



**Service Learning Course Activity Fund
Request for Proposals**

Deadline: September 15, 2010

The Center for Public Service (CPS) is offering a Course Activity Fund to individual faculty members currently teaching a service learning course for the 2010 fall semester. The goal of this initiative is to support the successful completion of public service activities beyond the traditional classroom setting. This fund may support various activities promoting ongoing partnerships between Tulane and the New Orleans community.

Faculty teaching service learning courses will have at their disposal a maximum of \$200 per semester to enhance successful outcomes of planned service activities. CPS strongly encourages faculty to use these funds to support semester long activity costs such as tools, equipment, group transportation (if not provided by CPS), art supplies, etc. Additionally, CPS encourages that all service learning students participating in these activities present their final projects or outcomes of their work at the CPS Showcase on Thursday, December 2, 2010.

Faculty members interested in the Service Learning Course Activity Grant are requested to complete the short form below and submit it by Wednesday, September 15, 2010 by e-mail to fts@tulane.edu. All activities must be conducted by November 26, 2010. Faculty members should submit **ALL original, detailed receipts no later than Wednesday, December 1, 2010** to ensure a prompt processing of reimbursements. Requests made after December 1st will not be eligible for reimbursement.

Thank you for your interest and participation.

Instructor's Name: _____ Telephone: _____

E-mail: _____ Amount Requested: _____

Course Title and Number: _____ Number of Students: _____

Describe how you plan to use the funds and how it benefits your service learning project.

Will your students participate in the CPS Showcase? If so, how?