

**J.E BILL FORM**MANUAL FORM 123 18  
CHAPTER VI PARA 644**UTTAR PRADESH PUBLIC WORKS DEPARTMENT**

Note of charges outstanding against this contract or vide Contractor's Ledger Volume.. .....  Page.....		Memo of work done and materials supplied by ..... Contractor on Contract Bond or Work Order NO. sanctioned ..... dated ..... In No. .... showing amount due since Payment was last made on Voucher No.-----of	
Items and sub-heads estimate to be credited with refund	Amount Rs.      P.	Division- Sub-Division- Service Head- Name of work-   Estimate No- ..... of Date of order to commence work- Date of start- Date completion as per bond- Actual date of completion- Certified that the measurements and contents of this memo have been carefully checked in this office, under my supervision with each other and with this contract bond. The rates are all sanctioned by proper authority. All object- ionable Points have been brought to notice by me and disposed of satisfactorily the Disbursing Officer on the reverse.	
Total=			
Nothing is due from this contractor except Rs..... on account of ..... tools..... lent to him and not yet returned.		Net value of work to be paid for it   Charges against contractor to be credited in part payment (if the bill is "on account").   Balance payment by   cash   cheque	Rs.      P.
Note of attachments ordered the court.... ..... Vide his No..... of put Deduct already remitted.....         Balance still due to Court.....	Amount Rs.      P.	Date..... Head Clerk Passed for Payment Resubmit with receipted bill Date..... Disbursing Officer Retur- ned with receipted bill duly stamped and signed by contractor for payment before be signed the bill. I personally explained its contents to him and obtained his clear verbal statement that he understood it and accepted it is a Signature of Officer who obtained contractor's receipt on the Bill and Date.	
To be credited as part payment if the bill is "on- account" to be deducted in body if the bill is final "cash" or "cheque No". "Final bill account"		Paid as voucher No. ....of   <div style="text-align: right;">Disbursing Officer</div>	

**NOTE:-** The contents of columns 3 and 7 as finally Corrected and accepted in the bill should if the bill as "on account" be posted in columns 2, 5 and 8 of fresh memo as soon as the bill is paid space for fresh details of work being left under the sub-head. The new memo true prepared is to be transmitted at once the officer or subordinate incharge of the work.



## Memorandum of payments made

Amount

COPY OF CONTRACTOR'S RECEIPT

Amount of previous payment from last  
certificate No. Of

Rs. P.

Rs. P.

Payment now made

By cash

By cheque No.....  
.....By value of stock supplied fines etc  
as noted to  
details on the reverse

Total payments now made

Total payments to date

Total value of work done

Balance due

Received Rs.....  
.....as per detailed in the.

Date.....Signed.....

Rs.....P.....

Witnessess to Contractor's Signature or Marks

Signed.....

True Copy

Detail  
number of  
billReference by Head Clerk. To be continue half margin  
on foolscape in necessary

Order by Disbursing officer