

How to Log Your Work Search and File a Weekly Claim Online

GO TO - dol.nebraska.gov

WORK SEARCH OVERVIEW:

As a condition of eligibility, most individuals who file for unemployment are required to make at least two new job contacts with prospective employers weekly. Your work search log is subject to ongoing review and disqualification from benefits may be assessed if you fail to report the required weekly work search or your work search is not verifiable.

You can enter your work search contact information by choosing one of the options listed below.

OPTION 1: LOG YOUR WORK SEARCH DURING THE BENEFIT WEEK

You may log/add your work search contacts during the week you make them, before you file your weekly claim for benefits. Work searches completed during the benefit week **may be** entered beginning Sunday at 12:01 am through Saturday by 11:59 pm of that benefit week. (See calendar on page 4 for instructions.)

OR

OPTION 2: LOG YOUR WORK SEARCH CONTACTS AT THE SAME TIME YOU FILE YOUR WEEKLY CLAIM

You may log/add your work search contacts while filing your weekly claim for benefits. (See instructions on pages 8-10.)

OPTION 1: LOG YOUR WORK SEARCH DURING THE BENEFIT WEEK

GO TO: dol.nebraska.gov

Under the heading “for Workers” choose the “File for Unemployment” link on the left side of the page.

The screenshot shows the homepage of the Nebraska Department of Labor website. The browser address bar displays <http://www.dol.nebraska.gov/>. The page header includes the Nebraska Department of Labor logo and a search bar. Below the header, there are three main navigation columns: "for Workers", "for Employers", and "get Answers". A yellow arrow points to the "File for Unemployment" link in the "for Workers" column. The "for Workers" column lists: File for Unemployment, Search for Jobs, Veteran Services, Learn About Training, File A Wage Complaint, and Find Career Fairs. The "for Employers" column lists: File Unemployment Taxes, Hire Workers, Train Employees, Get Tax Credits, Contractor Registration, and Employee Classification. The "get Answers" column lists: Find Our Offices, Labor Market Information, E-Verify, Workplace Safety, Workforce Investment Act, and Unemployment Appeals. On the right side, there is a "CURRENT INFORMATION" section with "July Unemployment Rates" (Nebraska: 3.6%, National: 6.2%) and a "Next Release Date" of September 19 at 9:00 AM. Below this is a "Page 1/13" indicator and an "ACCESS OUR TOOLS" section with links to NEworks, Claim Benefits Online, Guide to Unemployment, UIConnect, Contractor Registration, Wage Complaint Form, InternNE, TrainingLink, NELearn, and Assessment Tools.

Click on the box with **“Unemployment Insurance Log-In”** on the Work Search Announcement page.

Unemployment Benefits [Close]

Work Search Announcement

CLICK HERE
Unemployment Insurance Log-In

If you receive unemployment benefits and you are not attached to an employer or enrolled in an approved training program, you are **REQUIRED** to make an active search for work each week you claim benefits. You are **REQUIRED** to record these work searches at dol.nebraska.gov.

You may log your work search contacts as soon as you make them, any time during the week in which you are looking for work. You may also log your work search contacts at the same time you claim your weekly benefits. However, you will not be able to log your work search contacts after you submit your weekly claim for benefits.

Your work search log should contain the following for each contact:

Your work search log should contain the following for each contact:

- a. Date of Contact
- b. Name of Employer
- c. Employer's Address and Phone Number
- d. Name of Person Contacted
- e. Method of Contact
- f. Position Applied For

English Instructions
Instrucciones en Español

The **“Welcome”** page will appear. Choose the **“File A Weekly Claim”** link.

Welcome	
FILE A CLAIM	File a New Initial Claim, Re-Open an existing Claim.
FILE A WEEKLY CLAIM	File a Weekly Claim, Complete Work Search Log.
CHANGE YOUR CLAIM INFORMATION	Change your PIN number, payment method and/or direct deposit bank information, federal tax withholding, or address/phone.
VIEW YOUR CLAIM INFORMATION	View payment information and claim balance; view 1099 tax statement.
FILE AN APPEAL	Disagree with a determination on your claim? File an appeal.
FAQ	Frequently Asked Questions about Unemployment Benefits.

The “Unemployment Insurance Sign In” page will appear.

- Enter your SSN (Social Security Number) and pin number.
- Click on Submit to log into the Benefits Payment System.

