

This is the 1st affidavit of [name] in this case  
and was made on [dd/mmm/yyyy]

Court File No.:  
Court Registry:

**In the Supreme Court of British Columbia**

Claimant:

Respondent:

**FINANCIAL STATEMENT**

**INSTRUCTIONS FOR COMPLETION**

You do not need to complete this form if ALL of the following apply:

- (a) you are applying for child support but are making no claim for any other kind of support;
- (b) you are not applying for special expenses under section 7 of the child support guidelines;
- (c) the child support is for children who are not stepchildren;
- (d) none of the children for whom child support is claimed is 19 years of age or older;
- (e) there is no application for a shared custody order;
- (f) the income of the party being asked to pay child support is under \$150 000 per year;
- (g) there is no application for a split custody order;
- (h) you are not making a claim based on undue hardship under section 10 of the child support guidelines.

Unless ALL of the conditions above apply, you must swear the following affidavit and complete the Parts of this Form that the following chart indicates apply to you.

This Form has 6 Parts. You may not have to complete all Parts. Which Parts you have to complete depends on which categories of application apply to you as set out in the following chart.

**Please check off each of the Items, 1 through 10, that apply to you and then complete the Parts that are noted for those Items. Each required Part need be completed only once regardless of the number of applicable Items for which it is required.**

Item	Category	Part(s)					
		1	2	3	4	5	6
1 <input type="checkbox"/>	I am applying for spousal or parental support.	●	●	●			
2 <input type="checkbox"/>	I am being asked to pay spousal or parental support.	●	●	●			
3 <input type="checkbox"/>	I am being asked to pay child support and all of the following conditions apply: (a) there is no claim for special expenses under section 7 of the child support guidelines; (b) the child support is only for children who are not stepchildren; (c) none of the children for whom child support is claimed is 19 years of age or older; (d) there is no application for a shared custody order; (e) my income is under \$150,000 per year; (f) there is no claim based on undue hardship under section 10 of the child support guidelines.	●					
4 <input type="checkbox"/>	I am applying for or being asked to pay child support and one or more of the following conditions may apply: (a) one or more of the children is a stepchild; (b) one or more of the children for whom child support is claimed is 19 years of age or older; (c) there is an application for shared custody; (d) the income of the party being asked to pay child support is more than \$150,000 per year.	●	●	●			

Item	Category	Part(s)					
		1	2	3	4	5	6
5	<input type="checkbox"/> I am being asked to pay child support and I intend to make a hardship claim under the child support guidelines.	●	●	●		●	●
6	<input type="checkbox"/> I am applying for child support and the opposite party intends to make a hardship claim under the child support guidelines.	●	●	●			●
7	<input type="checkbox"/> Either I claim child support or I am being asked to pay child support and there is a claim for special expenses under section 7 of the child support guidelines.	●	●	●	●		
8	<input type="checkbox"/> I am making or responding to a property claim under Part 5 of the <i>Family Relations Act</i> .			●			
<b>Include parts</b>							

I, [name], of [address for service], SWEAR (OR AFFIRM) THAT:

1. The information set out in this financial statement is true and complete to the best of my knowledge.

*[Check whichever of the following boxes is correct and complete any required information.]*

2.  I do not anticipate any significant changes in the information set out in this financial statement.

I anticipate the following significant changes in the information set out in this financial statement:

SWORN/AFFIRMED BEFORE ME at  
 [Sworn City]  
 British Columbia  
 on [dd/mmm/yyyy]

\_\_\_\_\_  
 A Commissioner for taking affidavits for British Columbia  
 [Print name or affix stamp of commissioner]

\_\_\_\_\_  
 [name]

**PART 1 – INCOME****A. Employer information:**

- I am employed by [name and address of employer]
- I am self employed as [trade or occupation]
- I operate an unincorporated business, the name and address of which is [name and address of business]

**B. Documentation supplied:**

I have attached to this statement or serve with it a copy of each of the following applicable income documents: *(Check the first 2 boxes and check each other box that applies to you and provide the documents referred to beside each checked box)*

