



## Special Event Rental Agreement

Date of the Event: \_\_\_\_\_ Location/Lot #: \_\_\_\_\_  
 Name (First, MI, Last): \_\_\_\_\_  
 Applicant Email: \_\_\_\_\_  
 Business: \_\_\_\_\_ Phone number: \_\_\_\_\_  
 Business Address: \_\_\_\_\_  
 Business Email: \_\_\_\_\_

### Event Rental Agreement and Conditions

All Rental Fees must be paid in full and received 24 hours prior to the start of the event. Renters must have event insurance and all valid credentials on file with the Parking Office prior to the starting date of your event. Renters will be responsible for all aspects of the parking lot in which they are renting. Any and all damages incurred while renting one of the locations/lots owned will be the sole responsibility of the renter. It will be expected all trash and debris, temporary structures be removed by the conclusion of the event. Failure to do so will result in additional charges be levied of which you agree to be responsible for.

The undersigned User hereby agrees to defend, hold harmless, and indemnify Republic Parking System, its agents, officers, and employees from and against any and all claims, demands, causes of action, damages, costs, expenses, penalties, losses, and liabilities arising out of or related to the use of the parking location/lot.

All events will be taken into consideration. However it will be at the sole discretion of Republic Parking System, its agents, or representatives to deny any request or require the following preventative action be taken in order to grant event access:

- Public Safety Hazard or Potential to jeopardize public safety in any shape or form.
- May require that security and or uniformed Police Staff be required to be staffed and attend the event, of which the event organizers will be responsible for all costs associated with.
- RPS or city staff may require that barricades, safety fencing, caution tape, other control devices be used to help manage pedestrian and vehicle traffic into and or of the areas within and or surrounding the event.
- It may be required that other city, county, state officials complete inspection prior to the event taking place. Organizers will be responsible for any and all costs associated with.
- Event Organizers agree to allow representative(s) of RPS to enter the area at anytime, with proof of issued ID in order to inspect and verify compliance with all rules, regulations, ordinances, laws.
- Clean up will be provided by the event organizers. Should further cleanup be required, organizers will be responsible for reimbursement for all expenses incurred by RPS for clean up.

**I HAVE READ, FULLY UNDERSTAND, AND AGREE WITH ALL TERMS AND CONDITONS ABOVE.**

### Renters Signature Date/Approved by Date

Renters Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Approved: \_\_\_\_\_ Date: \_\_\_\_\_