



kids around the world

building playgrounds | building hope

International Office | 2424 Charles St. | Rockford, IL | 61108 | 815-229-8731
Regional Office | 1046 Calle Recodo Suite F. | San Clemente, CA | 92673

Trip Application

Maun, Botswana | March 25 – April 7, 2013

Dear Volunteers,

Thank you for your interest in the Kids Around the World Botswana playground build trip. We are excited for the opportunity to work alongside you to impact the lives of these children. The need there is tremendous so we appreciate your help! To join us on this project, please complete the following application in its entirety and return it to our Rockford office no later than **January 20, 2013**.

All application submissions and questions may be sent to: melanied@kidsaroundtheworld.com.

Or, mail to: Kids Around the World; 2424 Charles St.; Rockford, IL 61108

CHECKLIST

- o Please complete the Kids Around the World application included in this packet and email the following items by **January 20, 2013**:
 - ❖ Personal Details
 - ❖ Land Package/Flights/Payment
 - ❖ Medical/Emergency Evac. Insurance Confirmation
 - ❖ Release Form (**with Witness signature**)
 - ❖ Contract
 - ❖ A clear copy of your passport (we **MUST** have a copy of your passport on file)
 - ❖ Non-refundable \$250 deposit (may be paid by check or credit card)

- o For your reference, please save a copy of this application before sending it to us.

- o **PASSPORT INFORMATION:** *(If you DO NOT have a passport, please get one immediately!)*

Passport applications are available at major post offices. Please allow plenty of time and follow the instructions carefully. Passports are required only if you are going out of the country. **If this trip is not in the USA, we MUST have a clear, readable copy of your passport included with your Application Form.**

If you need to get a passport or are renewing your passport, please include a note on your application stating that you have applied, or have sent your passport in, for renewal. ***(Note: Passports MUST be valid for six months AFTER the trip ends. If your passport is due to expire before six months prior to the trip ending date, you will need to apply for a new one.)***

- o Recommended immunizations according to www.mdtravelhealth.com are:

Hepatitis A

Hepatitis B

Typhoid

Yellow Fever (Required)

Rabies

Measles, mumps, rubella (MMR) 2 doses recommended for all travelers born after 1956, if not previously given.

Tetanus-diphtheria. Revaccination recommended every 10 years.

PLEASE contact your healthcare provider for his/her recommendations.



kids around the world

building playgrounds | building hope

International Office | 2424 Charles St. | Rockford, IL | 61108 | 815-229-8731
Regional Office | 1046 Calle Recodo Suite F. | San Clemente, CA | 92673

Trip Application

Maun, Botswana | March 25 – April 7, 2013

SUPPORT RAISING

Support raising is a great way to get your family, friends and community involved! Whether you desire to raise funds or simply share about your trip, we have a few suggestions how to spread the word!

SUPPORT LETTERS: Taking the time to write a concise, one-page letter that shares your heart and details about your trip is time worth spent. In the digital-age we live, some people really appreciate having tangible correspondence via the mail. Let us know if you would like to provide with your letter small reply envelopes for potential donors to use. We would love to supply you some!

WEBPAGE: Speaking of the digital age, how about creating an online webpage where you can raise funds directly towards your trip? Sounds easy, right? It is! Just copy/paste the link (www.grouprev.com/volunteer) into your web browser, click on “*Get Your Own Page,*” and start raising support today! You will receive a custom web address that you can email, Tweet and link to Facebook!

DON'T FORGET, you need to submit your application and pay your deposit BEFORE you create your page. We will immediately set up an account for you in our online database and then you are FREE to set up your webpage with GroupRev! AFTER your page is created, email us the link and we will monitor all your donations! To see an example of a past participant's webpage, check this out: www.grouprev.com/coris-haiti-trip.

ONE LAST THING....