- every personal income tax return, including all attachments, that I have filed for each of the 3 most recent taxation years;
- every income tax notice of assessment or reassessment I have received for each of the 3 most recent taxation years;
- (if you are an employee)* my most recent statement of earnings indicating the total earnings paid in the year to date, including overtime, or, if such a statement is not provided by my employer, a letter from my employer setting out that information, including my rate of annual salary or remuneration;
- (if you are receiving Employment Insurance benefits)* my 3 most recent EI benefit statements;
- (if you are receiving Workers' Compensation benefits)* my 3 most recent WCB benefit statements;
- (if you are receiving social assistance)* a statement confirming the amount of social assistance that I receive;
- (if you are self-employed)* for the 3 most recent taxation years
- (i) the financial statements of my business or professional practice, other than a partnership, and
- (ii) a statement showing a breakdown of all salaries, wages, management fees or other payments or benefits paid to, or on behalf of, persons or corporations with whom I do not deal at arm's length;
- (if you are a partner in a partnership)* confirmation of my income and draw from, and capital in, the partnership for its 3 most recent taxation years;
- (if you control a corporation)* for the corporation's 3 most recent taxation years
- (i) the financial statements of the corporation and its subsidiaries, and
- (ii) a statement showing a breakdown of all salaries, wages, management fees or other payments or benefits paid to, or on behalf of, persons or corporations with whom the corporation and every related corporation does not deal at arm's length;
- (if you are a beneficiary under a trust)* the trust settlement agreement and the trust's 3 most recent financial statements;
- (if you own or have an interest in real property)* the most recent assessment notice issued from an assessment authority for the property.

**NOTE: If the applicable income documents are not attached to or served with this financial statement, they must nonetheless be provided to the other party if and as required by Rule 5-1 of the Supreme Court Family Rules.**

**C. ANNUAL INCOME**

If line 150 (total income) of your most recent federal income tax return sets out what you expect your income will be for this year and you are not obliged under Note 1 below to complete Schedule A of this Form, ignore lines 1 to 7 below and record the number from line 150 of your most recent federal income tax return at line 8 below. Otherwise, record what you expect your income for this year to be from each of the following sources of income that applies to you. Record gross annual amounts.

<b>GUIDELINE INCOME FOR BASIC CHILD SUPPORT CLAIM</b>			
<b>Sources and amounts of annual income</b>			
1	Employment income _____ paid: <input type="checkbox"/> monthly <input type="checkbox"/> twice each month <input type="checkbox"/> every 2 weeks <input type="checkbox"/> weekly <input type="checkbox"/> annually	+	\$0.00
2	Employment insurance benefits	+	
3	Workers' compensation benefits	+	
4	Interest and investment income	+	
5	Pension income	+	
6	Social assistance income relating to self	+	
7	Other income (attach Schedule A) – see Note 1	+	\$0.00
8	<b>Child support guidelines income before adjustments</b> <i>(If you are required to complete lines 1 through 7 above, total the amounts of those lines here. Otherwise, record the number from line 150 of your most recent federal income tax return)</i>	=	\$0.00
<b>Adjustments to income</b>			
9	Subtract union and professional dues	-	
10	Adjustments in accordance with Schedule III of the Guidelines per line 8 of Schedule B (attached) – see Note 2	+	\$0.00
11	<b>Child support guidelines income for basic child support</b> <i>(line 8 as adjusted by lines 9 and 10)</i>	=	\$0.00

<b>CHILD SUPPORT GUIDELINE INCOME TO DETERMINE SPECIAL EXPENSES</b>			
	Child support guideline income (from line 11 of this table)	+	\$0.00
12	Add spousal support received from the other party to the family law case	+	
13	Subtract spousal support paid to the other party to the family law case	-	
14	Add Universal Child Care Benefits relating to children for whom special or extraordinary expenses are sought	+	
15	<b>Child support guidelines income to determine special expenses</b> <i>(line 11 as adjusted by lines 12, 13 and 14)</i>	=	\$0.00

<b>INCOME TO BE INCLUDED FOR SPOUSAL OR PARENTAL SUPPORT CLAIM</b>			
	Child support guideline income (from line 11 of this table)	+	\$0.00
16	Total child support received	+	
17	Social assistance received for other members of household	+	
18	Child Tax Benefit and BC Family Bonus	+	
19	<b>Total income to be used for a spousal or parental support claim</b> <i>(line 11 plus lines 16, 17 and 18)</i>	=	\$0.00

- Note:
- You must complete Schedule A of this Form and include, at line 7 above, the total income recorded at line 11 of Schedule A, if you expect to receive income this year from any of the following sources:
 

(a) taxable dividends from Canadian corporations;	(e) registered retirement savings income;
(b) net partnership income (limited or non-active partners only);	(f) self-employment income;
(c) rental income;	(g) any other taxable income that is not included in paragraphs (a) to (f) or in lines 1 to 5 of Schedule A.
(d) taxable capital gains;	
  - If there are any adjustments as set out in Schedule III of the child support guidelines that apply to you, you must
    - complete Schedule B of this Form, and
    - include at line 10 above, the amount recorded at line 8 of that completed Schedule B.

