

Volunteer Daily Time Record

RCS: RCPR-062

(For use of this form see USARC Reg 608-1; the proponent agency is the DCSPER Family Readiness Office)

Instructions:

* Each volunteer will record service hours contributed to the Family Readiness Program and to Army Family Team Building (AFTB) if applicable. Include round trip travel time from home to the unit, and any other travel needed to be accomplished. Before the end of each quarter (December 31, March 31, June 30, and September 30), record both total hours of work and travel time on your USARC Form 106-R, Volunteer Service Record in your official volunteer file. (Total number of volunteers and hours are compiled without use of any names or other personal information.)

* Upon resignation, retirement, or transfer, furnish a duplicate of this record for the personal file of the volunteer. In case of transfer, furnish the original record to the gaining organization.

NAME: _____

Year	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOTAL
OCT Service																																0.00
OCT Tvl Time																																0.00
OCT AFTB																																0.00
OCT AFTB Tvl																																0.00
NOV Service																																0.00
NOV Tvl Time																																0.00
NOV AFTB																																0.00
NOV AFTB Tvl																																0.00
DEC Service																																0.00
DEC Tvl Time																																0.00
DEC AFTB																																0.00
DEC AFTB Tvl																																0.00
JAN Service																																0.00
JAN Tvl Time																																0.00
JAN AFTB																																0.00
JAN AFTB Tvl																																0.00
FEB Service																																0.00
FEB Tvl Time																																0.00
FEB AFTB																																0.00
FEB AFTB Tvl																																0.00

NAME:

Year	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOTAL	
MAR Service																																0.00	
MAR Tvl Time																																	0.00
MAR AFTB																																	0.00
MAR AFTB Tvl																																	0.00
APR Service																																	0.00
APR Tvl Time																																	0.00
APR AFTB																																	0.00
APR AFTB Tvl																																	0.00
MAY Service																																	0.00
MAY Tvl Time																																	0.00
MAY AFTB																																	0.00
MAY AFTB Tvl																																	0.00
JUN Service																																	0.00
JUN Tvl Time																																	0.00
JUN AFTB																																	0.00
JUN AFTB Tvl																																	0.00
JUL Service																																	0.00
JUL Tvl Time																																	0.00
JUL AFTB																																	0.00
JUL AFTB Tvl																																	0.00
AUG Service																																	0.00
AUG Tvl Time																																	0.00
AUG AFTB																																	0.00
AUG AFTB Tvl																																	0.00
SEP Service																																	0.00
SEP Tvl Time																																	0.00
SEP AFTB																																	0.00
SEP AFTB Tvl																																	0.00