

DRAFT MINUTES

**REGULAR MEETING OF VERDE VALLEY FIRE DISTRICT BOARD OF DIRECTORS, HELD
FEBRUARY 24, 2015 AT FIRE STATION 32, 1120 SOUTH PAGE SPRINGS ROAD, CORNVILLE, AZ.**

MEETING CALLED TO ORDER: 10:00 A.M.

PRESENT:

Bob Eddingfield
Ken Bishop
Don Eberle
Thomas Rhodes (absent)
Henry Martin

STAFF:

Fire Chief Hazime
AC Doerksen
Lisa Elliott

APPROVAL OF AGENDA: **Motion** was made by Don Eberle to approve the agenda as presented. Second was made by Bob Eddingfield. **Motion** carried unanimously.

APPROVAL OF MINUTES: **Motion** was made by Bob Eddingfield to waive the reading of and to approve the minutes of the Regular Meeting on January 27, 2015. Second was made by Don Eberle. **Motion** carried unanimously.

SCHEDULED PUBLIC APPEARANCES: NONE

UNSCHEDULED PUBLIC APPEARANCES: NONE

CALL TO PUBLIC: NONE

FINANCIAL REPORTS:

Chief Hazime reviewed the Financial Reports. **Motion** was made by Henry Martin to accept the Financial Reports as presented. Second was made by Bob Eddingfield. **Motion** carried unanimously.

CHIEF'S REPORTS:

Chief Hazime gave an overview of the residential fire on Bridal Path. The fire was contained to the kitchen. Chief Hazime was able to do a sound bite on the radio with Yavapai Broadcasting for this incident. Chief Hazime stated the new engine is expected to be delivered this week. The new ambulance specifications are complete and HGAC is handling the bidding process for the District.

AC Doerksen gave a legislature overview.

Chief Hazime reviewed the new ISO ratings. VVFD had a 5/10 and is now a 3/10. He is still waiting for the official report and new maps for the district to be delivered.

Chief Hazime gave an update on the Community Para Medicine Program.

VVFD will be hosting a Wildland Refresher Class at Station 31, Friday, January 27th.

Chief Hazime gave an update on the grants VVFD has submitted applications for.

The LAFS Group is preparing for Spring School Programs. This year's theme is Ready, Set, Go!

Tom Griffin has donated a house to VVFD to use for training. A walk through will be set up to make sure the house will be safe for training.

Verde Valley Fire Foundation is donating funds to purchase Surface 3 tablets for the engines.

Don Eberle stated he appreciates the Chief's Report being agenzized but would like to add to the Agenda Title "*and possible action*". This way if the Board would like to take action on something they can. Don Eberle also appreciates Chief Hazime writing a letter asking for support for legislation, but would also like to see a letter from the VVFD Board Chairman that supports the legislation as well.

CURRENT EVENTS:

Bob Eddingfield would like to have Chief Hazime address at the next Board Meeting:

- Verify Chief Hazime had a background check and fingerprinting done at time of hire.
- Check with Attorney Whittington to see about Board Members being fingerprinted and having background checks done.

DISCUSSION AND POSSIBLE ACTION:

Travel and Per Diem Reimbursement Policy- Chief Hazime stated there is a packet available for review of the current Travel and Per Diem Reimbursement Policy and the related procedure. Don Eberle suggested reviewing the Board Member Bylaws and not look at policies intended for the employees. Henry Martin reviewed the state statutes and handed out copies to Board Members for them to read through. Mr. Martin feels Board Members should be reimbursed the .57 1/2 cents per mile per the Federal Government Guidelines. Don Eberle feels Board Members should use the State rate of .23 cents to have less of an impact on the District. Don Eberle stated the current reimbursement procedure is out of sync with the Bylaws. Mr. Eberle would like more of a definitive answer as to what are the expenses for meals and mileage and how they are to be reimbursed. Direction to Chief Hazime to contact Attorney Whittington to bring back additional information. **Motion** made by Bob Eddingfield to table this item until the next meeting. Second was made by Don Eberle. **Motion** carried unanimously.

AFDA Conference Expense Reimbursements- **Motion** made by Don Eberle to table this item until the next meeting. Second was made by Bob Eddingfield. **Motion** carried unanimously.

Computers Issued to Board Members- Chief Hazime provided the Board with information regarding purchasing Ipads and utilizing them for Board Meetings. Prices were based on the Ipads that Sedona Fire are currently using. This method comes with continuing IT support and costs. Alternative is utilizing VVFD email address to view information and to print. Henry Martin feels using the Ipads would be too expensive. Mr. Martin would like to research laptops that come with WIFI and use these instead of Ipads. **Motion** made by Don Eberle to table this item until next meeting so costs can be established on the purchase of personal computers. Second was made by Henry Martin. **Motion** carried unanimously.

Resolution 2015-01 Revising Resolution 2013-04 Meet and Confer Agreement- **Motion** made by Bob Eddingfield to adopt Resolution 2015-01 Revising Resolution 2013-04 Meet and Confer Process. Second was made by Don Eberle. **Motion** carried unanimously.

Resolution 2015-04 – Annexation Request- After the resolution was read by title, **Motion** made by Don Eberle to adopt Resolution 2015-04 Amendment of the Verde Valley Fire District's Boundaries. Second was made by Bob Eddingfield. **Motion** carried unanimously.

Cost Recovery Options Through Fire Recovery- Chief Hazime reviewed the cost recovery information that the Board had adopted back in 2009. Ken Bishop is not in favor of charging residents more money and Don Eberle agreed. Mr. Eberle explained that there is a housekeeping issue that needs to be taken care of. Mr. Eberle explained that an Out of District Charge Guideline was put in place in 2006 then in 2008 another guideline was adopted (by resolution) but did not replace the 2006 Guideline. **Motion** made Don Eberle to repeal Resolution 2009-10. Second was made by Henry Martin. **Motion** carried unanimously.

Sedona Regional Communication Center/Cottonwood Dispatch Center- Chief Hazime gave a presentation regarding the Sedona Regional Communication Center/Cottonwood Dispatch Center. Don Eberle would like to see that VVFD has a voice at the table when decisions are being made.

Performance Evaluation Form for Fire Chief –

Motion made by Don Eberle to adopt the revised Performance Evaluation Form for the Chief. Second was made by Henry Martin. **Motion** carried unanimously.

Statement of Meeting Notice-

Motion made by Henry Martin to adoption of the Statement of Meeting Notice dated February 24, 2015. Second was made by Don Eberle. **Motion** carried unanimously.

Fingerprint Policy-

Motion made by Henry Martin to adopt the Fingerprint Policy. Second was made by Don Eberle. **Motion** carried unanimously.

The Board took a 10 minute rescess.

FY 2015-2016 Budget Power Point Presentation- Chief Hazime gave a presentation regarding FY 2015-2016 Budget Information. Henry Martin suggested adding a line item for Board Member expenses pending the outcome of Reimbursement Policy.

Motion was made by Bob Eddingfield to adjourn. Second was made by Don Eberle. **Motion** carried unanimously.

ADJOURNMENT: 11:58 AM

BOARD CLERK: _____ **DATE:** _____

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