NORTH COLONIE CENTRAL SCHOOL DISTRICT

Latham, New York

CONFERENCE EVALUATION FORM

DIRECTIONS: Please complete the following as soon as possible after returning from a conference, workshop, etc. The information you provide will be helpful in planning future attendance at this particular type of conference and in planning future in-service activities. The information you provide may also be used for curriculum development and as resource material by other teachers. This form should be returned to the specific administrator or supervisor who recommended to the Superintendent your attendance at the conference. It will then be forwarded to the District Staff Development Committee.

Thank you for taking the time to complete the evaluation.

CONFERENCE DAT	rec.					
	CONFERENCE DATES:					
CONFERENCE SPO	NSOR:					
Please respond to	the following que	estions by using the r	ating scale	belov	w:	
1	2	3	4			
Excellent	Good	Fair	Poor			
This conference w	as well organized		1	2	3	4
The presenters we	ere knowledgeabl	e.	1	2	3	4
The material was presented in an interesting manner.			1	2	3	4
The material presented was relevant and helpful.			1	2	3	4
The facilities were appropriate.			1	2	3	4
The purpose of the conference was met.				2	3	4
My expectations of the conference were met.				2	3	4
answer the follow	wing question brie	efly:				
What was the one	e thing from the co	onference that you fe	el will help	you	the n	nost?
	Excellent This conference were The presenters were The material was The material pres The facilities were The purpose of the My expectations of answer the follow	Excellent Good This conference was well organized The presenters were knowledgeabl The material was presented in an in The material presented was relevant The facilities were appropriate. The purpose of the conference was My expectations of the conference answer the following question brief	1 2 3 Excellent Good Fair This conference was well organized. The presenters were knowledgeable. The material was presented in an interesting manner. The material presented was relevant and helpful. The facilities were appropriate. The purpose of the conference was met. My expectations of the conference were met. answer the following question briefly:	1 2 3 4 Excellent Good Fair Poor This conference was well organized. 1 The presenters were knowledgeable. 1 The material was presented in an interesting manner. 1 The material presented was relevant and helpful. 1 The facilities were appropriate. 1 The purpose of the conference was met. 1 My expectations of the conference were met. 1 answer the following question briefly:	1 2 3 4 Excellent Good Fair Poor This conference was well organized. 1 2 The presenters were knowledgeable. 1 2 The material was presented in an interesting manner. 1 2 The material presented was relevant and helpful. 1 2 The facilities were appropriate. 1 2 The purpose of the conference was met. 1 2 My expectations of the conference were met. 1 2 answer the following question briefly:	Excellent Good Fair Poor This conference was well organized. 1 2 3 The presenters were knowledgeable. 1 2 3 The material was presented in an interesting manner. 1 2 3 The material presented was relevant and helpful. 1 2 3 The facilities were appropriate. 1 2 3 The purpose of the conference was met. 1 2 3 My expectations of the conference were met. 1 2 3

2.	Is there any material or information that could be shared with other staff members? If so, what format should be used? (E.g. Copies of handout, presentation at a morning meeting, workshop during a conference day, etc.)
 3a. 	Were you made aware of any State Education Department plans that might require district administration planning, purchasing, etc.? Please comment.
3b.	As a result of attendance, would you plan to try a new approach to teaching which has budget or schedule implications? Please comment.
4.	Were there any presenters who would be appropriate for our district's conference days? If so, please indicate where they can be contacted.
5.	Would you recommend that other staff members attend future conferences such as this one? If so, what grade levels and/or academic areas?
Com	ments:
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