

Direct Deposit Change Request

Form usage:
Please complete this form, print it, and present it to a Me/CU representative or mail it to any of our 4 metro locations. After opening your Me/CU account, this form will be sent to the company from whom you receive a direct deposit. This will facilitate the change of direct deposit from your old account to your new Me/CU account. Be sure you have allowed enough time for automatic deposits to switch to your new Me/CU account before closing your old account to ensure all deposit transactions have had sufficient time to be transferred.

Company Initiating Direct Deposit

STEP 1

Date _____

TO: Depositing Company Name _____

Street Address _____

City, State, Zip _____

Company Initiating Direct Deposit

STEP 2 To Whom It May Concern:

Upon presentment and/or receipt of this Request, please discontinue the direct deposit of funds currently being sent to my old account number(s) and begin sending the direct deposit to the account(s) at the financial institution named below. If you require additional information from me with regard to this request, please do not hesitate to contact me by mail or by phone.

STEP 3	Cancel Direct Deposit (Old Account)	Send Direct Deposit To (New Account)
	_____	<input type="checkbox"/> Municipal Employees Credit Union
	Name of Institution _____	of Oklahoma City (Me/CU)
	_____	101 N. Walker
	Routing No. _____	Oklahoma City, OK 73102
	_____	(405) 813-5500
	Account No. _____	Routing No. 303085337

		Deposit to:
		<input type="checkbox"/> Checking No. _____
		<input type="checkbox"/> Savings No. _____

Customer/Member Authorization and Contact Information

STEP 4

Signature of person authorizing the change*

Printed name of person authorizing the change

Street Address

City, State, Zip

() - _____
Daytime Phone No.

* Signatures need to be notarized if forms are not signed in front of a representative.