Unemployment Insurance Sign In

*Indicates required fields

NEW CUSTOMER? If you've never established a pin number, you are a new customer.

[New Customer Registration](#)

RETURNING CUSTOMER? You are a returning customer if you've previously established a pin number, even if you do not currently have an unemployment claim.

*SSN : - -

*PIN :

SUBMIT

CLEAR

CANCEL

Need Help ?

NEED TO CHANGE YOUR PIN NUMBER? [Change PIN](#)

If you forgot your original pin number please call the Nebraska Claims Center at 402-458-2500 Monday - Friday, 8am - 5pm. The NCC representative will reset your pin for you.

The “Unemployment Benefits - Main Menu” page will appear.

- Select “RECORD WORK SEARCH CONTACTS.”

Unemployment Benefits - Main Menu

Choose an option below:

WEEKLY ACTIVITIES:

RECORD WORK SEARCH CONTACTS	NEW!! If required, record your work search contacts for the CURRENT calendar week. For instructions on how to record your work search contacts, click here .
FILE A WEEKLY CLAIM FOR BENEFITS	NEW!! Submit your weekly request for benefit payment. For instructions on how to file your weekly claim for benefits, click here .

FILE A CLAIM:

FILE NEW UNEMPLOYMENT CLAIM	File your initial Unemployment Claim.
REOPEN AN EXISTING UNEMPLOYMENT CLAIM	Use this link if your claim has closed because you have not submitted a weekly claim in more than two weeks or you reported earnings greater than your weekly benefit amount last week. You must reopen your claim during the week in which you are requesting benefits for.

The “Unemployment Insurance Weekly Work Search Log” page will appear.

- Enter all employer contact information for verification. (See calendar on following page of instructions.)

Nebraska Department of Labor - Unemployment Insurance Weekly Work Search Log

*Indicates required fields

Please log your work search contacts made during the period: 06/22/2014 thru 06/28/2014

Any week in which you claim benefits may be audited therefore; you are required to provide information regarding your eligibility for benefits.

You may add work search contacts for the current week using the "ADD" button at the bottom of the screen. These work searches will be used as part of your weekly claim.

This Work Search Log will be available for editing through Saturday at 11:59 pm.

Once all of your work search contacts have been entered, select the "SAVE/CLOSE" button.

This Work Search Log will be used as part of your weekly certification, but does not replace the filing of your weekly claim.

Additional information can be found under the Need Help Button at the bottom of the page.

Alert: Failure to provide verifiable information may result in your claim being disqualified for the week above.

*Date Of Contact(MM/DD/YYYY) : / /

*Name of Employer :

Employer Address :

(Include Street,City,State,Zip)

Phone Number : - -

Name of Person Contacted :

*Method of Contact : Select Option

Position applied for :

*Was an application for employment or your resume submitted? : Yes No

ADD

SAVE & CLOSE

CANCEL

Need Help ?

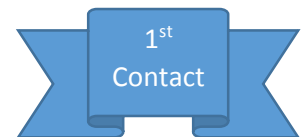
See below to view the Unemployment Insurance Benefits calendar week beginning and ending days to log your job contacts when you make them.

The Unemployment benefits calendar week begins on Sunday and ends on Saturday.

For example: For the calendar week ending Saturday, 6-7-14, enter your two work search contacts by Saturday. If you applied for jobs on 6-3-14 and 6-4-14, you can enter the contact information on the same day, or by Saturday, 6-7-14 in the "Record Work Search Contacts" screen. Claim your weekly benefits for the week ending 6-7-14 on Sunday, 6-8-14.



Fill out all information for verification, date you contacted the employer, employer's name, address, phone number, method of contact, name of the position you applied for.



Nebraska Department of Labor - Unemployment Insurance Weekly Work Search Log
*Indicates required fields
Please log your work search contacts made during the period: 06/08/2014 thru 06/14/2014

Any week in which you claim benefits may be audited therefore; you are required to provide information regarding your eligibility for benefits.
 You may add work search contacts for the current week using the "ADD" button at the bottom of the screen. These work searches will be used as part of your weekly claim.
 This Work Search Log will be available for editing through Saturday at 11:59 pm.
 Once all of your work search contacts have been entered, select the "SAVE/CLOSE" button.
 This Work Search Log will be used as part of your weekly certification, but does not replace the filing of your weekly claim.
 Additional information can be found under the Need Help Button at the bottom of the page.
 Alert: Failure to provide verifiable information may result in your claim being disqualified for the week above.

