



2013 SMART COOKIE FUND SCHOLARSHIP GUIDELINES

Your completed application must be emailed to smartcookie@womensfoundca.org by
MAY 20, 2013
at
11:59 PM

MISSION

Smart Cookie prepares Latina/o immigrants who are first generation college students* for educational success and lives of leadership and responsibility to self, family and community. We do this by providing scholarships and facilitating an integrative support structure in order to assist students to complete AAs, BAs, graduate degrees and other forms of education beyond high school.

PROGRAM DESCRIPTION

The Smart Cookie Scholarship Fund supports first and second generation immigrant students from Latin America who are highly motivated and who would not otherwise receive the necessary assistance to pursue an education beyond high school. Scholarship awards are determined by type of school the student attends (UC, CC, CSU), and access to other financial assistance. In addition to scholarships to finance education, the program provides advising, personal development and enrichment activities, networking opportunities, and other scholarship events to ensure students succeed at the university level and beyond. Smart Cookie aims to foster a culture of respect, commitment, pride, and community investment among our Latina/o students.

** First generation college: students who are the first in their family to attend college; parents did not attend college.*

In some cases, Smart Cookie will support the completion of a certificate program at a private institution if the certificate cannot be obtained at a community college. However, it does not support private technical schools such as fashion design schools, nursing schools, etc. that charge private school rates and do not have college transferable classes.

AWARD ELIGIBILITY

We have developed a strict method of assigning scholarships based on multiple factors, including the type of school (UC, CSU or CC), the number of credits the student is taking, and access to other financial assistance.

Please check all boxes that apply to you:

A) I am currently/ will be attending a community college or a technical college.

FAFSA eligible

AB 540

Non-AB540

Full-time Part-time

B) I am currently/ will be a UC student.

FAFSA eligible

AB 540

Non-AB540

Full-time Part-time

C) I am currently/ will be a CSU student.

FAFSA eligible

AB 540

Non-AB540

Full-time Part-time

MINIMUM ELIGIBILITY REQUIREMENTS

Applicant must:

- Be a first or second generation immigrant from Latin America;
- Be a first generation college student;
- Reside or attend high school in one of the following cities: Fremont, Newark, Menlo Park, East Palo Alto, Redwood City, Hayward, Union City, Santa Clara or the unincorporated area of North Fair Oaks;
- Be one of the following: a) eligible to enroll in community college or an undergraduate program; b) current undergraduate college student; OR c) current community college student (including students enrolling in a public technical training program resulting in a certificate);
- Attend a California public university or community college. (A student enrolling in California private college or university, studying out of state or abroad will not be considered);
- Demonstrate significant financial need;
- Demonstrate leadership potential and willingness to contribute to their community;
- Have a willingness to give back to the scholarship as a future mentor or board member; AND
- Be available to attend an interview in May or June if selected as a finalist.

SCHOLARSHIP PROGRAM REQUIREMENTS

If admitted to the Smart Cookie Scholarship, you must:

- Attend a mandatory orientation in August;
- Maintain a minimum grade point average (GPA) of 2.0 (i.e, C average);
- Submit a short weekly report to your assigned Smart Cookie advisor and Missa Perron, the Smart Cookie program associate;
- Complete 20 hours of community service per semester;
- Attend Smart Cookie events including but not limited to: orientation, scholar lunches, interviews each semester and an end-of-year celebration in June;

- Apply to at least three other scholarships if receiving more than \$1,000 of support from Smart Cookie; AND
- Not work more than 20 hours per week if enrolled in school full-time.

SUBMISSION REQUIREMENTS

- Your completed application must be emailed by **MAY 20, 2013 at 11:59 PM**
- Essays must be typed; AND
- Applications missing any of the required documents will be considered incomplete and will not be reviewed unless arrangements have been made with Missa Perron in advance.

TIMELINE

The timeline below provides a general outline for the scholarship process. Please note that we reserve the right to modify these dates if necessary.

Please verify that you have read the timeline below and will be able to commit to the following events if selected as a scholarship finalist/scholarship recipient.

End of May/ mid-June 2013 Students must attend an in-person, panel interview. Location TBD but will most likely be on the Peninsula. Please note that you will not receive notification if you are not selected for an interview.

July-August 2013 Smart Cookie Board will make final scholarship decisions and notifications of awards will be mailed and emailed.

August 2013 A mandatory Smart Cookie Scholarship Orientation for new and returning students will be held in the Bay Area—details to follow.

APPLICATION CHECKLIST

- Application forms
- High school transcript or college transcript
- One letter of recommendation
- FAFSA Award Letter (If you're eligible to apply. Not applicable to AB540 and non-residents students.)

