eDevelopment Access Authorization Form

Name (PRINT)_____ Employee ID#_____

Title _____School/Dept. _____

Phone_____E-mail _____NetID _____ Campus _____

Which department(s) will you require access to? (You should fill in the department IDs. If you need more room, attach a separate sheet of paper with a list of department IDs). If you are an FASIS user, your eDevelopment departmental access will be identical to your FASIS access.

6-Digit Dept. #	Department Name	6-Digit Dept. #	Department Name

If requesting to be set-up exactly like another eDevelopment user(s) in your dept/group, who is/are the other User(s)?

_____   _____   _____

Do you replace an eDevelopment user who left the department? If yes, what is the separated employee's name?

_____   _____   _____

Statement of Agreement

- I will not seek personal benefit or permit others to benefit personally from information contained in eDevelopment.

I HAVE READ THIS STATEMENT OF AGREEMENT FULLY AND UNDERSTAND THAT ANY VIOLATION OF THIS AGREEMENT IS CAUSE FOR IMMEDIATE DISMISSAL OR OTHER APPROPRIATE DISCIPLINARY ACTION.

_____   _____
APPLICANT'S SIGNATURE   DATE   **SUPERVISOR'S SIGNATURE   DATE**

_____
HUMAN RESOURCES APPROVAL   DATE

APPLICANT'S AND SUPERVISOR'S SIGNATURES ARE MANDATORY.
NOTE: Forms that do not have all the requested duties and signatures will not be processed until a form with all signatures in original is received.

Please mail (**DO NOT FAX**) the completed form to Chris Tondini, FASIS, 1800 Sherman, Suite 600, Evanston Campus.
Questions? Call (847) 467-4800 or email fasishelp@northwestern.edu.