*Date Of Contact(MM/DD/YYYY) : 06 / 03 / 2014
 *Name of Employer : Pizza Hut
 Employer Address (Include Street, City, State, Zip) : 300 Main St Lincoln NE
 Phone Number : 402 - 222 - 5555
 Name of Person Contacted : Fred
 *Method of Contact : Web Address
 Web Address : NEworks,nebraska.gov
 Position applied for : Cashier
 *Was an application for employment or your resume submitted? : Yes No

ADD **SAVE & CLOSE** **CANCEL** **Need Help ?**

After entering the information, select "ADD" to add another employer.



Nebraska Department of Labor - Unemployment Insurance Weekly Work Search Log
*Indicates required fields
Please log your work search contacts made during the period: 06/08/2014 thru 06/14/2014

Any week in which you claim benefits may be audited therefore; you are required to provide information regarding your eligibility for benefits.
You may add work search contacts for the current week using the "ADD" button at the bottom of the screen. These work searches will be used as part of your weekly claim.
This Work Search Log will be available for editing through Saturday at 11:59 pm.
Once all of your work search contacts have been entered, select the "SAVE/CLOSE" button.
This Work Search Log will be used as part of your weekly certification, but does not replace the filing of your weekly claim.
Additional information can be found under the Need Help Button at the bottom of the page.
Alert: Failure to provide verifiable information may result in your claim being disqualified for the week above.

Form fields for work search contact entry including Date Of Contact, Name of Employer, Employer Address, Phone Number, Name of Person Contacted, Method of Contact, Web Address, Position applied for, and Was an application for employment or your resume submitted?



If you have more than two job contacts, continue to add them by clicking "ADD" until you are satisfied that all contacts you made during the week are entered, then click on "Save & Close."

NOTE:

When you file your weekly claim for benefits on Sunday, all work searches you logged during the Unemployment benefit week will be displayed to you as part of the weekly claim for benefits process.

Your benefits may be denied for any week in which information you provide on work searches is not verifiable or you fail to report your work search contacts in your online work search log.

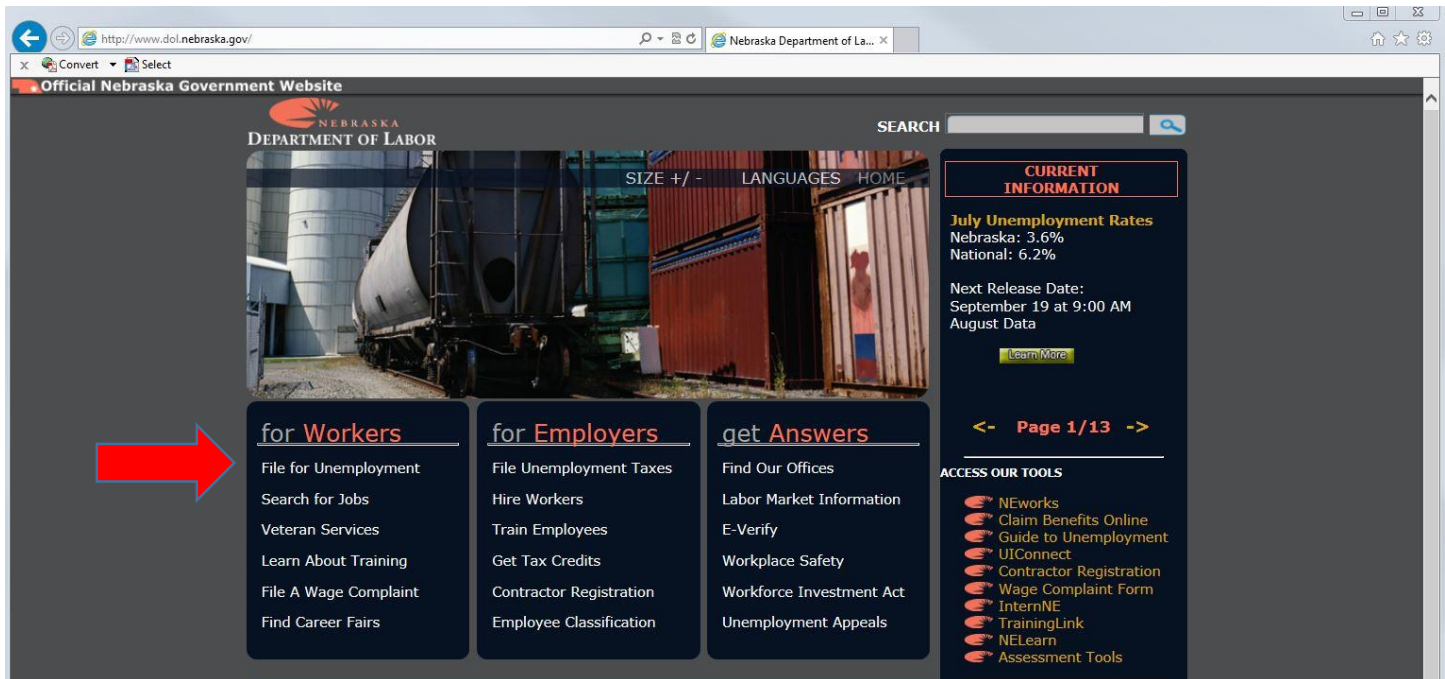
DO NOT FORGET: You will still need to request benefits by filing a weekly claim for unemployment benefits beginning Sunday and you will have until Friday 11:59 PM to request benefits for the previous week.

