



# kids around the world

building playgrounds | building hope

International Office | 2424 Charles St. | Rockford, IL | 61108 | 815-229-8731  
Regional Office | 1046 Calle Recodo Suite F. | San Clemente, CA | 92673

Dear Volunteers,

Thank you for your interest in the Kids Around the World playground build trip. We are excited for the opportunity to work alongside you to impact the lives of these children. The need there is tremendous so we appreciate your help! To join us on this project, please complete the following application in its entirety and email it to the San Clemente office no later than

**All application submissions and questions may be sent to:**

## CHECKLIST

- o Please complete the Kids Around the World application included in this packet and submit the following items by
  - ❖ Personal Details
  - ❖ Land Package/Flights/Payment
  - ❖ Release Form (**with Witness signature**)
  - ❖ Notarized Release Form for Minors (for those under age 18 and traveling without parents)
  - ❖ Contract
  - ❖ A clear copy of your passport (we **MUST** have a copy of your passport on file)
  - ❖ Non-refundable \$250 deposit (may be paid by check or credit card)

o For your reference, please save a copy of this application before sending it to us.

- o **PASSPORT INFORMATION: (If you DO NOT have a passport, please get one immediately!)**

Passport applications are available at major post offices. Please allow plenty of time and follow the instructions carefully. Passports are required only if you are going out of the country. ***If this trip is not in the USA, we MUST have a clear, readable copy of your passport included with your Application Form.***

If you need to get a passport or are renewing your passport, please include a note on your application stating that you have applied, or have sent your passport in, for renewal. ***(Note: Passports MUST be valid for six months AFTER the trip ends. If your passport is due to expire before six months prior to the trip ending date, you will need to apply for a new one.)***

- o Recommended immunizations according to [www.mdtravelhealth.com](http://www.mdtravelhealth.com) are:

PLEASE call your healthcare provider for their recommendations.



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## SUPPORT RAISING

Support raising is a great way to get your family, friends and community involved! Whether you desire to raise funds or simply share about your trip, we have a few suggestions how to spread the word!

**SUPPORT LETTERS:** Taking the time to write a concise, one-page letter that shares your heart and details about your trip is time worth spent. In the digital-age we live, some people really appreciate having tangible correspondence via the mail. Let us know if you would like to provide with your letter small reply envelopes for potential donors to use. We would love to supply you some!

**WEBPAGE:** Speaking of the digital age, how about creating an online webpage where you can raise funds directly towards your trip? Sounds easy, right? It is! Once you have submitted your application, just enter this link ([www.grouprev.com/volunteer](http://www.grouprev.com/volunteer)) into your web browser, click on “*Get Your Own Page*,” and start raising support! You will receive a custom web address that you can email, Tweet and link to Facebook!

DON'T FORGET, you need to submit your application and pay your deposit BEFORE you create your page. We will immediately set up an account for you in our online database and then you are FREE to set up your webpage with GroupRev! AFTER your page is created, email us the link and we will monitor all your donations! To see an example of a past participant's webpage, check this out: [www.grouprev.com/coris-haiti-trip](http://www.grouprev.com/coris-haiti-trip).

### ONE LAST THING....

- Please make sure your donors make checks payable to “**Kids Around the World**” so they are eligible to receive a tax deductible receipt.
- Donors mailing checks need to include a separate sheet of paper that states **your name and trip name**.
- We must receive all donations in your name at least 2 weeks BEFORE departure. Any donations received in your name AFTER the deadline will go towards the overall cost of the trip and NOT your personal trip cost.
- Please contact us anytime to get an update on your account balance.
- We are happy to provide you with the names of your supporters so you may thank them!



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## PERSONAL DETAILS

### Application Deadline:

Name: (as it appears on your passport):

\_\_\_\_\_

*First*

*Middle*

*Last*

Address: \_\_\_\_\_

*Street number & name*

*City*

*ST*

*Zip*

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Passport # \_\_\_\_\_ Expiration Date: \_\_\_\_\_

T-Shirt Size: S  M  L  XL  XXL  XXXL

**All passports must be valid at least 6 months AFTER trip ending date**

Any medical conditions KIDS should be aware of?