One double-spaced essay (350 words) answering the following:
Why do you want to go to college? What are your goals and dreams? Share an obstacle you've faced in attending college and how you are working to overcome it. How have your experiences influenced your goals and dreams?

SMART COOKIE APPLICATION FORM A. STUDENT INFO	
LAST NAME	FIRST NAME
PERMANENT ADDRESS	MAILING ADDRESS WHERE SMART COOKIE CAN SEND YOU CORRESPONDENCE (IF DIFFERENT THAN PERMANENT):
STREET	STREET
CITY	CITY
STATE	STATE
ZIP CODE	ZIPCODE
EMAIL ADDRESS	PHONE NUMBER
EDUCATION	
I. HIGH SCHOOL	
LAST HIGH SCHOOL ATTENDED	
SCHOOL	CITY/STATE
YEAR OF COMPLETION	
GPA AT LAST HIGH SCHOOL ATTENDED	
II. EDUCATION INFORMATION	
NAME OF COLLEGE ATTENDING IN FALL 2013:	NAME OF COLLEGE ATTENDED SPRING 2013 (IF APPLICABLE):
TYPE OF SCHOOL (CC, USC, UC)	TRANSFER DATE (FOR COMMUNITY COLLEGE STUDENT)
<input type="checkbox"/> CC <input type="checkbox"/> USC <input type="checkbox"/> UC	
<input type="checkbox"/> FULL-TIME <input type="checkbox"/> PART-TIME	GPA AT LAST COLLEGE ATTENDED (IF APPLICABLE):
DATES:	

FIRST DAY OF FALL SEMESTER WINTER BREAK to FALL BREAK to	SPRING BREAK to SUMMER BREAK to GRADUATION
III. EDUCATION PLANS	
WHAT MAJOR WOULD YOU LIKE TO STUDY?	WHAT CAREER INTERESTS YOU?
IN FALL 2013 WILL YOU BE REGISTERED AS A FULL-TIME STUDENT OR PART-TIME STUDENT? <input type="checkbox"/> FULL-TIME <input type="checkbox"/> PART-TIME	IF PART TIME, HOW MANY COURSES DO YOU PLAN TO TAKE?
WHERE DO YOU PLAN TO LIVE NEXT YEAR? <input type="checkbox"/> ON-CAMPUS <input type="checkbox"/> OFF-CAMPUS <input type="checkbox"/> WITH FAMILY <input type="checkbox"/> OTHER	



HOW WILL YOU GET TO AND FROM SCHOOL? <input type="checkbox"/> CAR <input type="checkbox"/> BUS <input type="checkbox"/> OTHER	DO YOU HAVE A COMPUTER? <input type="checkbox"/> YES <input type="checkbox"/> NO DO YOU HAVE INTERNET ACCESS AT HOME? <input type="checkbox"/> YES <input type="checkbox"/> NO
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SMART COOKIE APPLICATION—FORM B: STUDENT INFO		
EXTRACURRICULAR ACTIVITIES/ COMMUNITY INVOLVEMENT		
PLEASE LIST ANY PLACES WHERE YOU HAVE WORKED, COMMUNITY SERVICE, HONORS OR AWARDS, AND ANY OTHER ACHIEVEMENTS BELOW (IF YOU WILL SUBMIT A SEPARATE PAGE LEAVE THIS SECTION BLANK)		
ACTIVITY/ AWARD	DESCRIPTION	DATES

STUDENT FINANCIAL PLANS

WILL YOU BE EMPLOYED DURING THE SCHOOL YEAR? YES NO

IF YES, WHERE WILL YOU WORK?

HOW MANY HOURS PER WEEK?

SCHOLARSHIPS--PLEASE LIST ANY OTHER SCHOLARSHIPS YOU HAVE APPLIED TO BELOW

SCHOLARSHIP/ LOAN/ GRANT NAME	AMOUNT	AWARDED? (YES/ NO)	
		<input type="checkbox"/> YES	<input type="checkbox"/> NO
		<input type="checkbox"/> YES	<input type="checkbox"/> NO
		<input type="checkbox"/> YES	<input type="checkbox"/> NO
		<input type="checkbox"/> YES	<input type="checkbox"/> NO

IN THE SPACE BELOW BRIEFLY TELL US ABOUT WHAT SOURCES OF FUNDING YOU HAVE SECURED FOR YOUR EDUCATION. FOR EXAMPLE, DO YOU HAVE A JOB? CAN YOUR FAMILY HELP? WHAT DO YOU HAVE SAVED?