IMPORTANT: Saturday after 11:59 pm you are no longer able to enter your work search contacts into the "Weekly Work Search Log" for the previous week. If you have not used the option one and you did not enter your job contacts during the week, you will be able to enter your work search contacts on Sunday when you are filing a weekly claim for unemployment benefits for the previous week. See the next page for "Option 2 Instructions."

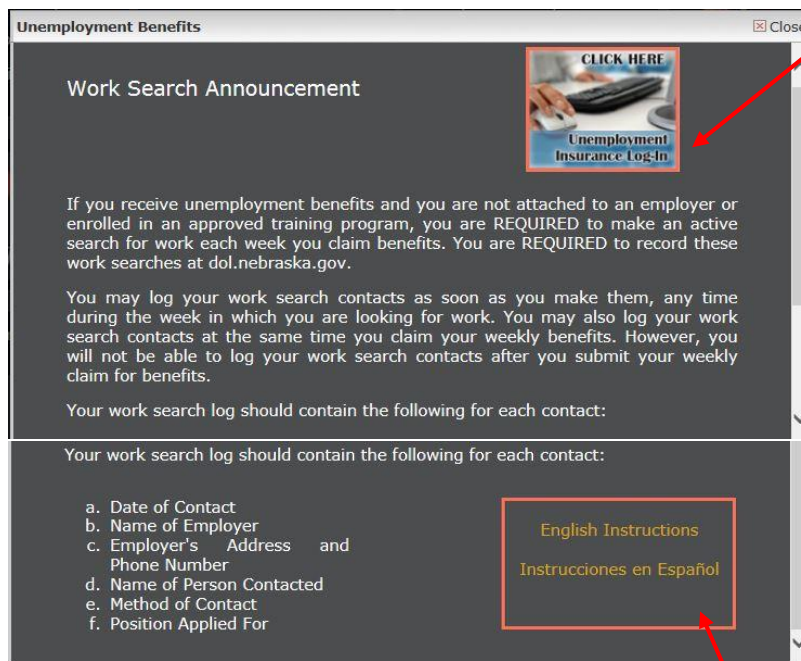
OPTION 2: LOG YOUR WORK SEARCH CONTACTS AT THE SAME TIME YOU FILE YOUR WEEKLY CLAIM

GO TO: dol.nebraska.gov

- Under the column heading “for Workers” choose “File for Unemployment” on the left side of the page.



Click on the “Unemployment Insurance Log-In” icon in the “Work Search Announcement” page.



The “Welcome” page will appear.

On the “Welcome” page shown below, choose the “File a Weekly Claim” link.

Welcome	
FILE A CLAIM	File a New Initial Claim, Re-Open an existing Claim.
FILE A WEEKLY CLAIM	File a Weekly Claim, Complete Work Search Log.
CHANGE YOUR CLAIM INFORMATION	Change your PIN number, payment method and/or direct deposit bank information, federal tax withholding, or address/phone.
VIEW YOUR CLAIM INFORMATION	View payment information and claim balance; view 1099 tax statement.
FILE AN APPEAL	Disagree with a determination on your claim? File an appeal.
FAQ	Frequently Asked Questions about Unemployment Benefits.

On the “Unemployment Insurance Sign In” page shown below, sign in to access your UI Claim.

- Enter your SSN (Social Security Number) and pin number.
- Click submit.

Unemployment Insurance Sign In

*Indicates required fields

NEW CUSTOMER? If you've never established a pin number, you are a new customer.
[New Customer Registration](#)

RETURNING CUSTOMER? You are a returning customer if you've previously established a pin number, even if you do not currently have an unemployment claim.

*SSN : - -

*PIN :

[Need Help ?](#)

NEED TO CHANGE YOUR PIN NUMBER? [Change PIN](#)
 If you forgot your original pin number please call the Nebraska Claims Center at 402-458-2500 Monday - Friday, 8am - 5pm. The NCC representative will reset your pin for you.

The “Unemployment Benefits – Main Menu screen” will appear.

- Choose the link “File a Weekly Claim for Benefits.”

Unemployment Benefits - Main Menu

Choose an option below:

WEEKLY ACTIVITIES:

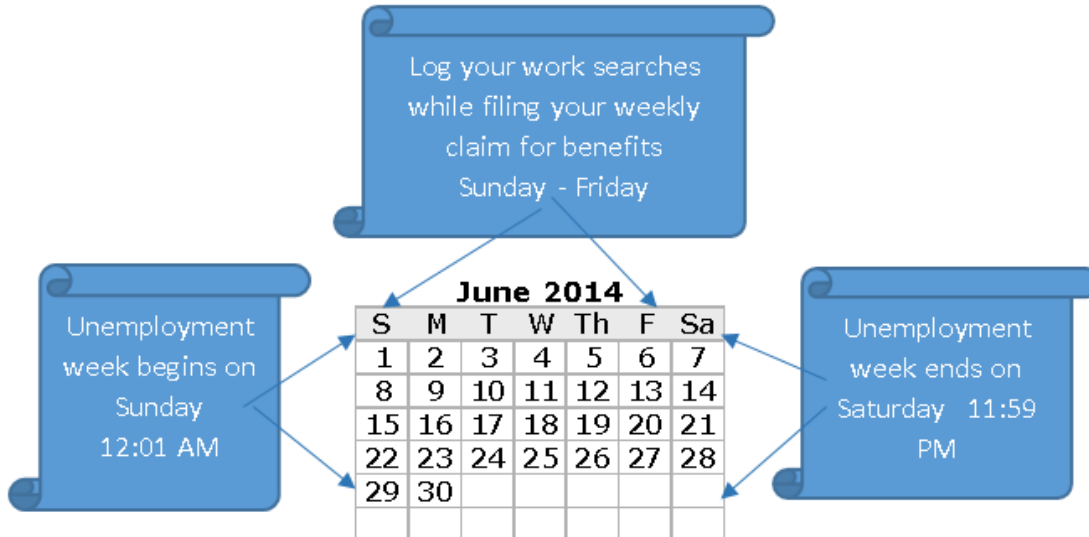
RECORD WORK SEARCH CONTACTS	NEW!! If required, record your work search contacts for the CURRENT calendar week. For instructions on how to record your work search contacts, click here .
FILE A WEEKLY CLAIM FOR BENEFITS	NEW!! Submit your weekly request for benefit payment. For instructions on how to file your weekly claim for benefits, click here .

FILE A CLAIM:

FILE NEW UNEMPLOYMENT CLAIM	File your initial Unemployment Claim.
REOPEN AN EXISTING UNEMPLOYMENT CLAIM	Use this link if your claim has closed because you have not submitted a weekly claim in more than two weeks or you reported earnings greater than your weekly benefit amount last week. You must reopen your claim during the week in which you are requesting benefits for.

File A Weekly Claim – After you file your initial claim or reopen your existing claim, you must file a weekly claim for benefits each week you are requesting a payment, even if your eligibility is being decided or you have an appeal pending.

Unemployment calendar week begins on Sunday and ends on Saturday



You will be presented with some important information regarding filing your weekly claim for benefits. Read the information below and then press the continue button at the bottom of the page.

Weekly Certification

You will need the following information to file your weekly claim:

- Name of the County you are in while filing this weekly benefits request.
- Total gross earnings (if any) for the week claimed and the Employer Name, Address, and Phone number.
- Your weekly work search contacts if required.
- You must select a payment method or you will receive a debit card, or if you would like to change your selection go to modify payment method link at dol.nebraska.gov.

Exiting before completing all of the questions and receiving a confirmation number will cause any information you have entered to be discarded. If you lock yourself out of your Personal Identification Number (PIN) please call an Unemployment Claims Center for instructions. Staff are available Monday - Friday 8AM - 5PM (Central Time) (402)458-2500 Select Option 6, Deaf & Hard of Hearing : 402-471-0016.

All questions with an (*) must be answered. Most screens have a **Need Help?** button to provide further information for the completion of that screen.

A print button has been placed on screens we feel you may wish to retain for future reference, however you may use your browser print button on any page. If you use your Browser Back button and then come forward, you may lose the information already entered, use the Back and Continue buttons provided on the screen.

For the security of your information, after thirty (30) minutes of no activity you will be automatically logged off and all information that has been entered will be lost.

Any questions answered that require further information from you will bring up a statement form to be completed. You will need to answer all questions as completely as possible. The Unemployment Claims Center Office may contact you within a few days, if any additional information is needed.

The law provides penalties, including loss of benefits and/or criminal charges, for making false statements to obtain unemployment benefits. Any week you claim benefits may be audited and you will be required to provide information regarding your eligibility for benefits.

If you understand and agree to the above and would like to initiate an electronic Unemployment Insurance request for your Weekly Benefit Claim, click on the "Continue button".

CONTINUE

CLOSE

The “Weekly Certification – Wage Information” page appears.

- The date listed on the screen is the benefit week you are requesting benefits.
- You must report your gross earnings in the week you perform the work, not when you are paid for it. If you worked, report your gross earnings (before deductions and taxes).
- Answer the questions on the screen below for the previous week.
- After entering the requested information, click on Continue.

Weekly Certification - Wage Information
***Indicates required fields**

You are claiming for the week: 06/01/2014 thru 06/07/2014

1. *During the week listed above, did you work? : Yes No
If yes, report any wages during the week you worked, even if you are not paid until later. Please enter total Gross Amount. :

2. *County where filing today : ▼

[Need Help ?](#)

The “Weekly Certification – Eligibility Information” page appears below.

- Answer the questions carefully, and truthfully.
- Click on Continue.

Weekly Certification - Eligibility Information
***Indicates required fields**

You are claiming for the week: 06/01/2014 thru 06/07/2014

1. * Were you available four or more days during the week to accept a job if offered? You are considered available for work if you are appearing for duty before any court under a lawfully issued summons. : Yes No

2. *Were you physically able to work four or more days during the week? : Yes No

3. *Did you refuse an offer to work or a referral to a job? : Yes No

4. *Did you begin school or did your class schedule change? : Yes No

5. *Did you begin receiving Pension benefit, or did the amount of your benefit change? : Yes No

6. *Did you receive any payments other than wages or pension from an employer such as vacation pay, holiday pay, worker's compensation or a bonus? : Yes No

7. *Did you make at least two contacts with employers in an attempt to obtain employment? : Yes No

[Need Help ?](#)

If your answer to question # 7 is “YES” please follow the instructions on the following page on how to enter the job contacts for the week you are requesting benefits.

NOTE: This is your last chance to report your work search contacts for the previous week.

Weekly Certification - Work Search Log
Work Search Contacts made during the period : 06/01/2014 thru 06/07/2014

Any week in which you claim benefits may be audited. You are required to provide information regarding your eligibility for benefits. You stated that you made your required work search contacts.

- Below are the work search contacts that you have logged throughout the week. You may edit these records directly on this page.
- Add all additional work search contacts for the week being claimed using the "ADD" button at the bottom of the screen.
- Certify each work search contact by selecting the "CERTIFY" button to the right of the contact. By certifying your work search contact, you are stating that this is a valid contact. If you do not wish to certify a contact, you may select the delete button to have it removed.
- If you do not wish to provide your work search information, select the check box indicating, "I choose not to record my work search contacts and understand that I am waiving my rights to benefits for the week in which I am certifying." By selecting this check box, all previously entered work search contacts will not be reported as part of this weekly claim.
- Failure to provide valid work search information may result in your claim being disqualified for the week above.
- Once all of your work search contacts have been entered, select the "CONTINUE" button to move to the next page.
- Additional information can be found under the "NEED HELP" Button at the bottom of the screen.

I choose not to record my work search contacts and understand that I am waiving my rights to benefits for the week in which I am certifying.

ADD **CONTINUE** **BACK** **CANCEL** **PRINT** **Need Help ?**

CAUTION

Click on "ADD" to add your work search contact.

By choosing the option "I choose not..." you are indicating that you are not going to report your work searches, and that you know you will not receive benefits for the week.

Enter **ALL** of the 1st employer work search contact information for the previous week and click on the ADD button in order to add information for your 2nd job contact.

Weekly Certification - Work Search Contacts Entry
Work Search Contacts made during the period : 06/01/2014 thru 06/07/2014

*Date Of Contact(MM/DD/YYYY) : 06 / 04 / 2014
*Name of Employer : State of Nebraska
Employer Address (Include Street, City, State, Zip) : 301 Centennial Mall South, Lincoln, NE
Phone Number : 111 - 222 - 1234
Name of Person Contacted : Bob
*Method of Contact : Email Address
Email Address : NEworks.nebraska.gov
Position applied for : Accountant II
*Was an application for employment or your resume submitted? : Yes No

ADD **CONTINUE** **BACK** **CANCEL** **Need Help ?**

Enter **ALL** of the 2nd employer work search contact information for the previous week. You may enter as many work search contacts as you wish; however, two job contacts with prospective employers is the minimum requirement for your weekly benefits.

After you have entered all your job contacts for the week, click on the Continue button.

*Date Of Contact(MM/DD/YYYY) : 06 / 05 / 2014
*Name of Employer : NE Dept of Roads
Employer Address (Include Street, City, State, Zip) : 301 Centennial Mall South, Lincoln NE
Phone Number : 111 - 222 - 1234
Name of Person Contacted : Joe
*Method of Contact : Web Address
Web Address : NEworks.nebraska.gov
Position applied for : Road Maintenance
*Was an application for employment or your resume submitted? : Yes No

ADD **CONTINUE** **BACK** **CANCEL** **Need Help ?**

On the screen below, you now have the opportunity to review the work search contacts you have entered. If you are satisfied that the information is correct, choose "Certify." If you are not satisfied that the information is correct, you may correct the information and then click "Certify." If you wish to delete a work search contact, choose "Delete," then click on the "ADD" button to add another work search contact.

Weekly Certification - Work Search Log
 Work Search Contacts made during the period : 06/01/2014 thru 06/07/2014

Any week in which you claim benefits may be audited. You are required to provide information regarding your eligibility for benefits. You stated that you made your required work search contacts.

- Below are the work search contacts that you have logged throughout the week. You may edit these records directly on this page.
- Add all additional work search contacts for the week being claimed using the "ADD" button at the bottom of the screen.
- Certify each work search contact by selecting the "CERTIFY" button to the right of the contact. By certifying your work search contact, you are stating that this is a valid contact. If you do not wish to certify a contact, you may select the delete button to have it removed.
- If you do not wish to provide your work search information, select the check box indicating, "I choose not to record my work search contacts and understand that I am waiving my rights to benefits for the week in which I am certifying." By selecting this check box, all previously entered work search contacts will not be reported as part of this weekly claim.
- Failure to provide valid work search information may result in your claim being disqualified for the week above.
- Once all of your work search contacts have been entered, select the "CONTINUE" button to move to the next page.
- Additional information can be found under the "NEED HELP" Button at the bottom of the screen.

You must certify at least 2 work search contacts.

I choose not to record my work search contacts and understand that I am waiving my rights to benefits for the week in which I am certifying.

*Date Of Contact(MM/DD/YYYY)	: 06 / 04 / 2014	
*Name of Employer	: State of Nebraska	● Certify ○ Delete
Employer Address (Include Street, City, State, Zip)	: 301 Centennial Mall South, Lincoln, NE	
Phone Number	: 111 - 222 - 1234	
Name of Person Contacted	: Bob	
*Method of Contact	: Web Address ▼	
Web Address	: NEworks.nebraska.gov	
Position applied for	: Accountant II	
*Was an application for employment or your resume submitted?	: ● Yes ○ No	

*Date Of Contact(MM/DD/YYYY)	: 06 / 04 / 2014	
*Name of Employer	: NE Dept of Roads	● Certify ○ Delete
Employer Address (Include Street, City, State, Zip)	: 301 Centennial Mall South, Lincoln, NE	
Phone Number	: 111 - 222 - 1234	
Name of Person Contacted	: Joe	
*Method of Contact	: Web Address ▼	
Web Address	: NEworks.nebraska.gov	
Position applied for	: Road Maintenance	
*Was an application for employment or your resume submitted?	: ● Yes ○ No	

ADD
CONTINUE
BACK
CANCEL
PRINT
Need Help ?



