



**Rental Application**

**PLEASE PRINT ALL INFORMATION**

Name \_\_\_\_\_ Day Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_  
 Address \_\_\_\_\_  
 Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Name of your **Present** Landlord: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_  
 Address of your **Present** Landlord: \_\_\_\_\_  
 How long have you resided here? (From) \_\_\_\_\_ to \_\_\_\_\_ Reason for moving? \_\_\_\_\_  
 Name of your **Previous** Landlord: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_  
 Address of your **Previous** Landlord: \_\_\_\_\_  
 Previous Address: \_\_\_\_\_  
 How long did you reside there? (From) \_\_\_\_\_ to \_\_\_\_\_ Reason for moving? \_\_\_\_\_

The following information is requested by the apartment owner in order to assure the Federal Government that Federal laws prohibiting discrimination against tenant applicants on the basis of race, national origin, family status, handicap/disability and sex are complied with. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, the owner is required to note the race/national origin and sex of the individual applicants on the basis of visual observation or surname.

Please check one (Optional): Caucasian \_\_\_\_\_ African-American \_\_\_\_\_ Asian \_\_\_\_\_ Hispanic \_\_\_\_\_ Other \_\_\_\_\_

Family composition: persons to reside in apartment. (Please list **Head of Household** first.)

Name	Relationship	Age	Date of Birth	Social Security Number	Full Time student Yes/No
	Head of Household				

Driver's License Number/Issuing State \_\_\_\_\_  
 Do you meet the qualifications under the HUD definition of disabled? \_\_\_\_\_ Yes \_\_\_\_\_ No  
 See attached.  
 Would you benefit from a reasonable accommodation? \_\_\_\_\_ Yes \_\_\_\_\_ No  
 If yes, please request a copy of WCP's Section 504 policy.  
 Preference applies for Disabled Veterans are you eligible? \_\_\_\_\_ Yes \_\_\_\_\_ No

**INCOME & ASSET INFORMATION**

Type of Income	Gross Monthly Amounts		Type of Asset	Total Value	
	Head	Co-Head		Head	Co-Head
Wages	\$	\$	Savings Account	\$	\$
Pensions/ Annuity	\$	\$	Checking Account(s)	\$	\$
Unemployment	\$	\$	Certificates of Deposits (CD's)	\$	\$
Social Security	\$	\$	Stocks & Bonds	\$	\$
Public Assistance	\$	\$	Real Property	\$	\$
Disability/ SSI	\$	\$	Cash (Safe deposit box, etc.)	\$	\$
Child Support/ Alimony	\$	\$	Any other	\$	\$
Other	\$	\$			

Have you or your co-applicant ever been convicted of the following: A felony? \_\_\_\_\_ Yes \_\_\_\_\_ No  
 Illegal use, possession, manufacturing or distribution of a controlled substance? \_\_\_\_\_ Yes \_\_\_\_\_ No  
 Sexual Offense? \_\_\_\_\_ Yes \_\_\_\_\_ No  
 Have you ever been terminated for non-payment of rent/eviction? \_\_\_\_\_ Yes \_\_\_\_\_ No  
**I'm on the Rochester Housing Authority Section 8 Wait List: \_\_\_\_\_ Yes \_\_\_\_\_ No**

My/our signature(s) below serves as written permission for Wilson Commencement Park to obtain a Consumer Report (credit history), previous landlord references and other references deemed necessary. We may obtain credit information from other sources and may exchange credit information with consumer reporting agencies. The applicant(s) also affirm that all information in this application is true and complete. The applicants also understand that a personal interview must be held, assets and income verified before approval. All information received is confidential. After the application is approved, a security deposit must be made and a lease agreement signed by all applicants. If accepted, I/we certify this apartment will be my/our sole residence. The undersigned makes the foregoing representation knowing that if any of such proves false, Wilson Commencement Park may cancel and annul any lease given in reliance upon such information.

Your Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Co-Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

How did you hear about Wilson Commencement Park? \_\_\_\_\_

**Please Return This Form to:**  
 Wilson Commencement Park  
 251 Joseph Avenue  
 Rochester, New York 14605





## **Authorization for release of information**

I, \_\_\_\_\_, consent to allow Wilson Commencement Park, to request and obtain income, assets, credit, schooling, and Landlord information from the sources attached to this form for the purpose of verifying my eligibility and level of benefits under Wilson Commencement Park Transitional Housing Program. I understand that housing authorities that receive income information under this consent form cannot use it to deny, refuse, or terminate assistance without first independently verifying what the amount was, whether I actually had access to the funds and when the funds were received. In addition, I must be given an opportunity to contest these determinations.

I have read this document, and understand, and agree to the release of information in consideration for my occupancy or continued occupancy of an apartment operated by Wilson Commencement Park.

*In conjunction with our application for renewal of a lease, I hereby certify that all information contained herein is true and correct. I understand that the material falsification of information provided may result in the rejection of this application or in termination of my lease agreement."*

*"By execution of this application, I hereby authorize Wilson Commencement Park to make such investigation into my credit, employment, rental, and criminal history per the tenant selection criteria, and release all parties from all liability for any damage that may result from their furnishing information to you."*

Signature: \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Social Security Number