

INSTRUCTIONS: Complete all areas of sections 1 - 7 that pertain to your project. Please note that sections 8 - 14 are to be completed by Seattle DCI staff.
 *Mac users fill out this form with Acrobat not Reader

1. APPLICANT INFORMATION

PROJECT ADDRESS _____ PROJECT # _____

DESCRIPTION OF WORK _____

OWNER _____ ADDRESS _____

PHONE _____ E-MAIL _____

CONTACT PERSON _____ ADDRESS _____

PHONE _____ FAX _____ E-MAIL _____

PREVIOUS RELATED MUPs _____

RELATED STANDARD PLANS _____

2. LAND USE CODE INFORMATION

ZONE _____ ASSESSOR'S PARCEL NO. _____ DESIGN REVIEW? Yes No

OVERLAY ZONING _____ If yes, please provide: Planner _____

HISTORIC OR LANDMARK DISTRICT _____ Planner's phone no. _____

SHORELINE ZONE _____ Exempt Requires Shoreline review

SEPA _____ Exempt Requires review

EXISTING USE	SQ. FT.	PROPOSED USE	SQ. FT.

DEPARTMENT OF NEIGHBORHOODS CERTIFICATE OF APPROVAL REQUIRED? Yes No

STREET/ALLEY IMPROVEMENTS OR WORK IN THE RIGHT OF WAY REQUIRED? Yes No

PARKING SPACES NUMBER OF DWELLING UNITS

Existing	Onsite	Offsite	Accessible	Existing	Proposed New

Offsite Location _____ TOTAL _____

3. HOUSING UNIT OCCUPANCY

DEFINITION: Housing unit means any dwelling unit, housekeeping unit, guest room, dormitory, or single room occupancy unit, and may include a residential unit in a commercial building, an artist's studio dwelling unit, or a live/work unit.

CHECK ONLY ONE BOX BELOW TO INDICATE HOUSING OCCUPANCY AT DATE OF PERMIT APPLICATION.

Unit(s) unoccupied Units(s) occupied by residential tenant

Unit occupied by property owner Do not know

No units on property Refer to property owner/tenant assistance

Unit(s) on property not affected by permit scope

I certify, under penalty of perjury under the laws of the State of Washington, that the above information is true and correct.

Owner/Applicant Signature _____ Printed Name _____ Date _____ Place _____

4. GROUND DISTURBANCE

GROUND DISTURBANCE Yes No Excavation - cubic yards _____ Maximum height _____

DISPOSAL SITE Outside City of Seattle Inside City of Seattle

Fill - cubic yards _____ Maximum height _____

Address and/or permit # _____

Erosion control is required PRIOR to any ground disturbance. Please refer to Construction Stormwater Control and Soil Amendment Standard Plan.

CUSTOMER ALERT!

Site Inspection Required Prior to First Ground Disturbance - Call (206) 684-8900

Preconstruction Conferences, When Required - Call (206) 684-8860

Rules for Ufer Grounds - Call (206) 684-5383

Required SDOT Permits and Inspections

Water Service Inspection by SPU Required

Waste Diversion Report to be submitted to SPU - Projects >750 square feet must submit a Waste Diversion Report to SPU within 60 days of DCI project final inspection approval.

5. BUILDING CODE INFORMATION

MULTIPLE BUILDINGS IN THIS PROJECT? Yes No

CODE USED FOR DESIGN (select one)

2012 Seattle Building Code

2012 Seattle Residential Code

2012 SBC (struct) and 2012 SRC (arch)

DCI building ID _____ (see building data sheet)

Existing # of above-grade stories _____ Proposed # of above-grade stories _____ Mezzanines? Yes No

Existing # of below-grade stories _____ Proposed # of below-grade stories _____ Location _____

Building code type of construction _____

FLOOR LEVEL	GROUP	OCCUPANCY/USE	FLOOR AREA	SPRINKLER (Y/N)	OTHER FIRE PROTECTION

Remodel: Construction project value \$ _____

Sprinklers NFPA 13 NFPA 13 R Partial system Fire alarm Other system Type _____

Change of occupancy Yes No From _____ To _____

Posted occupancy _____

EMERGENCY SYSTEMS PROVIDED

Elevator pressurization Exit and pathway lighting Stairway pressurization Smoke removal system Emergency generator

6. ENERGY/MECHANICAL CODE

HVAC mechanical system is NOT included with this application (If mechanical drawings are included with plans, please stamp "for reference only")

HVAC mechanical system IS included with this application Mechanical System Values _____

GENERAL PROJECT INFORMATION

SCOPE OF CONSTRUCTION

New construction Addition Alteration Substantial alteration (SBC CH 34)

APPLICABLE OCCUPANCY

Single-family/duplex/townhouse Multi-family 1-3 stories Multi-family 4+ stories Non-residential

BUILDING ENVELOPE COMPLIANCE	HEATED	SEMI-HEATED	UNHEATED
<input type="checkbox"/> Existing Envelope - no change	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Existing Envelope - altered	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> New Envelope	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SCOPE OF MECHANICAL WORK

