



# College of Fine Arts

Graduate Admissions  
855 Commonwealth Avenue  
Boston, MA 02215

# Letter of Recommendation for Graduate Admission

### To the Applicant

If you are applying to a program that requires three recommendations, please make one copy of this form. This recommendation will become part of your admissions file and will not be disclosed to any unauthorized individual without your consent. If you matriculate at Boston University you will be accorded access to its contents unless you voluntarily waive your right of access. Please check one of the options below and fill in your name, signature, and the date.

I have read the information above and hereby  waive  do not waive my right of access to this document should I matriculate at Boston University.

Name of Applicant \_\_\_\_\_  
last first middle other names used/maiden name

Signature \_\_\_\_\_ Date \_\_\_\_\_

Program applying to \_\_\_\_\_

### To the Recommender

Your willingness to provide information about the individual named above, who is applying to the College of Fine Arts at Boston University, is greatly appreciated. A personal, frank assessment of the applicant's capabilities is invaluable to the Admissions Committee. We will be pleased to provide you with additional information about our program if it will assist you in any way. Thank you.

Under the 1974 Family Educational Rights and Privacy Act, the applicant named above will have access to this recommendation unless he/she has waived that right.

Your name \_\_\_\_\_

Position and title \_\_\_\_\_

Organization/Company name \_\_\_\_\_

Address \_\_\_\_\_

Telephone (day): ( ) \_\_\_\_\_ E-mail address \_\_\_\_\_

Please note: The Boston University College of Fine Arts asks the applicant to mail the application form together with all supporting documents to the Admissions Office. With this in mind, we ask that you return the evaluation to the applicant in an envelope, making sure to seal and sign the back of the envelope. Thank you.

1. How long and under what circumstances have you known the applicant? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. Please evaluate the candidate using the following chart. If you are unable to judge, please indicate.

Attribute	Unable to judge	Below average	Average (top 50%)	Good (top 25%)	Excellent (top 10%)	Exceptional (top 2%)
Oral communication skills						
Written communication skills						
Initiative						
Creativity						
Artistic potential						
Motivation						
Perseverance						
Emotional stability and maturity						
Interpersonal skills						
Ability to accept criticism						
Proficiency and experience in working with groups						

3. Please include below additional specific observations or comments that will assist us in our consideration of the applicant.

4. Summary evaluation:

- I do not recommend this applicant for admission.
- I feel that the applicant's qualifications are marginal, but if admitted, the applicant would greatly benefit from study in the program.
- I recommend this applicant for admission and feel his/her performance should be comparable to that of most graduate students.
- I strongly recommend this applicant for admission and feel that he/she has the capability to perform at a superior level.

Thank you for your cooperation and effort in providing this information.

Signature \_\_\_\_\_ Date \_\_\_\_\_