\_\_\_\_\_

Do you have building experience? (please explain)

\_\_\_\_\_

Emergency contact name(s) \_\_\_\_\_ Phone # \_\_\_\_\_

\_\_\_\_\_ Phone # \_\_\_\_\_

How did you hear about this trip? \_\_\_\_\_

### **Family and friends can sign up to receive trip updates!**

1. Go to [www.kidsaroundtheworld.com](http://www.kidsaroundtheworld.com) and choose *Get Involved* and select *Email List Signup*
2. Enter email address and select your trip (City/Country – Month – Year)
3. They will receive daily updates and pictures while you are away – it's that easy!



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## LAND PACKAGE

**\$1500 (Single Room in Cape Town)**

**\$1350 (Double Room in Cape Town)**

- ➔ The above amounts are approximate costs for the Land Package and could change. The Land Package includes the following: \$250 deposit, travel medical insurance, KIDS t-shirts, and team photo book. While in Paarl it includes the following: Airport shuttle / lodging / all meals / in-country transportation. While in Cape Town it includes the following: 3 nights stay at a hotel and one team dinner. Please note that while in Cape Town the Land Package cost does NOT include: meals, transportation, extra curricular activities or airport drop off.

## FLIGHTS

You will be responsible for purchasing your own airfare. We will have a KIDS representative to greet you at the Cape Town International Airport (CPT) and provide shuttles to transport you at the following times: 10am, 1pm & 4pm on 8/3/13. We ask that you do your very best to have your flights remain within the following parameters:

**ARRIVE AT CAPE TOWN INT'L AIRPORT (CPT) NO LATER THAN 4PM ON SATURDAY, AUGUST 3, 2013 and DEPART CAPE TOWN INT'L AIRPORT (CPT) NO EARLIER THAN THE MORNING OF MONDAY, AUGUST 12, 2013.**

\* If you would like assistance purchasing airfare you may contact Michelle with AFC Travel: [michelle@afctravel.com](mailto:michelle@afctravel.com). You must tell her you are purchasing tickets for the "Kids South Africa Trip" and she will be able to assist you.

(NOTE: Your flight may depart 1 -2 days prior to the date stated on this application. KIDS can help assist coordinating airport drop off while in-country, but you will be responsible for the payment while in-country.)

## PAYMENT DEADLINES

**Initial Deposit** – \$250 – Due upon application submission (no later than application deadline date)

**1<sup>st</sup> Installment** – Pre-trip expenses KIDS makes on your behalf – June 3, 2013

**Final payment** – Remaining Balance – July 19, 2013

## PAYMENT

This application **MUST** include a \$250 non-refundable deposit. Please make checks payable to Kids Around the World

### Credit Card Information:

Type: Visa  MC  Discover  Am Ex

Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ CVV Code: \_\_\_\_\_ (3 digit code on back of card)

NAME: (as it appears on card) \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ TODAY'S DATE: \_\_\_\_\_

\* I give Kids Around the World permission to charge my credit card as charges are due \_\_\_\_\_.

*Signature*

(Please note: The \$250 down payment will be charged now. Airline and other pre-paid costs will be charged when due. The remainder of the costs will be charged after the final deadline before the trip.)

If you are uncomfortable filling out your credit card information on this form, please call us within 48 hours of submitting this application to confirm your reservation with a credit card number. Your place on the trip is not guaranteed until we have your deposit. Please initial above to give us permission to charge your credit card once you call. If you are raising support for this trip, we must still receive payment. If desired, your deposit and other prepaid costs that you pay will be returned to you if all your funds come in. Thank you for your understanding.



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## RELEASE FORM

I, \_\_\_\_\_ in consideration of the benefits derived from my participation in the project trip to  
*Full Name*  
\_\_\_\_\_ administratively organized by Kids Around the World (hereafter  
*Country Name*  
referred to as KIDS) on \_\_\_\_\_ to \_\_\_\_\_ do hereby release, acquit, and forever discharge KIDS,  
*Beginning Trip Date* *Ending Trip Date*  
its employees, officers, directors and representatives from any and all manner of suits, actions, claims, demands, and liabilities either by me or any and all persons having interest in me, for any and all injuries, illnesses, losses or damages I might incur on or in any way relating to my participation in this trip, without limitation whether in the USA or in any foreign country.

I recognize that the conditions in some of the places to which I travel are not of the same standard as the conditions to which I am accustomed (i.e. political environments and judicial systems). I further realize that there are certain health and detainment risks as well as other risks to me and my property, and I enter into participation in this trip with awareness of those risks.