**SCHEDULE A – OTHER INCOME**

<b>LINE</b>	<b>OTHER SOURCES OF INCOME</b>			
1	Self employment income: <i>Note: Provide financial statements of the business, including any statement of business activities filed as part of your income tax return</i>	Gross = _____	Net = _____	+
2	Other employment income			+
3	Net partnership income: limited or non-active partners only			+
4	Rental income:	Gross = _____	Net = _____	+
5	Total amount of dividends from Taxable Canadian Corporations			+
6	Total capital gains minus total capital losses	- _____	= _____	+
7	Spousal support from another relationship or marriage			+
8	Registered retirement savings plan income			+
9	Net federal supplements			+
10	Any other income			+
11		<b>Total of lines 1 through 10</b>		<b>=</b>
				<b>\$0.00</b>

**SCHEDULE B – ADJUSTMENTS TO INCOME**

<b>LINE</b>	<b>DEDUCTIONS</b>			
1	Employment expenses, other than union or professional dues, claimed under Schedule III of the Child Support Guidelines ( <i>list</i> )			
			Total	-
				<b>\$0.00</b>
2	Actual business investment losses during the year			-
3	Carrying charges and interest expenses paid and deductible under <i>the Income Tax Act (Canada)</i> : ( <i>list</i> )			
			Total	-
				<b>\$0.00</b>
4	Prior period earnings minus reserves	- _____	= _____	-
5	Portion of partnership and sole proprietorship income required to be reinvested			-
	<b>ADDITIONS</b>			
6	Capital cost allowance for real property			+
7	Employee stock options in Canadian-controlled private corporations exercised: value of shares when options exercised minus amount paid for shares minus amount paid to acquire option	- _____ - _____	= _____	+
8		<b>Total adjustments</b>		<b>=</b>
				<b>\$0.00</b>

**PART 2 – EXPENSES**

	<b>Monthly</b>
<b>Compulsory deductions</b>	
CPP contributions	
EI premiums	
Income Taxes	
Employee pension contributions	
Other (specify)	
<b>Compulsory Deductions Sub-total</b>	<b>\$0.00</b>
<b>Housing</b>	
Rent or mortgage	
Property taxes	
Property insurance	
Water, sewer, garbage	
Strata fees	
House repairs and maintenance	
Other (specify)	
<b>Housing Sub-total</b>	<b>\$0.00</b>
<b>Utilities</b>	
Heat and electricity	
Telephone	
Cable TV	
Other (specify)	
<b>Utilities Sub-total</b>	<b>\$0.00</b>
<b>Household expenses</b>	
Food	
Household supplies	
Meals outside the home	
Furnishings and equipment	
Other (specify)	
<b>Household expenses Sub-total</b>	<b>\$0.00</b>
<b>Transportation</b>	
Public transit, taxis	
Gas and oil	
Car insurance and license	
Parking	
Repairs and maintenance	
Lease payments	
Other (specify)	
<b>Transportation Sub-total</b>	<b>\$0.00</b>
<b>Other</b>	
Charitable donations	
Vacation	
Pet care	
Newspapers, publications	
Other (specify)	

	<b>Other Sub-total</b>	<b>\$0.00</b>
<b>Health</b>		
MSP premiums		
Extended health premiums		
Dental plan premiums		
Health care (net of coverage)		
Drugs (net of coverage)		
Dental care (net of coverage)		
Other (specify)		
	<b>Health Sub-total</b>	<b>\$0.00</b>
<b>Personal</b>		
Clothing		
Hair care		
Toiletries, cosmetics		
Education (specify)		
Life insurance		
Dry cleaning/laundry		
Entertainment/recreation		
Gifts		
Other (specify)		
	<b>Personal Sub-total</b>	<b>\$0.00</b>
<b>Children</b>		
Child care		
Clothing		
Hair care		
School fees and supplies		
Entertainment/recreation		
Activities and lessons		
Gifts		
Insurance		
Other (specify)		
	<b>Children Sub-total</b>	<b>\$0.00</b>
<b>Savings</b>		
RRSP		
RESP		
Other (specify)		
	<b>Savings Sub-total</b>	<b>\$0.00</b>
<b>Support payments to others (specify)</b>		
	<b>Support payments to others Sub-total</b>	<b>\$0.00</b>
<b>Debt payments (specify)</b>		
	<b>Debt payments Sub-total</b>	<b>\$0.00</b>
	<b>TOTAL MONTHLY EXPENSES</b>	<b>\$0.00</b>
	<b>TOTAL ANNUAL EXPENSES</b>	<b>\$0.00</b>
	<i>(multiply TOTAL MONTHLY EXPENSES BY 12)</i>	

