

## CHANGE OF POSTAL ADDRESS FORM

Please note that you must be the property owner or property manager to alter postal address details

### PROPERTY DETAILS

Assessment number:

Property address:

Suburb:

Postcode:

Lot:

DP:

New postal address:

Suburb:

Postcode:

Is this new address for all correspondence: Yes  No

If yes, then all properties, rates and debtor links etc will be altered.

If no, then please specify below what needs to be altered.

### PROPERTY OWNER DETAILS

Surname or business name:

Given names:

Title: Mr  Mrs  Ms  Miss  Other:

Work phone:

Fax:

Home phone:

Mobile:

Signed:

Date:

Name (please print):

**Department of Lands will be notified of these changes**

### OFFICE USE ONLY

Customer Service Officer:

Altered by Rates Officer:

Date altered:

Assessment/debtor numbers:

PID numbers:

Document number: