

For faster processing of your weekly claim and extended benefits work search log, file your next **WEEKLY** claim online at **<http://unemployment.wisconsin.gov>**. After completing the regular weekly claim questions, you will be presented the online work search log.

If you do not have access to the Internet, use this form to record your work search contacts.  
Be sure to include all of the requested information, as shown below.  
Payment may be delayed while we review your work search log.

**If you do not fill in every blank, benefit payment will be delayed and possibly denied.**

**Do not ask any employer to sign this form.**

**Full Name (please print)** \_\_\_\_\_

**Social Security Number** \_\_\_\_\_

**Report for the week of** (Sunday) \_\_\_\_\_ **through** (Saturday) \_\_\_\_\_

**Contact No. 1**

Date \_\_\_\_\_ Type of Work \_\_\_\_\_

Method of Contact (in person, internet, telephone, mail, etc.) \_\_\_\_\_

Employer Name \_\_\_\_\_

Address (or email or web address) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone (or Fax) Number (if known), including area code \_\_\_\_\_

Person Contacted (if known) \_\_\_\_\_

Result of Contact \_\_\_\_\_

**Contact No. 2**

Date \_\_\_\_\_ Type of Work \_\_\_\_\_

Method of Contact (in person, internet, telephone, mail, etc.) \_\_\_\_\_

Employer Name \_\_\_\_\_

Address (or email or web address) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone (or Fax) Number (if known), including area code \_\_\_\_\_

Person Contacted (if known) \_\_\_\_\_

Result of Contact \_\_\_\_\_

**Claimant Signature** \_\_\_\_\_ **Date Signed** \_\_\_\_\_