**PART 3 – PROPERTY**

**ASSETS**

<b>1. Real Estate</b>		
<ul style="list-style-type: none"> <li>• Attach a copy of the most recent assessment notice for any property that you own or in which you have an interest.</li> <li>• Provide details, including address or legal description and nature of interest, of any interest you have in land, including leasehold interests and mortgages, whether or not you are registered as owner.</li> <li>• Record the estimated market value of your interest without deducting encumbrances or costs of disposition. (Record encumbrances under DEBTS below.)</li> </ul>		
<b>Details</b>	<b>Date Acquired</b>	<b>Value</b>
<b>Real estate Sub-total</b>		<b>\$0.00</b>
<b>2. Vehicles</b>		
<ul style="list-style-type: none"> <li>• List cars, trucks, motorcycles, trailers, motor homes, boats, etc.</li> </ul>		
<b>Vehicles Sub-total</b>		<b>\$0.00</b>
<b>3. Financial assets</b>		
<ul style="list-style-type: none"> <li>• List savings and chequing accounts, term deposits, GIC's, stocks, bonds, Canada Savings Bonds, mutual funds, insurance policies (indicate beneficiaries), accounts receivable, etc.</li> <li>• Record account number and name of institution where accounts are held.</li> </ul>		
<b>Financial assets Sub-total</b>		<b>\$0.00</b>
<b>4. Pensions and RRSP's</b>		
<ul style="list-style-type: none"> <li>• Record name of institution where accounts are held, name and address of pension plan and pension details.</li> </ul>		
<b>Pensions and RRSP's Sub-total</b>		<b>\$0.00</b>
<b>5. Business Interests</b>		
<ul style="list-style-type: none"> <li>• List any interest you hold, directly or indirectly, in any unincorporated business, including partnerships, trusts and joint ventures.</li> <li>• List any interests you hold in incorporated businesses.</li> <li>• Record the name and address of the company.</li> </ul>		
<b>Business interests Sub-total</b>		<b>\$0.00</b>
<b>6. Other</b>		
<ul style="list-style-type: none"> <li>• Include precious metals, collections, works of art and any jewellery or household items of extraordinary value.</li> <li>• Include location of safety deposit boxes.</li> </ul>		
<b>Other Sub-total</b>		<b>\$0.00</b>
<b>TOTAL</b>		<b>\$0.00</b>



**DEBTS**

Show your debts & other liabilities, whether arising from personal or business dealings, by category, such as mortgages, charges, liens, notes, credit cards, accounts payable and tax arrears. Include contingent liabilities such as guarantees and indicate that they are contingent.

<b>Secured Debt Details</b> <i>(list mortgages and other secured debts)</i>	<b>Date Incurred</b>	<b>Amount</b>
<b>Secured debts Sub-total</b>		<b>\$0.00</b>
<b>Unsecured Debt Details</b> <i>(list bank loans, personal loans, credit cards and other unsecured debts)</i>		
<b>Unsecured debts Sub-total</b>		<b>\$0.00</b>
<b>TOTAL</b>		<b>\$0.00</b>

**DISPOSAL OF PROPERTY**

(List all property disposed of during the 2 years preceding this statement or, if the parties married within that 2 year period, since the date of marriage.)

<b>Description</b> <i>(describe the property disposed of)</i>	<b>Date of Disposal</b> <i>(month, day, year)</i>	<b>Value</b>
<b>Total</b>		<b>\$0.00</b>

**PART 4 – SPECIAL OR EXTRAORDINARY EXPENSES**

Note:

1. Provide a separate statement under this Part 4 for each child for whom a claim is made.
2. To calculate a net amount, subtract, from the gross amount, subsidies, benefits, income tax deductions or credits relating to the expense.

