Carbon must be removed & reversed before completing other side

# DOD NOTIFICATION OF LOSS OR DAMAGE <u>AT</u> DELIVERY

(This is not a Claim)

NAME OF OWNER				RANK/GRADE	WT. OF SHIPMENT						
PPBOL/ORDER NO.		SCAC CODE	PICKUP DATE	TSP REFER	TSP REFERENCE NO.						
GENERAL INSTRUCTIONS: - The customer (or their designated representative) and the Transportation Service Provider's (TSP's) delivery representative must jointly complete this document. You must list on this document all new damage and any missing items you notice before the TSP's representative leaves your home. If you find loss or damage at delivery, you must list it on this document.  If no loss and/or damage is discovered at the time of delivery, write "NONE" in the space provided:  DO NOT for any reason, leave this document blank. If required, use multiple copies of this document.											
NOTED LOSS AND/OR DAMAGE:											
INV. NO.	ITEM	DESCRIPTION OF LOSS	OR DAMAGE ( If missing	g, so specify. Electronic items,	provide brand & model number)						
The purpose of this document is to provide the TSP notice of loss or damage discovered at the time of delivery. See the Notice of Loss or Damage <b>AFTER</b> Delivery document for instructions on how to file your claim on-line. You must give the TSP notice of all loss or damage by submitting this document and Notice of Loss or Damage <b>AFTER</b> Delivery document within 75 days of delivery. You will not be paid by either the TSP or the Government for any item that is not listed on this document. Furthermore, you will not be paid for items that are listed on the Notice of Loss or Damage <b>AFTER</b> Delivery document unless it is dispatched to the TSP within 75 calendar days of delivery.											
THIS IS NOTIFICATION OF LOSS OR DAMAGE AT DELIVERY: By signing below, I acknowledge receipt of one (1) copy of the Notification of Loss or Damage AT Delivery document. I understand that I have 75 days from delivery to identify and list further loss or damage not discovered at delivery on the Notification of Loss or Damage AFTER Delivery document. I understand that I must mail, fax or dispatch electronically the Notification of Loss or Damage AFTER Delivery document to the TSP identified below within 75 days of delivery. I understand that I will not be paid by either the TSP or the Government for any item that is not listed on these documents.											
ACKNOWLEDGMENT BY CUSTOMER OR THEIR DESIGNATED REPRESENTATIVE (complete as applicable and sign below)											
Unpacking, Partial Unpacking and removal of packing material, boxes, cartons and other debris was (check one)											
☐ Performed ☐ Not performed ☐ Waived ☐ TSP will return											
Signature of the Customer (or their Designated Representative) X  Received for delivery at:  Name/Address of Transportation Service Provider (TSP)											
Received for delivery at:  Name/Address of Transportation Service Provider (TSP)											
Street Address											
City		State Zip									
Telephone Number			Telephone Number	Fa	x Number						
Signature of the Cus	stomer (or their Designated Representat	Date	TSP Signature	· ·	Date						

Form #1850/1851, DEC. '08

## **BEFORE USING - REVERSE CARBONS**

# DOD NOTIFICATION OF LOSS OR DAMAGE AFTER DELIVERY

(This is not a Claim)

**INSTRUCTIONS TO THE CUSTOMER (OR THEIR DESIGNATED REPRESENTATIVE):** You have up to 75 days to inspect your property, note all loss and damage not discovered and reported at the time of delivery and provide notice to the Transportation Service Provider (TSP). If notice is not timely sent, you may lose any potential recovery of your damages from either the Government or the TSP. Notice should be given electronically (on-line) to the TSP pursuant to instructions in Section A, below. However, if you are unable to file on-line you may give notice by using this document following the instructions in Section B, below. **NOTE: Notifying the TSP of your loss or damage is not the same thing as filing a claim.** For information on filing a claim against the TSP read Section C, below. If you have questions about this document, contact the TSP listed on the reverse of this document.

# **SECTION A - NOTIFICATION ON-LINE**

To notify the TSP of loss or damage noted after delivery, use the Department of Defense (DOD) Defense Personal Property System (DPS). Use of this system is the most efficient means to provide required notice. Any computer with Internet capabilities may access this system at <a href="https://eta.sddc.army.mil/portal/etaPortal.asp?app=DPS&bhco=1">https://eta.sddc.army.mil/portal/etaPortal.asp?app=DPS&bhco=1</a>. Instructions for using the DPS will be provided at the web address. If you have problems accessing a computer, contact your immediate supervisor or local installation legal office for assistance. Remember, you must notify your TSP in DPS by midnight of the 75th day following delivery. If you have provided notice in DPS you DO NOT need to complete Section B, below.

