-Narok, Bhulut Farm-Eldoret, South Kinangop, Malindi, Mugae-Meru, Bubisa 1&2-Marsabit Power Stations)”

And must be delivered to,

**The Company Secretary, Legal & Corporate Affairs Director
Kenya Electricity Generating Company Limited
Stima Plaza Phase III, 7th Floor
Kolobot Road, Parklands
P.O. Box 47936-00100
NAIROBI, KENYA**

Deliver to the Tender Box located on the 1st Floor of Stima Plaza, Phase III, **on or before 15th April 2011, 10.00 a.m.**

KenGen reserves the right to accept or reject the applications and is not obliged to assign reasons for its decision thereof.

SUPPLY CHAIN MANAGER

SECTION 1. INFORMATION TO TENDERERS

INTRODUCTION

- 1.1. The Kenya Electricity Generating Company Ltd. (KenGen) will pre-qualify and enlist prospective bidders for provision of security services from among those who will have submitted their tenders, in accordance with the tender requirements to undertake the assignments described herein for **two (2) years**.
- 1.2. Bidders are invited to submit a pre-qualification tender for the provision of security services as listed in **appendix A**.
- 1.3. The Pre-qualification Tender document and the Tenderers response thereof shall be the basis for pre-qualification. Tenderers must familiarize themselves with the requirements described in this document including all attachments and take them into account while preparing the response.
- 1.4. KenGen does not bind itself to assign provision of security services but shall endeavour to ensure tenders for specific services will be treated equitably.
- 1.5. Applicants will be informed in writing of the results of the application, without assigning any reason for KenGen's decision thereof.
- 1.6. Tenderers will meet all costs associated with preparation and submission of their applications.
- 1.7. It is KenGen's policy to require that Tenderers observe the highest standard of ethics during the selection and execution of such contracts. In pursuance of this policy, KenGen:
 - a) defines, for the purpose of this provision, the terms set forth below as follows:
 - (i) "Corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of an officer of the Purchaser/Employer in the pre-qualification process; and
 - (ii) "Fraudulent practice" means a misrepresentation of facts in order to influence the pre-qualification process to the detriment of the Purchaser/Employer, and includes collusive practices among Tenderers (prior to or after submission of Tenders) designed to establish prices at artificial, non-competitive levels and to deprive the Purchaser of the benefits of free and open competition.

- (b) Will reject a Tender for pre-qualification if it determines that a Tenderer has engaged in corrupt or fraudulent activities in competing for the contract in question;
- (c) Will declare a Tender ineligible, for pre-qualification if at any time it determines that Tenderer has engaged in corrupt or fraudulent practices in competing for, or in executing, a similar contract; and
- (d) Will have the right to examine financial records relating to the performance of such services to determine capability.
- (e) Will have the right to inspect the business premises of the tenderer.

1.8 Tenderers shall furnish information as described in the pre-qualification tender document.

1.9 Tenderers shall be aware of the provisions on fraud and corruption stated in the standard contract under the clauses indicated in the Data Sheet.

2. DOCUMENTS COMPRISING THE REQUEST FOR PRE-QUALIFICATION

2.1 Tenderers may request a clarification on the Tender Pre-qualification document up to **three (3) days** before the Tender submission date. Any request for clarification must be sent in writing by mail, facsimile, or electronic mail to the Purchaser's/Employer's address. The Purchaser/Employer will respond in writing by normal postal mail, facsimile, or electronic mail to such requests and will send copies of the response to all Tenderers who intend to submit tenders.

3 PREPARATION OF TENDER DOCUMENTS

3.1 Tenderers are requested to submit a Tender written in English language.

3.2 Tenderers are expected to examine the documents comprising this Request for pre-qualification in detail. Material deficiencies in providing the information requested may result in rejection of a Tender.

3.3 Tenderers are required to meet the qualification criteria stipulated in Section 2. Those who do not meet the requirements need not submit tenders. Only tenders, which fulfil these requirements, will be considered for detailed evaluation.

3.4 The pre-qualification documents shall not include any financial proposal information other than audited accounts for the last 2 years.

3.5 Period of Validity

The request for pre-qualification must remain valid for not less than **120 days** from the date of submission.

KenGen will make the best effort to complete the evaluation and communicate within this period.

4 SUBMISSION, RECEIPT, AND OPENING OF TENDERS

- 4.1 The original Tender Document shall be prepared in indelible ink. It shall contain no interlineations or overwriting, except as necessary to correct errors made by the Tenderer. Any such corrections must be initialled by the person or persons who sign(s) the Tender Document.
- 4.2 An authorised representative of the Tenderer should initial all pages of the tender document.
- 4.3 The Tender should be prepared and submitted in **2 (two) copies** in a plain sealed envelope marked:

“PRE-QUALIFICATION OF SUPPLIERS FOR PROVISION OF SECURITY

SERVICES (Masinga Power Station, Matendeni Quarters, Kiambere Power Station, Kindaruma, Gitaru Power Station, Kamburu Power Station Sagana Falls Power Station, Tana Power Station, Turkwel, Wanjii, Mesco, Mathioya dam, Ndula Power Station, Sondu, Sosian, Gogo, Loitoktok-Narok, Bhulut Farm-Eldoret, South Kinangop, Malindi, Mugae-Meru, Bubisa 1&2-Marsabit Power Stations)”

And delivered to:

**The Company Secretary, Legal & Corporate Affairs Director
Kenya Electricity Generating Company Ltd.
Stima Plaza, Phase III, 7th Floor
Kolobot Road, Parklands
P.O. Box 47936-00100 GPO
NAIROBI, KENYA**

4.4 Deadline for Submission

The closing time for the Tender shall be **15th April 2011 at 10.00 a.m.** and shall be sent to the above address. Tenders shall be marked on top **"DO NOT OPEN BEFORE 15th April 2011 at 10.30 a.m.**

4.5 Late Tender

Any Tender received after the deadline pursuant to clause 4.4 shall be rejected as a late tender and shall not be considered.

4.6 Tender Opening And Evaluation

- 4.6.1 A committee of officials from KenGen shall open the Tender immediately after the closing time for submission of the Tender.
- 4.6.2 KenGen will prepare a record of the Tender opening.

5 TENDER EVALUATION

Provision of the following information/documents will form the basis for the tender evaluation.

5.1 MANDATORY REQUIREMENTS

Mandatory requirements will determine the satisfactory responsiveness of a Tenderer, failure to meet any of these set requirements as noted hereunder will render a tender non responsive and will automatically be disqualified

Attach the following documents:

- (i) A Copy of Certificate of Incorporation/ Registration
- (ii) Valid Single Business Permit from the relevant Local Authority
- (iii) Submit Copies of VAT Certificate of Registration
- (iv) Submit Tax Compliance Certificate
- (v) All companies incorporated in Kenya under the Companies Act Cap 486 of the Laws of Kenya must submit evidence of the Company's Annual Return for the year ended 31st December, 2009 **OR** 31st December, 2010
- (vi) Audited Financial Statements /Accounts for year **2008/2009 OR 2009/2010**
- (v) Evidence of physical address and premises (Attach copies of title, lease or rental agreement)
- (vi) Evidence of fleet capacity of 20 vehicles and above (attach copies of Log Books in the name of the tenderer or motor vehicle lease agreements)
- (vii) The Company must demonstrate that it has successfully delivered at least five (5) contracts for provision of security services with reputable clients/firms. Each contract must have at least 100 guards. (Provide reference letters or signed agreements).
- (viii) A signed statement that the bidder doesn't have conflict of interest in relation to this tender
- (ix) A signed statement that the bidder or any of its Directors or Officers, have

not been convicted of any criminal offence relating to professional conduct or the making of false statements or misrepresentations as to its qualifications to enter into a procurement contract within a period of three years preceding the commencement of procurement proceedings

- (x) A signed statement that the bidder is not debarred from participating in Public Procurement
- (xi) Completed Mandatory Business questionnaire

Please note that the authenticity of the above will be verified with the relevant Authority and any forgery in any one of the above will lead to disqualification and render the tenderer's bid non-responsive.