Review your answers below to make sure they are correct, and that at least 2 work searches were certified. Please read the “I understand...” statement at the bottom of the page, and check the box. If you need to make changes, click on the “BACK” button, otherwise click on “Continue.”

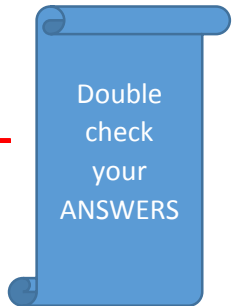
Weekly Certification - Closing Statement

You are Claiming for the Week: 06/01/2014 thru 06/07/2014

Your entries for your Weekly Claim are as follows:

Note: To edit a response, use the BACK button at the bottom of the page.

- 1. During the week listed above, did you work? : No
- 2. County where filing today : Lancaster (NE)
- 3. Were you available four or more days during the week to accept a job if offered? You are considered available for work if you are appearing for duty before any court under a lawfully issued summons. : Yes
- 4. Were you physically able to work four or more days during the week? : Yes
- 5. Did you refuse an offer to work or a referral to a job? : No
- 6. Did you begin school or did your class schedule change? : No
- 7. Did you begin receiving pension benefits, or did the amount of your benefits change? : No
- 8. Did you receive any payments other than wages or pension from an employer such as vacation pay, holiday pay, worker's compensation or a bonus? : No
- 9. Did you make at least two contacts with employers in an attempt to obtain employment? : Yes
- 10. The number of work search contacts certified : 2



"I understand that I have filed for my weekly benefit claim. All information I have provided is true and accurate to the best of my knowledge. I understand that the law provides for penalties, including loss of benefits and/or criminal charges, for making false statements to obtain unemployment benefits. Any week I claim benefits may be audited and I will be required to provide information regarding my eligibility for benefits."

SUBMIT

BACK

CANCEL



Check the box above to indicate you have verified your answers and that the information provided is true and accurate and click on submit.

The “Weekly Certification – Confirmation Statement” page appears, which indicates you have reached the end of your weekly claim for benefits. You may want to print this page for your records, or write down the confirmation number listed. **The confirmation number is your proof that you did complete your weekly claim for benefits.**

Weekly Certification - Confirmation Statement

You are claiming for the week: 06/01/2014 thru 06/07/2014

Thank you for using the Nebraska Department of Labor web application for Unemployment Insurance benefits.

- Confirmation Number : **W2014060914164566108**
- File Date : **Monday, June 09, 2014**
- You have completed your weekly certification. If eligible, we will process the benefit payment. Otherwise, we will advise you of your eligibility. Until then continue to claim your benefits each week you are unemployed.
- **Our records indicate that your current registration status with Employment Services does not meet the registration requirement. A complete registration includes an application and online resume with work history to be completed through NEworks. To complete this registration now, go to neworks.nebraska.gov. Benefits may be denied for any week in which your registration is not complete.**
- If you are required to look for work, keep a record of your job contacts on the Weekly Work Search Log located at dol.nebraska.gov. You should record your job contacts on the Weekly Work Search Log at the time of contact.
- If you are required to register with Employment Services, note that your registration with NEworks expires every 90 days. You are required to maintain an active registration.
- I understand that in order to keep my claim current, I need to continue claiming each week. Any week that my gross earnings equal or exceed my weekly benefit amount, my claim will be stopped. I will need to reopen my claim during any week my gross earnings are less than my weekly benefit amount.
- Keep a record of all gross wages earned during each week claimed. Earnings must be reported when earned, regardless of when paid.
- Questions on your claim can be directed to the claims center: (402)458-2500 Select Option 7, Deaf & Hard of Hearing: (402) 471-0016.

Please print this page for your records.
For security reasons log off and close your browser to exit web site.

CLOSE

PRINT

Need Help ?

NOTE: File a weekly claim for each week you are requesting the payment, even if your eligibility is being decided or you have an appeal pending. Failure to file your weekly claim on time could result in denial of benefits.