LOCATION OF DUCTWORK OR MECHANICAL EQUIPMENT

Interior Exterior ground mounted Rooftop Exterior wall mounted

MECHANICAL-ONLY PERMIT

Related building permit project # _____

COMMERCIAL BUILDINGS (Non-residential, R1 lodging, and Multi-family four stories and greater)

COMPLIANCE PATH:

Prescriptive Component Performance UA/SHGCAVTA Total building performance (TBP) Target performance path (TPP)

SEC C402.1 SEC C402.1.3 SEC C407 SEC C402.1.5

OTHER MECHANICAL EQUIPMENT INCLUDED IN THIS APPLICATION

Commercial kitchen hood exhaust system Fume hood Spray paint booth Other Specify: _____

RESIDENTIAL BUILDINGS (Single family, duplex, townhouse, and multi-family 3 stories or less)

COMPLIANCE PATH:

Prescriptive Total UA alternative Simulated performance alternative

Heating Equipment: _____

Minimum Size: _____ Maximum Size: _____ Energy Credit (Table R406.2) Option: _____

DOCUMENTS INCLUDED

Residential equipment sizing calc (unit by unit) Non-residential cooling and heating load (for other than Group R)

Target UA/SHGCAVTA Calculation Structural load calculation (for mechanical equipment) Commercial kitchen hood worksheet

TBP or TPP Report Noise compliance report (for mechanical equipment) Other: _____

7. PRIORITY GREEN

(www.seattle.gov/dci/prioritygreen)

Prior approval to participate in Priority Green is required. The following does not establish Priority Green status.

PRIORITY GREEN EXPEDITED
 Screening required prior to building permit intake appointment.

Rating anticipated:

Built Green

4 star

5 star

LEED

Gold

Platinum

Seattle DCI Alternative Path for Single Family

Using 3.5 credits for SEC Table 9-1

PRIORITY GREEN FACILITATED
 Screening required prior to building permit or MUP intake appointment.

Rating anticipated:

Priority Green Building Matrix - 10 points

Living Building Challenge

Built Green 5 Star + 2030 Challenge

LEED Platinum + 2030 Challenge

Other: _____

8. LAND USE CONDITIONS (Seattle DCI staff use only)

Assigned planner _____ Phone _____

NEW CURB CUT REQUIRED Yes No Residential Commercial

9. SPECIAL INSPECTIONS (Seattle DCI staff use only)

10. DRAINAGE & SEWER REVIEW (Seattle DCI staff use only)

SEATTLE DCI SEWER AND DRAINAGE REVIEW DESK: (206) 684-5362 or sidesewerinfo@seattle.gov

DRAINAGE REVIEW REQUIRED? Yes No

Flow control required

Impervious surface this project (new or replaced) in sq. ft. _____

NOTE: The drainage system shown in these plans may be changed at the time of side sewer permit issuance to meet standard plans and methods.

SIDE SEWER REVIEW REQUIRED? Yes No

No conflict with side sewer

Construction conflicts with applicant's side sewer. Contact Public Health Department at (206) 233-7914

Construction conflicts with side sewer serving another property. Contact Seattle DCI Sewer and Drainage Review Desk at (206) 684-5362

Reviewed by _____ Date _____

NOTE: A separate side sewer permit is required from Seattle DCI for ALL new drainage and sewer installations. For more information, call the Sewer and Drainage Review Desk at (206) 684-5362 or sidesewerinfo@seattle.gov.

11. ENVIRONMENTALLY CRITICAL AREAS INFO (Seattle DCI staff use only)

ENVIRONMENTALLY CRITICAL AREAS (ECA)

Site is not located in ECA

Mapped ECA designation 1 2 3 4 5 6 7 8 9 10 11

ECA identified by pre-application site visit report as _____

ECA exemption (see review details in Hansen)

Reviewed by _____ Date _____

Denied Granted Type _____

Small project waiver

New development coverage this permit (sq. ft.) _____

Previous development coverage (after 10/31/92) Permit # _____ Sq. ft. _____

Permit # _____ Sq. ft. _____

Total _____

12. SHOP DRAWINGS, KEY AREA INSPECTION & BUILDING CONDITIONS (Seattle DCI staff use only)

Sprinkler drawings required for: NFPA 13 NFPA 13 R Partial system Location _____ Fire alarm

Required shop drawings/ key area inspections: _____

13. PERMIT ISSUANCE AUTHORIZATION (Seattle DCI staff use only)

REVIEW LOCATION	APPROVAL INITIALS	DATE	NOTES
ZONING (incl. street improvements)			
CURB CUT			
ORDINANCE			
STRUCTURAL			
ENERGY			
MECHANICAL			
DRAINAGE			
ECA			
GRADING			
WATER (SPU)			
FIRE			
HEALTH (King County)			
NOISE			
CONVEYANCE/ELEVATOR			
SHORING (SDOT)			
STREET IMPROVEMENT (SDOT)			
PARKS			
PROTECTED DISTRICTS (DON)			
SEPA EXEMPTION			
LAND USE			

14. DEPARTMENT SIGN OFFS (Seattle DCI staff use only)

ISSUED BY _____ DATE _____

BUILDING PLANS EXAMINER _____ MECHANICAL PLANS EXAMINER _____ DATE RECEIVED AT INTAKE _____