5.2 General Requirements

- (i) KenGen will examine the tenders to determine completeness, general orderliness and sufficiency in responsiveness. **Tenderers are to submit orderly bid demonstrated by an accurate Table of Contents.**
- (ii) Tenderers shall not contact KenGen on the matter relating to their tender from the time of opening to the time the evaluation is finalized and official communication is sent to them. Any effort by the Tenderer to influence KenGen in the Tender evaluation shall result in the rejection of their tender.
- (iii) Pre-qualification will be based on meeting the minimum qualifying score of **70%** in the evaluation criteria as set out in clause 5.6 regarding the tenderer's legal status, general and particular experience, personnel and financial position as demonstrated by the responses in the attached forms.
- (iv) The tenderers should have registered offices and KenGen reserves the discretion of visiting physical premises from which the tenderer conducts business if so desired to confirm existence and capability to deliver the said services.
- (v) Tenderers who qualify according to the selection criteria will be invited to submit their quotations for the supply of the services as and when required for two (2) years, that is 2011 & 2012.
- (vi) KenGen reserves the right to accept or reject any or all Tenders without the obligation to assign any reason (s) for its decision thereof.

5.3 Additional Requirements

- (i) Attach catalogues, brochures and samples for the goods/services you wish to

supply.

(ii) Kenya Bureau of Standards certifications where applicable.

5.4 Litigation

Applicants must disclose any current litigation involving the firm.

5.5 Verification of Information

KenGen reserves the right to verify any information provided by prospective bidder as a qualification for consideration.

5.6 Evaluation Criteria

The points given to evaluation criteria are as per the following evaluation criteria matrix.

| EVALUATION MATRIX | | | | |
|-------------------|---|--|-----------------------------------|---------------|
| | Evaluation Attribute | Evaluation Parameters | Weighted % | Maximum Score |
| 1. | Provide evidence that the company has over 100 patrol dogs | Attach copies of vaccination certificates indicating the dogs clinic and their respective address | 10 | |
| 2. | Number of years that the firm has been providing security services | - 10 years and above - 5 years and above - Below 5 years | 10 5 2 | |
| 3. | Minimum annual turnover | Kshs. 500M and above Kshs.250M and above Below Kshs.250 M | 10 5 0 | |
| 4. | Membership to associations or affiliated bodies related to security services | Certificate of Membership | 10 | |
| 5. | Submit evidence of academic qualification and experience | avail minimum academic qualifications i.e. secondary school certificates and experience of at least 3 supervisors | 10 | |

| | | | | |
|----|--|---|--------------------------|--------------|
| 6. | Submit evidence of over 2000 permanently employed guards | Certified NSSF copy of the payroll of 2000 guards | 15 | |
| 7. | No history of poor contract performance with KenGen (theft, poor management, termination, warning letters) | KenGen to submit records during evaluation (available evidence means deductions in score) | 15 | |
| 8. | Proof of Contractual Liability Cover with a minimum limit per event. | 20 - 30 million 31 – 40 million 41 – 50 million 51 – 100million | 2 4 6 10 | |
| 9. | Demonstrate capacity for manning CCTV | Avail five (5) references of reputable companies that you have installed and manned CCTV System | 10 | |
| | TOTAL SCORE | | | 100 % |

MINIMUM QUALIFYING SCORE IS 70%.

6 CONFIDENTIALITY

- 6.1 Information relating to evaluation of Tenders and recommendations concerning pre-qualification shall not be disclosed to the Tenderers until the pre-qualified firms have been advised accordingly.

TENDER SUBMISSION FORM

To: Company Secretary/ Legal & Corporate Affairs Director
 Kenya Electricity Generating Company Limited
 Stima Plaza, Phase III, Kolobot Road, Parklands
 P.O. Box 47936 – 00100, GPO
 NAIROBI, KENYA

FAX: 254-2-3666700

Dear Madam/Sir,

We, the undersigned, offer to provide security services in accordance with your Request for Pre-qualification and we hereby submit our Tender Document.