I understand that this document constitutes a full and complete waiver of all possible claims, including claims for negligence in personal injury or property damage, arising out of my participation in this trip.

No provision of this document shall, in any way, limit my right to make claims against persons other than KIDS, its directors, officers, employee and representatives.

Photographic Release. I grant and convey unto KIDS all rights, title and interest in any and all photographic images and video or audio recordings made by KIDS during my work on this project including, but not limited to, any royalties, proceeds or other benefits derived from such photographs or recordings.

\_\_\_\_\_  
*Applicant's Signature* *Date*

If participant is under 18 years of age, parent or guardian signature is required.

\_\_\_\_\_  
*Parent or Guardian Signature* *Date*

-----  
*Required for All applicants- This Release form must be witnessed by a non-family member 18 years or older*

WITNESS: \_\_\_\_\_  
*Applicant's Signature* *Date*



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## CONTRACT

### PAYMENT INFORMATION

Your place on the team is secured when you submit this application along with your \$250 non-refundable deposit. This deposit counts toward the total cost of your trip. After we receive your application and \$250 deposit, we will book your flights. We will purchase your airline tickets on your behalf and charge your credit card or ask you to submit a check as a donation for the cost of the travel expenses and other pre-paid costs (i.e. in-country flights, visa fees, or any other pre-paid items). Airfare and final payment is due to be paid to our office on the date listed on page 4 of this application, your credit card will be charged, or we will ask you to submit another check, for the remainder of the trip costs.

If you are asking friends and family to help with the cost of your trip, we must receive all donations in your name no later than 2 weeks BEFORE your departure. Any funds received AFTER this deadline will go towards the overall costs of the trip, not your personal trip cost.

### AGREEMENT

By completing this contract, I agree to accept the terms set forth, in order to comply with the governmental effects new rules have on our operation. By agreeing to this contract, I am indicating that I would like to participate on a playground build and/or ministry trip with Kids Around the World, and I plan to either donate funds to cover my expenses for the trip, or raise donations accordingly. I realize that all checks should be made payable to Kids Around the World and sent to 2424 Charles Street, Rockford, IL 61108 and that all monies will be earmarked at Kids Around the World for my expenses related to this trip. Kids Around the World may need to increase costs upon notice to participants.

I understand that I am submitting a \$250 non-refundable donation as a deposit for my participation.

I will provide any pre-paid costs, (i.e. visa fees), along with any airline tickets for my travel purchased on my behalf by Kids Around the World. I will pay the remainder of the trip according to the terms specified on the application. I also acknowledge and agree all funds received by Kids Around the World for this trip are considered tax-deductible donations, and are therefore subject to IRS regulations for such donations.

In the event the funds raised through donations from others for my trip costs exceed my total costs, I agree to have those funds applied to the overall team costs for the trip in which the funds were originally intended. However, if desired, I can request to have funds I have paid personally refunded, up to the total excess amount. I understand that any refunded monies would no longer qualify as a tax-deductible donation.

I understand any funds received by Kids Around the World after the 2-week pre-trip deadline will NOT go into my trip costs but will go into the overall costs of the trip and therefore would not qualify to be refunded.

In the event that I am unable to participate in this event, either because of my decision or because the trip is cancelled or postponed due to events beyond the control of Kids Around the World, I agree that any non-recoverable related costs Kids Around the World incurred on my behalf will be my responsibility. I understand that in good faith Kids Around the World will attempt to help me schedule another trip in which I can apply the remaining donated funds. But if rescheduling my trip is not feasible, all monies received on my behalf for this trip must be treated as a donation to Kids Around the World, and is therefore still eligible for consideration as a tax-deductible gift.

\_\_\_\_\_  
*Signature of Applicant*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Parent or Guardian Signature*  
*(If applicant is under 18 years)*

\_\_\_\_\_  
*Date*



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## BAZ BUS Cape Peninsula Tour

Please check the box that applies to you:

Yes, please sign me up for the BAZ BUS Cape Peninsula Tour.  
*(Payment will be made by you once in-country)*

No, thank you. I am not interested in this tour.  
*(\*NOTE: If you choose to not sign up for the tour at this time, KIDS cannot guarantee there will be space available once you are in-country.)*