#### **SECTION B - WRITTEN NOTIFICATION**

The best way to provide notice of loss or damage to the TSP is through the DPS system noted above. However, if you are unable to provide notice on-line you may fill out this section and send it to the TSP noted on the reverse. This document must be mailed (postmarked) or faxed to the TSP by midnight of the 75th day following delivery. Keep a copy of this document and proof that it was sent to the TSP for your records. If more than one page is needed, please include your name, PPBOL No. and number of pages on each supplemental page used. USE ONLY BALLPOINT PEN OR TYPEWRITER.

NOTICE TO TSP: You are hereby notified the customer (or their designated representative) intends to present a claim for the loss and/or damage as noted on the NOTIFICATION OF LOSS AND/OR DAMAGE AT DELIVERY and this document. You are hereby extended the opportunity to inspect the property.

INV. NO. ITEM DESCRIPTION OF DAMAGE (If missing, so specify) (Electronic items, provide Brand and Model Num  DESCRIPTION OF DAMAGE (If missing, so specify) (Electronic items, provide Brand and Model Num  DESCRIPTION OF DAMAGE (If missing, so specify) (Electronic items, provide Brand and Model Num  DESCRIPTION OF DAMAGE (If missing, so specify) (Electronic items, provide Brand and Model Num  DESCRIPTION OF DAMAGE (If missing, so specify) (Electronic items, provide Brand and Model Num  DESCRIPTION OF DAMAGE (If missing, so specify) (Electronic items, provide Brand and Model Num  DESCRIPTION OF DAMAGE (If missing, so specify) (Electronic items, provide Brand and Model Num  DESCRIPTION OF DAMAGE (If missing, so specify) (Electronic items, provide Brand and Model Num  DESCRIPTION OF DAMAGE (If missing, so specify) (Electronic items, provide Brand and Model Num  DESCRIPTION OF DAMAGE (If missing, so specify) (Electronic items, provide Brand and Model Num  DESCRIPTION OF DAMAGE (If missing, so specify) (Electronic items, provide Brand and Model Num  DESCRIPTION OF DAMAGE (If missing, so specify) (Electronic items, provide Brand and Model Num  DESCRIPTION OF DAMAGE (If missing, so specify) (Electronic items, provide Brand and Model Num  DESCRIPTION OF DAMAGE (If missing, so specify) (Electronic items, provide Brand and Model Num  DESCRIPTION OF DAMAGE (If missing, so specify) (Electronic items, provide Brand and Model Num  DESCRIPTION OF DAMAGE (If missing, so specify) (Electronic items, provide Brand and Model Num  DESCRIPTION OF DAMAGE (If missing, so specify) (Electronic items, provide Brand and Model Num  DESCRIPTION OF DAMAGE (If missing, so specify) (Electronic items, provide Brand and Model Num  DESCRIPTION OF DAMAGE (If missing, so specify) (Electronic items, provide Brand and Num  DESCRIPTION OF DAMAGE (If missing, so specify) (Electronic items, provide Brand and Num  DESCRIPTION OF DAMAGE (If missing, so specify) (Electronic items, provide Brand and Num  DESCRIPTION OF DAMAGE (If missing, so specify) (Electro	the NOTIFICATION OF LOSS AND/ON DAMAGE AT DELIVERY and this document. Total are neverly extended the opportunity to inspect the property.							
	INV. NO.	ITEM	DESCRIP	TION OF DAM	MAGE ( If missing, so s	pecify) (Electronic iter	ms, provide Brand and Model Number)	
CUSTOMER (OR THEIR DESIGNATED REPRESENTATIVE)  PPBOL NO./ORDER NO.  DATE OF DELIVERY								
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CUSTOMER (OR THEIR DESIGNATED REPRESENTATIVE)  PBOL NO./ORDER NO.  DATE OF DELIVERY								
	CUSTOMER (	OR THEIR DESIGNATED	REPRESENTATIVE)		PPBOL NO./ORDE	R NO.	DATE OF DELIVERY	

## **SECTION C - FILING A CLAIM AGAINST THE TSP**

To submit a valid claim to the TSP who shipped your goods, log-on to the DOD DPS at <a href="https://eta.sddc.army.mil/portal/etaPortal.asp?app=DPS&bhco=1">https://eta.sddc.army.mil/portal/etaPortal.asp?app=DPS&bhco=1</a>. Instructions for using the DPS will be provided at the web address. You must file your claim in this system within 9 MONTHS of your property's DELIVERY or you will not receive "full replacement value" for eligible loss. You do not need to have repair estimates in order to enter your claim in DPS. If you choose not to file your claims in DPS, you may file a claim directly with your Service Claims Office; however, you will not be eligible for full replacement value and will be responsible for obtaining and providing all estimates of repair. Contact your local installation legal office for further information on filing with the Government.