SMART COOKIE APPLICATION—FORM C: ADDITIONAL INFO

1. THE SMART COOKIE FUND REQUIRES THAT YOU COMMIT TO 20 HOURS OF COMMUNITY SERVICE EACH SEMESTER. WHAT KIND OF VOLUNTEERING WOULD YOU LIKE TO DO DURING THE SEMESTER? (ONE SENTENCE)

2. BRIEFLY TELL US HOW YOUR PARENTS OR FAMILY MEMBERS FEEL ABOUT YOU GOING TO SCHOOL. WILL THEY BE SUPPORTING/ ENCOURAGING YOU IN ANY WAY? IF SO HOW? (TWO-THREE SENTENCES)

ATTACHMENTS

I. FORM D

I HAVE FILLED OUT AND AM ATTACHING FORM D, *ADDITIONAL PERSONAL HISTORY AND FAMILY BACKGROUND*

II. TRANSCRIPT

I COMPLETED HIGH SCHOOL OR A GED AND MY TRANSCRIPT IS ATTACHED

I AM CURRENTLY ENROLLED IN COLLEGE AND AM ATTACHING MY COLLEGE TRANSCRIPT(S)

I DID NOT COMPLETE HIGH SCHOOL AND CAN'T ACCESS MY TRANSCRIPT; I HAVE EXPLAINED WHY IN THE "ADDITIONAL INFORMATION" BOX, QUESTION #3 ABOVE.

III. LETTER OF RECOMMENDATION

I AM PROVIDING A LETTER OF RECOMMENDATION FROM AN ADULT SUCH AS A TEACHER, EMPLOYER OR COMMUNITY LEADER WHO IS NOT A FAMILY MEMBER (SEE FORM E).

IV. ESSAY

I AM ATTACHING THE REQUESTED ESSAY. IT IS TYPED AND DOUBLE SPACED, ANSWERING THE QUESTIONS PROVIDED IN THE GUIDELINES.

SIGNED CONFIRMATION

ALL OF THE INFORMATION ON THESE FORMS IS TRUE TO THE BEST OF MY KNOWLEDGE. IF ADMITTED TO THE SCHOLARSHIP I COMMIT TO 20 HOURS OF COMMUNITY SERVICE PER SEMESTER AND TO ATTEND SMART COOKIE EVENTS.

SIGNATURE

DATE

I AM REQUESTING THE FOLLOWING FUNDS FROM
SMART COOKIE:

FALL 2013 TERM :
SPRING 2014 TERM:

FORM D: ADDITIONAL PERSONAL HISTORY/ BACKGROUND CONFIDENTIAL

SMART COOKIE REQUIRES THAT YOU ANSWER THE INFORMATION BELOW TO THE BEST OF YOUR KNOWLEDGE. THIS INFORMATION IS CONFIDENTIAL AND WILL ALWAYS BE KEPT PRIVATE.

I. ADDITIONAL STUDENT INFORMATION

1. Did you apply for financial aid? YES NO

If no, please explain:

2. Are you an immigrant to this country? YES NO YEAR OF ARRIVAL:

3. Are you an AB540 student (attended a CA high school for 3 or more years and graduated)?
 YES NO

4. If you work, how much money do you make? Per month: Year:

5. Are you a parent? YES NO Single-Parent? YES NO
If yes, number of children: Ages:

6. Are you the first generation to attend college in your family? YES NO

7. What is the primary language spoken in your home?

II. FAMILY/PARENT INFORMATION

1. Did you grow up with your parents? YES NO

2. Do your parents live in this country? YES NO If not, where?

3. If your parents are immigrants, please list year of arrival to the US:

4. Highest level of education:
Mother:

Father:

5. Mother's Occupation:

Father's Occupation:

6. If you are financially supported by your parent(s), please indicate her/his/their salary range below. (If two parents, combine their income. If you haven't lived with your parents for more than 5 years, leave blank.)

Less than \$15,000 \$15,001-\$25,000 \$25,001-\$35,000
 \$35,001-\$50,000 \$50,001-\$75,000 More than \$75,000

7. How many siblings do you have?

FORM E: LETTER OF RECOMMENDATION

Please request a letter of recommendation from an adult, such as a teacher, community leader or employer, who is not a family member. Make sure to choose someone who knows you well and who can speak about your character as a person or student.

INSTRUCTIONS FOR RECOMMENDER

1. Please complete this form and attach to your recommendation.
2. Please attach a letter of recommendation that speaks to the student's character, integrity and strengths that would make this student a good Smart Cookie Scholarship recipient.

Applicant Name		Length of time you have known the applicant:	
Your Name		<input type="checkbox"/> Less than one year	<input type="checkbox"/> One to two years
		<input type="checkbox"/> Three or more years	
Title		Capacity in which you have known the applicant:	
Organization		<input type="checkbox"/> Teacher/ Instructor	<input type="checkbox"/> Counselor/ Advisor
		<input type="checkbox"/> Employer	<input type="checkbox"/> Community
		<input type="checkbox"/> Other (specify):	
Address			
City/ State/ Zip			
Phone		Email	
Signed			Date