



**STATE OF TENNESSEE  
 TENNESSEE CORRECTIONS INSTITUTE  
 WAIVER OF PRE-EMPLOYMENT REQUIREMENTS REQUEST  
 T.C.A. § 41-4-144**

Date of Request: \_\_\_\_\_ Department: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Military Service: Yes \_\_\_ No \_\_\_ Date of Discharge: \_\_\_\_\_ Type of Discharge: \_\_\_\_\_

\_\_\_\_\_  
 Signature of Law Enforcement Agency Head

\_\_\_\_\_  
 Print/Type Name of Agency Head

The applicant has not been convicted of or pleaded guilty to or entered a plea of nolo contendere to any felony charge or to any violation of any federal or state laws or city ordinances relating to force, violence, theft, dishonesty, gambling, liquor, or controlled substances. The applicant has not been released or discharged under any other than honorable discharge from any of the armed forces of the United States.

Has the applicant ever been convicted of any criminal violation? Yes \_\_\_ No \_\_\_  
 Has the applicant ever been convicted of anything other than a traffic violation? Yes \_\_\_ No \_\_\_  
 Has the applicant ever been convicted of driving under the influence? Yes \_\_\_ No \_\_\_

(If the answer to any of these questions is yes, attach a full explanation including date, location, charge(s), disposition, court, and the law enforcement agency having jurisdiction. If yes, and the charges have been dismissed, please attach a copy of the court document.)

The Board of Control may consider a waiver from pre-employment requirement (on an individual basis and depending on circumstances) for an Entry Level Separation, a General Discharge under Honorable Conditions, or a misdemeanor violation.

Any person who, with intent to deceive, makes any false statement on this document commits the offense of perjury pursuant to T.C.A. §39-16-702.

\_\_\_\_\_  
 Signature of Applicant

\_\_\_\_\_  
 Date

THE FOLLOWING DOCUMENTS MUST BE ON FILE AT THE EMPLOYING AGENCY AND READILY AVAILABLE FOR INSPECTION BY ANY BOARD OF CONTROL REPRESENTATIVE OR CORRECTIONS INSTITUTE INSPECTOR.

- Copy of Application for Waiver
- Original Confidential Psychological Evaluation
- Copies of all Military DD-214s, DD-215s, and DD-873s (If applicable)

**For TCI Use Only**