Our Tender is binding to us and if found acceptable we shall be pleased to be included in the list of pre-qualified firms.

We understand you are not bound to accept any tender you receive.

We remain

Yours faithfully,

Authorised Signature:

Name and Title of Signatory

Name of Tenderer

Address:

SECTION 2

SERVICE PROVIDER PRE-QUALIFICATION QUESTIONNAIRE

PART A (TO BE COMPLETED BY THE TENDERER)

- (A) COMPANY'S NAME
- (B) P.O. BOX
- (C) PHYSICAL ADDRESS
- (D) NAME OF STREET
- (E) TELEPHONE NUMBERS
- (F) FAX NUMBERS
- (G) E-MAIL

DEFINITION OF BUSINESS

Indicate whether sole proprietor, Company or Partnership.

NATURE OF BUSINESS

Specify and give descriptive details of the services you wish to render (Select from list in Appendix A)

.....

NAME OF DIRECTOR/DIRECTORS: -

A) **(B)**

ASSOCIATE COMPANIES

A)..... **(E)**.....

B)..... **(F)**

C) **(G)**

D) **(H)**

NUMBER OF STAFF EMPLOYED **(1)** **TECHNICAL**

(2) **SEMI -SKILLED**

PERIOD IN BUSINESS

OTHER ORGANIZATIONS/COMPANIES WHERE YOU HAVE SUPPLIED SIMILAR SERVICES:

A)

B)

C)

D)

E)

Give their full address and the range of items you have supplied (this may be indicated on a separate sheet).

NAME(S) OF BANKER(S)

.....

TERMS OF PAYMENT

Our Payment Terms are 30 days from the date of invoice on receipt/acceptance of goods/services.

RANGE OF SERVICES YOU SPECIALISE IN

.....

.....

.....

.....

HAVE YOU PREVIOUSLY BEEN SUPPLYING SERVICES TO KENYA ELECTRICITY GENERATING COMPANY LIMITED?

IF YES, WHEN

.....

.....

INDICATE DETAILS OF THESE SUPPLIES

.....

.....

.....

DO YOU HAVE ANY PENDING ORDERS WITH US? IF SO, GIVE DETAILS

.....

.....

HAVE YOU EVER FAILED TO HONOUR OUR LSO? IF SO, GIVE DETAILS

.....

HAVE YOU EVER BEEN BLACKLISTED BY KENYA ELECTRICITY GENERATING COMPANY?

YES..... NO

If Yes, Give Details on a Separate Paper

PART B (TO BE COMPLETED BY TENDERER'S PRINCIPAL OFFICER)

Format of Curriculum Vitae (CV) for Principal Officer and Three (3) Key Staff

Position: _____

Name of Firm: _____

Name of Staff: _____

Profession: _____

Date of Birth: _____

Years with Firm: _____ Nationality: _____

Membership in Professional Societies (if any): _____

Detailed Tasks Assigned: _____

Key Qualifications:

{ Give an outline of staff member's experience and training most pertinent to tasks on assignment. Describe degree of responsibility held by staff member on relevant previous assignments and give dates and locations. }

{ Summarize college/university and other specialized education of staff member, giving names of schools, dates attended and degrees/diplomas obtained }

Employment Record:

{ Starting with present position, list in reverse order every employment held. List all positions held by staff members since graduation, giving dates, names of employing organization, title of position held and location of assignments. For experience in last ten years, also give types of activities performed and client references, where appropriate. }

Languages:

{ Indicate proficiency in speaking, reading and writing of each language: excellent, good, fair, or poor. }

CERTIFICATION:

I, the undersigned, certify that to the best of my knowledge and belief, these bio data correctly describe me, my qualifications and my experience.

