

FUELS TAX REFUND APPLICATION

FUEL USED IN TAXI OPERATION

TS 221 (04/30/2010)

PURPOSE: Use this form to apply for a fuels tax refund on fuel used in operating a taxi.

INSTRUCTION: Follow the instructions on page 2 of this form. Mail the completed application to DMV, Tax Services Refund Section, P. O. Box 27422, Richmond, VA 23269-7422. Incomplete applications may not be processed.

APPLICANT INFORMATION						
FULL LEGAL NAME (last)		(first)		(mi)	(suffix)	SOCIAL SECURITY NUMBER OR FEIN
ADDRESS			CITY		STATE	ZIP CODE
TELEPHONE NUMBER ()	FAX NUMBER ()	EMAIL ADDRESS				
REFUND CLAIM PERIOD Begin		End		VIRGINIA OPERATING AUTHORITY PERMIT NUMBER		
DO YOU HAVE A BULK FUEL STORAGE TANK?	<input type="checkbox"/> YES <input type="checkbox"/> NO	IF YES, GIVE YOUR TOTAL STORAGE CAPACITY →	GALLONS	NO. OF TANKS	DO YOU FUEL VEHICLES OTHER THAN YOUR OWN TAXICABS FROM THE SAME TANK? <input type="checkbox"/> YES <input type="checkbox"/> NO	

REFUND COMPUTATION	
1. TOTAL GALLONS CONSUMED IN TAXICABS (Retain tickets or invoices of fuel purchased.)	1.
2. TOTAL MILES OF OPERATION	2.
3. AVERAGE MILES PER GALLON (Divide Line 2 by Line 1)	3.
4. MILES OF PERSONAL USE	4.
5. TOTAL GALLONS NOT APPLICABLE FOR REFUND (Line 4 divided by Line 3)	5.
6. NET GALLONS APPLICABLE FOR REFUND (Subtract line 5 from Line 1)	6.
7. AMOUNT TO BE REFUNDED (Line 6 multiplied by .165)	7.
DMV USE ONLY	

CERTIFICATION	
<p>I certify that we are eligible for a refund by meeting the criteria specified in Virginia Code § 58.1-2259 C. The majority of passengers travel a distance of not more than 40 miles, one way, in a single day between their place of abode and their place of employment, shopping areas or schools.</p> <p>Virginia Code § 58.1-2261 D provides DMV the authority to investigate refund applications as considered necessary.</p> <p>I also certify that all information herein is true and accurate. I affirm that all invoices, tickets and receipts used to support this application have been paid in full and that they have not been altered or included in another fuels tax refund application in Virginia or elsewhere. I understand that it is unlawful to knowingly make a false statement on this application and that any violation may be prosecuted as a Class 5 felony (Virginia Code § 18.2-434 and 46.2-105).</p>	
NAME (print)	TITLE
AUTHORIZED SIGNATURE	DATE (mm/dd/yyyy)

INSTRUCTIONS

Refunds are granted only to applicants who hold a valid Operating Authority Permit issued by DMV. Refunds will not be approved for taxi services that do not have a valid operating authority permit at the time the fuel was purchased.

Receipts, tickets, or invoices used to support refund claim must be dated within the past 12 months from the date the refund application is received at DMV. The post office cancellation date determines the date DMV received the application.

1. Complete Applicant Information section on the front of this form.
 - Legal name and address.
 - Refund claim period - earliest and latest dates of invoices or receipts.
 - The Virginia Operating Authority Permit Number issued by DMV.
 - Answer the bulk fuel storage questions.
2. Complete Refund Computation section.

Enter zero for the lines that do not apply to your operations. Do not leave any of the lines blank.

 - Taxi services that fuel their taxi at metered pumps are entitled to a refund based on the gallons purchased.
 - Taxi services that fuel their taxi from their bulk storage are entitled to a refund based on the gallons placed in their taxi from their bulk storage tank(s), not on the gallons purchased for the bulk tank.
3. Complete Certification section. Refunds will not be processed without this signature.
4. Retain documents for 4 years from the purchase date to support the application. You may be required to provide such documentation at any time during this 4 year period. Failure to do so will result in the denial or reversal of that refund.

Invoices/tickets/receipts must:

 - Have the seller's name and location address.
 - Have the purchaser's name (if bulk delivery), date of purchase, number of gallons, type of fuel, and amount paid for the fuel.
 - Credit card receipts must include all of the required information listed above.
 - Be for fuel purchased in Virginia in amounts of five gallons or more for each purchase.
 - Be originals, (photocopies are only acceptable for invoices of bulk purchases of fuel).
 - Be separated by taxi number and in date order for each taxi.

Invoices/tickets/receipts are not valid for refund if they are:

 - For fuel purchases of less than 5 gallons
 - Altered
 - Not readable (illegible)
 - Marked "Duplicate"
 - Made out to cash
 - More than 12 months from the date the application was received
 - Missing any of the required information.
5. Applicants must maintain records for 4 years (Virginia Code § 58.1-2275) to support that the majority of their passengers travel no more than 40 miles, one way, in a single day between their place of abode and their place of employment, shopping areas or schools.
6. Mail your completed application to the address in the instructions on the front of this application.

DMV CONTACT INFORMATION

DMV DIRECT: (804) 497-7100

TTY (Deaf or hearing impaired only): 1-800-272-9268

Hours: Monday through Friday, 8:00 am to 5:00 pm Saturday 8:00 am to 12:00 pm

EMAIL: A secure email option is available in the "Contact Us" section of our website, www.DMVNOW.com. [Click here](#) to access that area.