

Application for Residency Based on Parent/Guardian Employment

Within the Boundaries of the District

In order to be processed by the District, it is mandatory that all of the information on the application form be provided, including the verifying information in Step III. **Submit the form ONLY when STEP I, STEP II, and STEP III are completed.**

An application must be completed for each child and will be considered separately. Applications will be accepted by mail only to the Palos Verdes Peninsula Unified School District, Superintendent's Office, 375 Via Almar, Palos Verdes Estates, CA 90274-1261.

STEP I: PARENT / GUARDIAN REQUEST (To be completed by parent/guardian – please print) New Request Employment Verification

School Year: <input type="checkbox"/> Current Year <input type="checkbox"/> Future Year	Grade Requested	Date of Request
Student Name (Last, First)	Birth Date	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female
Current or Last School of Attendance	Current or Last District of Attendance	
School of Residence	District of Residence	
School Requested	District Requested	
Parent/Guardian Name	Contact Number: <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell	
Email Address	Contact Number: <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell	
Address	City/Zip	

STEP II: STUDENT INFORMATION:

In order to determine whether space is available in the appropriate class/program, the following information must be provided.

- Does the student have a current Individualized Education Program (IEP)? Yes No
- Does the student have an inactive or expired IEP? Yes No
- Does the student have a current 504 Plan? Yes No

If the answer to any of the above questions is "Yes," please attach a copy of the student's latest IEP or 504 Plan.

During the preceding three (3) school years (e.g., 2006-07, 2007-08, 2008-09) or the current year, has the requesting student been expelled from school for any reason? No Yes When: (Month/year) _____ Offense: _____ School of Attendance: _____

Terms of Expulsion: _____

STEP III: VERIFICATION OF EMPLOYMENT – (Please Attach Proof/Verification) of Employment

Documentation Required (All 3 Items Required):

- Copy of recent pay stub
- Copy of W2 or 1099
- Letter on the employer's stationery verifying schedule (hours and days) and location of employment OR if self employed, letter stating schedule (hours and days) and location of employment, and copy of current business license

Terms and Conditions

- The District requires the parent/guardian to verify employment within the District boundaries by providing the verification documentation at a minimum on an annual basis.
- In requesting enrollment, I agree to notify the Palos Verdes Peninsula Unified School District immediately of any change in the employment information contained in Step III herein, agree to provide transportation of the student to and from school, and also agree to provide/arrange for supervision of the student before and after school hours.
- In addition, I understand that there is no sibling preference for enrollment in the District based on parent/guardian employment within the boundaries of the District.
- No admission will be permitted in any school year after the last day of the first semester.
- Applicants who cannot be enrolled in the initial enrollment period, and later received applications, will be kept on a waiting list for the current school year in the order in which the applications were received by the District, until there is an opening for the applicant or the period for enrollment is closed for the current year
- In addition, I understand that enrollment of the above-named student in the requested school programs is on a space-available basis.
- In addition, I understand that the District will place the student at a school site and/or in a class where there is space available, which may result in the student not being placed in my choice of school or class.
- For all students enrolled, Miraleste Intermediate School shall be deemed the student's intermediate school of residence for District purposes, without regard to whether the student is initially enrolled hereunder during elementary school or intermediate school and without regard to what elementary school the student attends.
- If the student participates in any athletic program governed by the California Interscholastic Federation (CIF), he/she may not be eligible to participate at the new school. Parent/guardian should check the CIF rules before submitting this application.
- No financial obligation shall be incurred by the district of residence for services rendered under this agreement.
- A permit may be denied or revoked at any time for the following reasons:
 - False or misleading information was provided.
 - Reason for the original issuance of the permit by the district of residence is no longer valid.

I have read the terms and conditions and understand the regulations and policies governing applications for residency based on parent/guardian employment within the boundaries of the District and hereby submit my application. I declare under penalty of perjury that the information provided above is true and correct. I understand that the information provided is subject to verification.

Parent/Guardian Signature: _____ Relationship to Student: _____

<p>STEP IV Proposed District of Attendance</p> <p>Decision: <input type="checkbox"/> Approved <input type="checkbox"/> Denied</p> <p>PVPUSD School & Program Assignment: _____</p> <p>Authorizing Signature: _____</p> <p>Title: _____</p>	<p>STEP V: District of Residence</p> <p>Decision: <input type="checkbox"/> Approved <input type="checkbox"/> Denied</p> <p>Authorizing Signature: _____</p> <p>Title: _____</p> <p>District: _____</p>
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