- Please make sure your donors make checks payable to **Kids Around the World** so they are eligible to receive a tax deductible receipt.
- Donors mailing checks need to include a separate sheet of paper that states **your name and trip name**.
- We must receive all donations in your name at least 2 weeks BEFORE departure. Any donations received in your name AFTER the deadline will go towards the overall cost of the trip and NOT your personal trip cost.
- Please contact us anytime to get an update on your account balance.
- We are happy to provide you with the names of your supporters so you may thank them!



kids around the world

building playgrounds | building hope

International Office | 2424 Charles St. | Rockford, IL | 61108 | 815-229-8731
Regional Office | 1046 Calle Recodo Suite F. | San Clemente, CA | 92673

Trip Application

Maun, Botswana | March 25 – April 7, 2013

PERSONAL DETAILS

Application Deadline: January 20, 2013

Name: (as it appears on your passport):

First

Middle

Last

Address: _____

Street number & name

City

ST

Zip

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Email: _____ Date of Birth: ____/____/____

Passport # _____ Expiration Date: _____

T-Shirt Size: S M L XL XXL XXXL

All passports must be valid at least 6 months AFTER trip ending date

Any medical conditions KIDS should be aware of?

Do you have building experience? (please explain)

Emergency contact name(s) _____ Phone # _____

_____ Phone # _____

How did you hear about this trip? _____

Family and friends can sign up to receive trip updates!

1. Go to www.kidsaroundtheworld.com and choose *Get Involved* and select *Email Newsletter Signup*
2. Enter email address and select your trip (Country – Month – Year) OR email the list of addresses to us (melanied@kidsaroundtheworld.com) and we can add them for you.
3. They will receive daily updates and pictures while you are away – it's that easy!



kids around the world

building playgrounds | building hope

International Office | 2424 Charles St. | Rockford, IL | 61108 | 815-229-8731
Regional Office | 1046 Calle Recodo Suite F. | San Clemente, CA | 92673

Trip Application

Maun, Botswana | March 25 – April 7, 2013

LAND PACKAGE

\$1350

(Airfare not included)

The above amounts are approximate costs for the land package and could change.

The land package includes: all lodging, KIDS t-shirts to wear each day of the build, in-country transportation, in-country meals, a day safari at Royal Tree Lodge, and a team photo/picture book.

Not included: Emergency Evacuation insurance, meals on travel days and in Johannesburg, any other excursions or sight-seeing expenses.

FLIGHTS

Kids Around the World is purchasing flights for this trip. If you have a special circumstance and need to purchase your own tickets, please contact Melanie before doing so. (NOTE: Trip cost does not cover the cost of checked bags)

PAYMENT

This application **MUST** include a \$250 non-refundable deposit

Credit Card Information:

Type: Visa MC Discover Am Ex

Number: _____ Exp. Date: _____ CVV Code: _____ (3 digit code on back of card)

NAME: (as it appears on card) _____

SIGNATURE: _____ TODAY'S DATE: _____

* I give Kids Around the World permission to charge my credit card as charges are due _____
Signature

(Please note: The \$250 down payment will be charged now. Airline and other pre-paid costs will be charged when due. The remainder of the costs will be charged 2 weeks before the trip.)

If you are uncomfortable filling out your credit card information on this form, please call us within 48 hours of submitting this application to confirm your reservation with a credit card number. Your place on the trip is not guaranteed until we have your deposit. Please initial above to give us permission to charge your credit card once you call.

If you are raising support for this trip, we must still receive payment. If desired, your deposit and other prepaid costs that you pay will be returned to you if all your funds come in. Thank you for your understanding.

Please make checks payable to Kids Around the World



kids around the world

building playgrounds | building hope

International Office | 2424 Charles St. | Rockford, IL | 61108 | 815-229-8731
Regional Office | 1046 Calle Recodo Suite F. | San Clemente, CA | 92673

Trip Application

Maun, Botswana | March 25 – April 7, 2013

MEDICAL/EMERGENCY EVACUATION INSURANCE CONFIRMATION

Medical Insurance:

I _____ am personally covered for foreign travel by the following **Medical** insurance plan:
Full Name

Insurance Company: _____ Policy Number: _____

Emergency Evacuation Insurance:

I _____ am personally covered for foreign travel by the following **Emergency Evacuation**
Full Name
Insurance plan:

Insurance Company: _____ Policy Number: _____

I verify that these policies provide coverage for me while traveling outside of the United States and will be in effect while I participate in the Kids Around the World trip to:

_____ on the following dates: _____ to _____.
Country Name *Beginning Date* *Ending Date*

Applicant's Signature: _____ Date: _____

If participant is under 18 years of age, parent or guardian signature is required.