Signature of Staff Member or authorized official from the firm

Date: _____

PART C – DECLARATION

I/We the undersigned state that the above information is correct and that I/We give the Kenya Electricity Generating Company Limited authority to seek any other references concerning my/our company from whatever sources deemed relevant e.g. Company Registrar's office, Bankers, etc

Signed

For and on behalf of M/s

In the capacity of

Dated this **day of****2011**

Company's Rubber Stamp

APPENDIX A

| REGION/SUB-REGION | LOCATION OF REGIONAL OFFICE | CLOSEST LOCATION OF SERVICE/SUPPLY CENTRE | TICK AREA OF INTEREST AS APPROPRIATE |
|----------------------------|-----------------------------|---|--------------------------------------|
| Masinga Power Station | Masinga Power Station | Embu | |
| Matendeni Quarters | Matendeni | Embu | |
| Kiambere Power Station | Kiambere | Embu | |
| Kindaruma Power Station | Kindaruma | Embu | |
| Gitaru Power Station, | Gitaru | Embu | |
| Kamburu Power Station | Kamburu | Embu | |
| Sagana Falls Power Station | Sagana Falls Power Station | Sagana | |
| Tana Power Station | Tana Power Station | Tana | |
| Turkwel Power Station | Turkwel Power Station | Turkwel | |
| Wanji, Mesco, Mathioya Dam | Wanji, Mesco, Mathioya Dam | Tana | |

| | | | |
|--------------------------|--------------------------|----------|--|
| Ndula Power Station | Ndula Power Station | Ndula | |
| Sondu Power Station | Sondu Power Station | Kisumu | |
| Sosian Power Station | Sosian Power Station | Kisumu | |
| Gogo Power Station | Gogo Power Station | Kisumu | |
| Loitoktok Power Station | Loitoktok Power Station | Narok | |
| Bhulut Farm | Bhulut Farm | Eldoret | |
| South Kinangop | South Kinangop | Kinangop | |
| Malindi Power Station | Malindi Power Station | Malindi | |
| Mugae Power Station | Mugae Power Station | Meru | |
| Bubisa 1&2 Power Station | Bubisa 1&2 Power Station | Marsabit | |

CONFLICT OF INTEREST

WE/I the undersigned state that I have no conflict of interest in relation to this procurement

Signed

For and on behalf of M/s

In the capacity of

Dated this day of2011

Suppliers/Company's Rubber Stamp

CRIMINAL OFFENCE

I/WE NAME OF DIRECTOR/DIRECTORS: -

A).....(B)

have not been convicted of any criminal offence relating to professional conduct or the making of false statements or misrepresentations as to its qualifications to enter into a procurement contract within a period of three years preceding the commencement of procurement proceedings.

Signed

For and on behalf of M/s

In the capacity of

Dated this day of2011

Suppliers/Company's Rubber Stamp

DEBARMENT

We hereby declare that we have not been debarred from any procurement process and shall not engage in any fraudulent or corrupt act with regard to this purchase.

Dated this _____ day of _____ 2011

[Signature]

[In the capacity of]

Duly authorized to sign Tender for and on behalf of _____

MANDATORY CONFIDENTIAL BUSINESS QUESTIONNAIRE
(Must be filled by all applicants or tenderers' who choose to participate in this tender)

Name of Applicant (s)

You are requested to give the particulars in Part 1 and either Part 2 (a), 2 (b) or 2 (c), whichever applies to your type of business. Part 2 (d) to part 2(i) must be filled.

You are advised that giving wrong or false information on this Form will lead to automatic disqualification / termination of your business proposal at your cost.

Part 1 – General

Business Name:.....
 Certificate of Incorporation / Registration No.
 Location of business premises: Country
 Physical address Town
 Building Floor.....
 Plot No. Street / Road
 Postal Address Postal / Country Code.....
 Telephone No's Fax No's.
 E-mail address
 Website
 Contact Person (Full Names) Direct / Mobile No's.
 Title Power of Attorney (Yes / No) If Yes, attach written document.
 Nature of Business (Indicate whether manufacturer, distributor, etc)

(Applicable to Local suppliers only)

Local Authority Trading License No. Expiry Date
 Value Added Tax No.....
 Value of the largest single assignment you have undertaken to date (US\$/KShs)
 Was this successfully undertaken? Yes / No.(If Yes, attach reference)
 Name (s) of your banker (s)
 Branches Tel No's.

