

**Financial Institutions - Policy**

Please complete the appropriate information and submit this form within 15 days of a change of address of the corporation or its agent and where requested by the Minister to Financial Institutions - Policy, 320 Terrace Building, 9515 – 107 Street, EDMONTON, Alberta, T5K 2C3, (780) 427-5064.

The personal information provided on this form is collected for the purpose of administering the *Alberta Loan and Trust Corporations Act*. It is collected under the authority of section 33(c) of the *Freedom of Information and Protection of Privacy (FOIP) Act* and protected by the privacy provisions of the Act. If you have any questions about this collection, please contact our office using the information provided above.

**Corporation Name:** \_\_\_\_\_

**Registration No.:** \_\_\_\_\_

**Effective Date:** \_\_\_\_\_

**Principal Place of Business:**

Address: \_\_\_\_\_  
\_\_\_\_\_

Postal Code: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

**Mailing Office:**  Check if same as Principal Place of Business

Address: \_\_\_\_\_  
\_\_\_\_\_

Postal Code: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

**Records Office:**  Check if same as Principal Place of Business

Address: \_\_\_\_\_  
\_\_\_\_\_

Postal Code: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

**Chief Agent in Alberta:**

Legal Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Postal Code: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

**Signed:** \_\_\_\_\_  
(Secretary of the Board of Directors)

**Date:** \_\_\_\_\_