



SWINBURNE
UNIVERSITY OF
TECHNOLOGY
SARAWAK CAMPUS

Swinburne University of Technology Sarawak Campus

Application for Intensive English Certificate

REMEMBER: FILL BEFORE PRINTING

Please submit this application accompanied with a photocopy of IC or Passport.

Tick (✓) at the appropriate boxes:

☐

Basic Intensive English

☐

Pre-Intermediate Intensive English

☐

Intermediate Intensive English

☐

Upper Intermediate Intensive English

Student ID No.:

Date of Birth:

Are you an International Student?

☐

Yes

☐

No

Title: ☐ Dr ☐ Mr ☐ Ms ☐ Others – please specify: _____

Family Name:

Given Name:

Mailing Address:

Phone No.:

Email Address:

Course Code:

Expected Completion Date:

Full title of Course:

Select one of the following two options

Tick (✓) the appropriate :

☐

I will claim my certificate from Swinburne Sarawak

☐

Please mail my certificate to mailing address

Mailing Address:

Phone No.:

Email Address:



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AWARD FEES:

☐ RM50.00 - Certificate & One (1) Academic Transcript

☐ Free of Charge: One (1) Academic Transcript (First time **ONLY**)

REMITTANCE COST:

Malaysia RM100.00

Outside Malaysia RM250.00

PAYMENT METHODS:

- ❖ Payment made by cash can be made at the Finance Counter, **SWINBURNE SARAWAK CAMPUS**
- ❖ Payment made by cheque should be crossed and made payable to:
“**SWINBURNE SARAWAK SDN. BHD.**”
- ❖ Applicants can also make payment via our banker,
RHB BANK & Account Number: 211016-00065829
- ❖ Please extend payment advice and bank-in slip to us if cheque/cash is banked with our banker

All applications can be submitted directly to Client Services (CS) Building G Level 1. Applications also can be mailed or faxed to:

POSTAL ADDRESS

Student Information Centre (1st Floor)
Student Operations
Swinburne University of Technology
(Sarawak Campus)
Jalan Simpang Tiga
93350 Kuching, Sarawak

If you have any enquiries, please contact the Student Information Centre:
Telephone: (+6)082-416353
Fax no.: (+6)082-260819
Website:
www.swinburne.edu.my/corporate/registrar/graduation
Email: sic@swinburne.edu.my



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IMPORTANT POINTS TO NOTE BEFORE SUBMITTING THIS FORM

- ❖ All debts with the university must have been cleared
- ❖ Applicants have enrolled for the award they are applying for
- ❖ All applications for exemptions have been lodged with and processed by your school
- ❖ Application form to be accompanied with a photocopy of IC or Passport

Please sign below as acknowledgement that you have read and understood all the requirements of this form. Upon receipt of your award application form, an acknowledgement letter will be sent to you.

Signature of Applicant:

Date:

For Office use Only

☐

Debt Checked

☐

Name, Address & Phone Checked

Officer Initial: _____

Privacy Statement

Swinburne University of Technology (Sarawak Campus) collects uses and destroys personal information in accordance with our Privacy policy.