

DANGEROUS GOODS CHECKLIST FOR A NON-RADIOACTIVE SHIPMENT

The recommended checklist appearing on the following pages is intended to verify shipments at origin.

Never accept or refuse a shipment before all items have been checked.

Is the following information correct for each entry?

SHIPPER'S DECLARATION FOR DANGEROUS GOODS (DGD)

	YES	NO*	N/A
1. Two copies in English and in the IATA format including the air certification statement [8.1.1, 8.1.2, 8.1.6.12]	☐	☐	
2. Full name and address of Shipper and Consignee [8.1.6.1, 8.1.6.2]	☐	☐	
3. If the Air Waybill number is not shown, enter it. [8.1.6.3]	☐		
4. The number of pages shown [8.1.6.4]	☐	☐	
5. The non-applicable Aircraft Type deleted or not shown [8.1.6.5]	☐	☐	
6. If full name of Airport or City of Departure or Destination is not shown, enter it. [8.1.6.6 and 8.1.6.7] Information is optional.....	☐		☐
7. The word "Radioactive" deleted or not shown [8.1.6.8]	☐	☐	
Identification			
8. UN or ID Number, preceded by prefix [8.1.6.9.1, Step 1]	☐	☐	
9. Proper Shipping Name and the technical name in brackets for asterisked entries [8.1.6.9.1, Step 2]	☐	☐	
10. Class or Division, and for Class 1, the Compatibility Group, [8.1.6.9.1, Step 3]	☐	☐	
11. Subsidiary Risk, in parentheses, immediately following Class or Division [8.1.6.9.1, Step 4]	☐	☐	☐
12. Packing Group [8.1.6.9.1, Step 5]	☐	☐	☐
Quantity and Type of Packing			
13. Number and Type of Packages [8.1.6.9.2, Step 6]	☐	☐	
14. Quantity and unit of measure (net, or gross followed by "G", as applicable) within per package limit [8.1.6.9.2, Step 6]	☐	☐	
15. When different dangerous goods are packed in one outer packaging, the following rules are complied with:			
– Compatible according to Table 9.3.A.	☐	☐	☐
– UN packages containing Division 6.2 [5.0.2.11(c)]	☐	☐	☐
– "All packed in one (type of packaging)" [8.1.6.9.2, Step 6(f)]	☐	☐	☐
– Calculation of "Q" value must not exceed 1 [5.0.2.11 (g) & (h); 2.7.5.6; 8.1.6.9.2, Step 6(g)]	☐	☐	☐
16. Overpack			
– Compatible according to Table 9.3.A. [5.0.1.5.1]	☐	☐	☐
– Wording "Overpack Used" [8.1.6.9.2, Step 7]	☐	☐	☐
– If more than one overpack is used, identification marks shown and total quantity of dangerous goods [8.1.6.9.2, Step 7]	☐	☐	☐
Packing Instructions			
17. Packing Instruction Number [8.1.6.9.3, Step 8]	☐	☐	
18. For lithium batteries in compliance with Section IB, "IB" follows the packing instruction [8.1.6.9.3, Step 8]	☐	☐	☐
Authorizations			
19. Check all verifiable special provisions. The Special Provision Number if A1, A2, A4, A5, A51, A81, A88, A99, A130, A190, A191 [8.1.6.9.4, Step 9]	☐	☐	☐
20. Indication that governmental authorization is attached, including a copy in English and additional approvals for other items under [8.1.6.9.4, Step 9]	☐	☐	☐
Additional Handling Information			
21. The mandatory statement shown for self-reactive and related substances of Division 4.1 and organic peroxides of Division 5.2, or samples thereof, for PBE and for fireworks [8.1.6.11.1, 8.1.6.11.2, 8.1.6.11.3 and 8.1.6.11.5]	☐	☐	☐
22. Name and Telephone Number of a responsible person for Division 6.2 Infectious Substance shipment [8.1.6.11.4]	☐	☐	☐
23. Name and Title (or Department) of Signatory, Place and Date indicated and Signature of Shipper [8.1.6.13, 8.1.6.14 and 8.1.6.15]	☐	☐	
24. Amendment or alteration signed by Shipper [8.1.2.6]	☐	☐	☐

