

COVERED ELECTRONIC WASTE (CEW) COLLECTION LOG

Handler / Approved Collector (Organization) Name:			CEW ID #:	Primary Contact Name:			Telephone #:	
Handler / Approved Collector Address (Address, City, Zip):			Location of Collection Event (if different from the Collector's address):					
Material Received From Source ¹					Material Received			
Date (m/d/y)	Name and Address of Source of Material:	Type of Source ¹	For transfers of 5 or more units provide Contact Person & Phone <i>see 18660.20(i)(1)(C)</i>	Describe Circumstances of Collection and/or Attach Source Information of CEWs if Received from Other Collectors and Handlers. ²	CRTs		Other CEWs ³	
					Weight	Units	Weight	Units
	Name: Address: City / Zip:	R						
	Name: Address: City / Zip:	R						
	Name: Address: City / Zip:	R						
	Name: Address: City / Zip:	R						
	Name: Address: City / Zip:	R						
	Name: Address: City / Zip:	R						
	Name: Address: City / Zip:	R						
	Name: Address: City / Zip:	R						
	Name: Address: City / Zip:	R						
SUBTOTALS					0	0	0	0

DIRECTIONS FOR FILLING OUT CIWMB 198

This **Collection Log** is a record to be maintained by an approved collector or recycler that records CEW collection activities as specified in Section 18660.2(j).

Source Documentation is a collection log and other information developed, maintained and transferred pursuant to Section 18660.20(h) of the regulations, that demonstrates the eligibility, originating generator and/or intermediate handlers of collected CEWs as applicable.

¹ **Source:** Indicate the type of California Consumer discarding the material. Use categories of consumers such as:

R - Residential = The actual person(s) of a resident that used the CEW and are recycling it.

B - Business = CEWs used by the business.

G - Government = CEWs used by the Government.

NP - Non-profit; **E** - Educational Institution (schools) = CEWs used by the NP or school.

O.C. - Other Collector. If CEWs are received from another collector attach appropriate collection logs. Note that other collectors and handlers are not considered consumers or

Note: Collection events being held by any of these entities are required to provide collection logs or letters of designation.

² **Describe Circumstances:** When an Approved Collector accepts discarded material from other non-approved collectors/handlers, the Approved Collector must describe how the CEWs were accumulated by the other collectors and attached required source information. The approved collector must also document the name and location of those other collectors. *See regulations below for more guidance*

³ **Other CEWs:** Other CEWs eligible for recovery payment within the SB 20/50 payment system.

PARTIAL SUMMARY OF APPLICABLE LAWS AND REGULATIONS - Title 14 CCR

18660.20 (h): An approved collector shall provide to any approved collector or approved recycler to whom it transfers CEWs information on the origin (California or non-California) and cancellation status of CEWs transferred, including but not limited to the following:

- (1) Signed statement listing the sources(s) of the transferred CEWs.
- (2) A copy(ies) of the applicable portions of the collection log that describe the collection activities that resulted in the transferred CEWs.
- (3) Written description of any activity, such as storage, repair, refurbishment, resale, reuse, transfer, packaging and/or consolidation, that explains any discrepancy between the CEWs transferred and the CEWs collected.
- (4) A copy of any applicable proof of designation associated with CEWs collected while acting as a designated approved collector for a local government.

18660.20 (j)(1): In addition to the general record keeping requirements in Section 18660.8 of this Chapter, an approved collector shall maintain the following records:

(1) A collection log containing:

- (A) For each collection activity or event that results in CEWs transferred to the approved collector, a brief written description of the collection activity or event, including the type of California sources targeted for collection, the date and location the activity or event occurred, the number of CEWs collected, and an estimate of the weight of CEWs collected.
- (B) Approved collectors that are not California local governments, nor entities acting as the designated approved collector for a California local government, shall maintain a list of all California sources who discarded the CEWs transferred to the approved collector, including the name and address of the California source and the number of CEWs discarded by the California source.
- (C) When receiving five (5) or more CEWs units discarded from a non-residential California source, an approved collector shall record the name of the non-residential organization, an address, a contact person and a telephone number.
- (D) A list of other handlers and approved collectors who transferred CEWs to the approved collector in any month, including the name and address of the other handler and approved collector and the number of CEWs transferred and the sources of those CEWs.
- (E) When collecting source-anonymous CEWs, all approved collectors shall:
Log the source-anonymous CEW collection activity separately; Provide written description of the activity or incident that resulted in the source-anonymous CEWs; Record the date and location of the activity or incident, the number and an estimate of the weight of source-anonymous CEWs collected from the location of the activity or incident; and Record the name, organizational affiliation, address and phone number of a person responsible for the site of the activity or incident.