<b>Name of child:</b>	<b>Annual Gross</b>	<b>Annual Net</b>	<b>Monthly Gross</b>	<b>Monthly Net</b>
Child care expense				
Medical/dental insurance premiums attributable to child				
Health related expenses that exceed insurance reimbursement by at least \$100				
Extraordinary expenses for primary or secondary school				
Post secondary education expenses				
Extraordinary extracurricular expenses <i>(list)</i>				
Subtract contributions from child				
<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Name of child:	Annual Gross	Annual Net	Monthly Gross	Monthly Net
Child care expense				
Medical/dental insurance premiums attributable to child				
Health related expenses that exceed insurance reimbursement by at least \$100				
Extraordinary expenses for primary or secondary school				
Post secondary education expenses				
Extraordinary extracurricular expenses <i>(list)</i>				
Subtract contributions from child				
<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Name of child:	Annual Gross	Annual Net	Monthly Gross	Monthly Net
Child care expense				
Medical/dental insurance premiums attributable to child				
Health related expenses that exceed insurance reimbursement by at least \$100				
Extraordinary expenses for primary or secondary school				
Post secondary education expenses				
Extraordinary extracurricular expenses <i>(list)</i>				
Subtract contributions from child				
<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Name of child:	Annual Gross	Annual Net	Monthly Gross	Monthly Net
Child care expense				
Medical/dental insurance premiums attributable to child				
Health related expenses that exceed insurance reimbursement by at least \$100				
Extraordinary expenses for primary or secondary school				
Post secondary education expenses				
Extraordinary extracurricular expenses <i>(list)</i>				
Subtract contributions from child				
<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Name of child:	Annual Gross	Annual Net	Monthly Gross	Monthly Net
Child care expense				
Medical/dental insurance premiums attributable to child				
Health related expenses that exceed insurance reimbursement by at least \$100				
Extraordinary expenses for primary or secondary school				
Post secondary education expenses				
Extraordinary extracurricular expenses <i>(list)</i>				
Subtract contributions from child				
<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Name of child:	Annual Gross	Annual Net	Monthly Gross	Monthly Net
Child care expense				
Medical/dental insurance premiums attributable to child				
Health related expenses that exceed insurance reimbursement by at least \$100				
Extraordinary expenses for primary or secondary school				
Post secondary education expenses				
Extraordinary extracurricular expenses <i>(list)</i>				
Subtract contributions from child				
<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Total Gross Annual Special or Extraordinary Expenses for all children	A	<b>\$0.00</b>
Total annual change in value of applicable subsidies and/or benefits <i>(including Canada Child Tax Benefit and B.C. Family Bonus)</i> related to the Special or Extraordinary Expenses	-B	
Total annual change in income tax deductions and/or credits related to the Special or Extraordinary Expenses	-C	
<b>Total Net Annual Special or Extraordinary Expenses for all children (A-B-C)</b>	<b>=</b>	<b>\$0.00</b>
<b>Total Net Monthly Special or Extraordinary Expenses for all children (Annual / 12)</b>		<b>\$0.00</b>

**PART 5 – UNDUE HARDSHIP**

1. Responsibility for unusually high debts reasonably incurred to support the family prior to separation or in order to earn a living

Owed to:	Terms of debt:	Monthly Amount
	<b>Total</b>	<b>\$0.00</b>

## 2. Unusually high expenses for exercising access to a child

Details of expense	Monthly Amount
<b>Total</b>	<b>\$0.00</b>

## 3. Legal duty under a court order or separation agreement to support another person

Name of person	Relationship	Nature of duty	Amount
<b>Total</b>			<b>\$0.00</b>

## 4. Legal duty to support a child, other than a child for whom support is claimed in this application, who is

(a) under age 19, or

(b) 19 or older but unable to support himself or herself because of illness, disability or other cause

Name of person	Relationship	Nature of duty	Amount
<b>Total</b>			<b>\$0.00</b>

## 5. Legal duty to support a person who is unable to support himself or herself because of illness or disability

Name of person	Relationship	Nature of duty	Amount
<b>Total</b>			<b>\$0.00</b>

## 6. Other undue hardship circumstances (provide full particulars)

**PART 6 – INCOME OF OTHER PERSONS IN HOUSEHOLD**

Name of Person	Annual Income	
<b>Total</b>		<b>\$0.00</b>