	YES	NO*	N/A
AIR WAYBILL—HANDLING INFORMATION			
25. The statement: "Dangerous goods as per attached Shipper's Declaration" or "Dangerous Goods as per attached DGD" [8.2.1(a)]	☐	☐	☐
26. "Cargo Aircraft Only" or "CAO", if applicable [8.2.1(b)]	☐	☐	☐
27. Where non-dangerous goods are included, the number of pieces of dangerous goods shown [8.2.2]	☐	☐	☐
PACKAGE(S) AND OVERPACKS			
28. Packaging conforms with packing instruction and is free from damage or leakage [The relevant PI and 9.1.3]	☐	☐	
29. Same number and type of packagings and overpacks delivered as shown on DGD [9.1.3]	☐	☐	
Markings			
30. UN Specification Packaging, marked according to 6.0.4 and 6.0.5:			
— Symbol and Specification Code	☐	☐	☐
— X, Y or Z meets or exceeds Packing Group/Packing Instruction requirements	☐	☐	☐
— Gross Weight within limits (Solids, Inner Packagings or IBCs [SP A179])	☐	☐	☐
— Infectious substance package marking [6.5.3.1]	☐	☐	☐
31. The UN or ID number(s) [7.1.4.1(a)]	☐	☐	
32. The Proper Shipping Name(s) including technical name where required [7.1.4.1(a)]	☐	☐	
33. The full name(s) and Address(es) of Shipper and Consignee [7.1.4.1(b)]	☐	☐	
34. For consignments of more than one package of all classes (except ID 8000 and Class 7) the net quantity, or gross weight followed by "G", as applicable, unless contents are identical, marked on the packages [7.1.4.1(c)]	☐	☐	☐
35. Carbon Dioxide, Solid (Dry Ice), the net quantity marked on the packages [7.1.4.1(d)]	☐	☐	☐
36. The Name and Telephone Number of a responsible person for Division 6.2 Infectious Substances shipment [7.1.4.1(e)]	☐	☐	☐
37. The Special Marking requirements shown for Packing Instruction 202 [7.1.4.1(f)]	☐	☐	☐
38. Limited Quantities mark [7.1.4.2]	☐	☐	☐
39. The Environmentally Hazardous Substance Mark [7.1.5.3]	☐	☐	☐
Labelling			
40. The label(s) identifying the Primary risk as per 4.2, Column D [7.2.3.2; 7.2.3.3(b)]	☐	☐	☐
41. The label(s) identifying the Subsidiary risk, as per 4.2, Column D [7.2.3.2; 7.2.6.2.3]	☐	☐	☐
42. Cargo Aircraft Only label [7.2.4.2; 7.2.6.3]	☐	☐	☐
43. "Orientation" labels on two opposite sides, if applicable [7.2.4.4]	☐	☐	☐
44. "Cryogenic Liquid" labels, if applicable [7.2.4.3]	☐	☐	☐
45. "Keep Away From Heat" label, if applicable [7.2.4.5]	☐	☐	☐
46. "Lithium battery" label, if applicable [7.2.4.7]	☐	☐	☐
47. All required labels are displayed correctly [7.2.6] and all irrelevant marks and labels removed or obliterated [7.1.1; 7.2.1]	☐	☐	
For Overpacks			
48. Packaging Use markings and hazard and handling labels, as required must be clearly visible or reproduced on the outside of the overpack [7.1.7.1, 7.2.7]	☐	☐	☐
49. The word "Overpack" marked if markings and labels are not visible [7.1.7.1]	☐	☐	☐
50. If more than one overpack is used, identification marks shown and total quantity of dangerous goods [7.1.7.2]	☐	☐	☐
GENERAL			
51. State and Operator variations complied with [2.8]	☐	☐	☐
52. Cargo Aircraft Only shipments, a cargo aircraft operates on all sectors	☐	☐	☐
53. For IB lithium batteries, one "lithium battery document" with the required information accompanying the consignment [8.1.6.11.7]	☐	☐	☐
Comments: _____			

Checked by: _____

Place: _____ Signature: _____

Date: _____ Time: _____

*** IF ANY BOX IS CHECKED "NO", DO NOT ACCEPT THE SHIPMENT AND GIVE A DUPLICATE COPY OF THIS COMPLETED FORM TO THE SHIPPER.**