Parent or Guardian Signature: _____ Date: _____

IMPORTANT: All team members MUST have active medical coverage. In addition to your personal insurance, ALL team members MUST purchase Emergency Evacuation insurance as well. In the event that your Medical insurance does not cover you in the country where the build will take place, please contact your insurance agent to obtain short-term medical/travel coverage for the duration of the trip. You can obtain Emergency Evacuation insurance, as well as short-term medical coverage online at www.insuremytrip.com. Please provide confirmation of your coverages when you submit your application.



kids around the world

building playgrounds | building hope

International Office | 2424 Charles St. | Rockford, IL | 61108 | 815-229-8731
Regional Office | 1046 Calle Recodo Suite F. | San Clemente, CA | 92673

Trip Application

Maun, Botswana | March 25 – April 7, 2013

CONTRACT

PAYMENT INFORMATION

Your place on the team is secured when you submit this application along with your \$250 non-refundable deposit. This deposit counts toward the total cost of your trip. As soon as we receive your application and \$250 deposit, we will book your flights. We will purchase your airline tickets on your behalf and charge your credit card or ask you to submit a check as a donation for the cost of the travel expenses and other pre-paid costs (i.e. in-country flights, visa fees, or any other pre-paid items). Two weeks before the trip date, your credit card will be charged, or we will ask you to submit another check, for the remainder of the trip costs.

If you are asking friends and family to help with the cost of your trip, we must receive all donations in your name no later than 2 weeks BEFORE your departure. Any funds received AFTER this deadline will go towards the overall costs of the trip, not your personal trip cost.

AGREEMENT

By completing this contract, I agree to accept the terms set forth, in order to comply with the governmental effects new rules have on our operation. By agreeing to this contract, I am indicating that I would like to participate on a playground build and/or ministry trip with Kids Around the World, and I plan to either donate funds to cover my expenses for the trip, or raise donations accordingly. I realize that all checks should be made payable to Kids Around the World and sent to 2424 Charles Street; Rockford, IL 61108 and that all monies will be earmarked at Kids Around the World for my expenses related to this trip. Kids Around the World may need to increase costs upon notice to participants.

I understand that I am submitting a \$250 non-refundable donation as a deposit for my participation.

I will provide any pre-paid costs, (i.e. visa fees), along with any airline tickets for my travel purchased on my behalf by Kids Around the World. I will pay the remainder of the trip according to the terms specified on the application. I also acknowledge and agree all funds received by Kids Around the World for this trip are considered tax-deductible donations, and are therefore subject to IRS regulations for such donations.

In the event the funds raised through donations from others for my trip costs exceed my total costs, I agree to have those funds applied to the overall team costs for the trip in which the funds were originally intended. However, if desired, I can request to have funds I have paid personally refunded, up to the total excess amount. I understand that any refunded monies would no longer qualify as a tax-deductible donation.

I understand any funds received by Kids Around the World after the 2-week pre-trip deadline will NOT go into my trip costs but will go into the overall costs of the trip and therefore would not qualify to be refunded.

In the event that I am unable to participate in this event, either because of my decision or because the trip is cancelled or postponed due to events beyond the control of Kids Around the World, I agree that any non-recoverable related costs Kids Around the World incurred on my behalf will be my responsibility. I understand that in good faith Kids Around the World will attempt to help me schedule another trip in which I can apply the remaining donated funds. But if rescheduling my trip is not feasible, all monies received on my behalf for this trip must be treated as a donation to Kids Around the World, and is therefore still eligible for consideration as a tax-deductible gift.

Signature of Applicant

Date

*Parent or Guardian Signature
(If applicant is under 18 years)*

Date