Part 2 (a) – Sole Proprietor

Full names
 Nationality Country of Origin
 *Citizenship details
 Company Profile (Attach brochures or annual reports in case of public companies)

Part 2 (b) – Partnerships

Give details of partners as follows:

| <u>Full Names</u> | <u>Nationality</u> | <u>Citizenship Details</u> | <u>Shares</u> |
|--------------------------|---------------------------|-----------------------------------|----------------------|
| 1. | | | |
| 2. | | | |
| 3..... | | | |
| 4..... | | | |

Company Profile(Attach brochures)

Part 2 (c) – Registered Company

Private or public

Company Profile(Attach brochures or annual reports in case of public companies)

State the nominal and issued capital of the Company

Nominal KShs

Issued KShs

List of top ten (10) shareholders and distribution of shareholding in the company.

Give details of all directors as follows:-

| <u>Full Names</u> | <u>Nationality</u> | <u>Citizenship Details</u> | <u>Shares</u> |
|--------------------------|---------------------------|-----------------------------------|----------------------|
| 1..... | | | |
| 2..... | | | |
| 3..... | | | |
| 4..... | | | |

Part 2 (d) – Debarment

I/We declare that I/We have not been debarred from any procurement process and shall not engage in any fraudulent or corrupt acts with regard to this or any other tender by KenGen and any other public or private institutions.

Full Names

Signature

Dated this day of 2011

In the capacity of

Duly authorized to sign Tender for and on behalf of

Part 2 (e) – Criminal Offence

I/We, (Name (s) of Director (s)):-

- a)
- b)
- c)
- d)

have not been convicted of any criminal offence relating to professional conduct or the making of false statements or misrepresentations as to its qualifications to enter into a procurement contract within a period of three (3) years preceding the commencement of procurement proceedings.

Signed

For and on behalf of M/s

In the capacity of

Dated this day of 2011

Suppliers' / Company's Official Rubber Stamp

Part 2 (f) – Conflict of Interest

I/We, the undersigned state that I / We have no conflict of interest in relation to this procurement:

- a)
- b)
- c)
- d)

For and on behalf of M/s

In the capacity of

Dated thisday of2011
Suppliers' / Company's Official Rubber Stamp

Part 2 (g) – Interest in the Firm:

Is there any person / persons in KenGen or any other public institution who has interest in the Firm? Yes / No?
..... (Delete as necessary) Institution

.....
(Title)

.....
(Signature)

.....
(Date)

Part 2(h) – Experience

Please list here below similar projects accomplished or companies / clients you have supplied with similar items or equipments in the last two (2) years.

| <u>Company Name</u> | <u>Country</u> | <u>Contract/ Order No.</u> | <u>Value</u> |
|---------------------|----------------|----------------------------|--------------|
| 1..... | | | |
| 2..... | | | |
| 3..... | | | |

Contact person (Full Names) E-mail address.....

Cell phone no (**Note:** The person should be at the level of director)

*Attach proof of citizenship

* Attach certified copies of the following documents:

- Certificate of Incorporation / Registration
- Tax Compliance Certificate (for local suppliers)
- Copies of VAT Certificate of Registration (for local suppliers)
- Audited Financial Statements / Accounts for the last two (2) years
- Valid Single Business Permit from the relevant Local Authority
- The Power of Attorney

***The above documents should be submitted if they are applicable to bidder.**

Part 2(i) – Declaration

I / We, the undersigned state and declare that the above information is correct and that I / We give Kenya Electricity Generating Company Limited authority to seek any other references concerning my / our company from whatever sources deemed relevant, e.g. Office of the Registrar of Companies, Bankers, etc.

Full names

Signature.....

For and on behalf of M/s

In the capacity of

Dated thisday of2011.

Suppliers' / Company's Official Rubber Stamp