

Reference Form

OFFICE of RECRUITMENT and ADMISSIONS

PACIFIC SCHOOL of RELIGION

1798 Scenic Avenue, Berkeley, CA 94709-1323 Phone: 510/849-8253 Toll Free: 800/999-0528 Fax: 510/845-8948 E-mail: admissions@psr.edu

Web site: www.psr.edu

Name (last/first/middle)				
Phone	Email			
Program to which you are seeking admission:				
 □ Master of Divinity (MDiv) □ Master of Theological Studies (MTS) □ Doctor of Ministry (DMin) □ Certificate of Advanced Professional Studies (CAPS) 	 □ Certificate of Sexuality and Religion (CSR) □ Certificate of Special Studies (CSS) □ Certificate of Swedenborgian Theology (CST) □ Certificate of Theological Studies (CTS) 			
Semester and year for which you are seeking admission:	Il 20 🖵 Spring 20			
However, in order to ensure that referrers are free to write confid Should the applicant decide not to waive the right, he/she will have of Religion.	s to the information contained in his/her application for admission. lentially, an applicant may waive the right to see letters of reference. ave access to the letter only if enrolled in a program at Pacific School			
If you, the applicant, wish to waive this right, please sign the following	owing:			
I hereby voluntarily waive this right in order to ensure the freedo	m of confidentiality to my referrer.			
Signature of applicant	Date			
TO BE COMPLETED BY THE REFERRER Name and title				
Name of organization or school				
Street address				
City/state or province/country/zip or postal code				
Phone	Email			
I am an alumna/us of Pacific School of Religion No Yes	Year			
How long have you known the applicant?				
In what capacity?				
Signature of referrer	Date			
Important Instructions for Sending References ☐ Please keep a copy for your records in case this reference is local seal the reference form and typed written evaluation in an en ☐ Sign across the seal of the envelope. ☐ Return the signed and sealed envelope to the applicant or sen	velope.			

Please complete the evaluation on the reverse side of this page.

EVALUATION

Thank you for taking time to candidly evaluate this applicant. Your assessment is very important to us.

How would you rate the applicant in the following areas? Please mark an "X" in the appropriate boxes.

Academic Qualifications	Exceptional (Top 5%)	Outstanding (Next 10%)	Very Good (Upper 25%)	Average (Upper 50%)	Below Average	No basis for determination			
Intellectual ability/capacity for graduate work									
Ability to collaborate/relate with others in class									
Ability to work independently									
English language proficiency									
In your experience, how does this applicant compare to others?									
Vocational clarity and commitment									
Overall academic qualifications									
Ministerial/Vocational Aptitude	Exceptional (Top 5%)	Outstanding (Next 10%)	Very Good (Upper 25%)	Average (Upper 50%)	Below Average	No basis for determination			
Potential for ministry/religious leadership									
Professional effectiveness and creativity									
Responsibility/motivation/commitment									
Personal character and emotional stability									
Personal faith/spirituality/theological maturity									
Commitment to diverse communities and a just and sustainable society									
Overall ministerial/vocational aptitude									
Overall Recommendation									
At what level do you recommend this applicant?									
☐ Recommend most enthusiastically	☐ Recon	☐ Recommend							
☐ Recommend strongly	☐ Recon	☐ Recommend with reservation							
☐ Recommend with confidence	☐ Do not recommend								

Written Evaluation

On a separate page, please include your type-written evaluation of the applicant. Your written evaluation is extremely important to us, and we will depend upon it heavily in our overall evaluation of the applicant. You may elaborate on the qualities listed above or provide additional information that you deem helpful. Please address the candidate's strengths as well as weaknesses and areas of growth—including assets and liabilities that you believe would be helpful for an academic advisor to know.