

Land Registry

Application for an official search of the index map

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If you need more room than is provided for in a panel, and your software allows, you can expand any panel in the form. Alternatively use continuation sheet CS and attach it to this form.

Land Registry is unable to give legal advice but our website www.landregistry.gov.uk provides guidance on Land Registry applications. This includes public guides and practice guides (aimed at conveyancers) that can also be obtained from any Land Registry office.

See www.landregistry.gov.uk/contact-us/offices if you are unsure which Land Registry office to send this application to.

LAND REGISTRY USE ONLY Record of fees paid
Particulars of under/over payments
Reference number Fees debited £

Where there is more than one local authority serving an area, enter the one to which council tax or business rates are normally paid.

If no postal address insert description, for example 'land adjoining 2 Acacia Avenue'.

See fees calculator at www.landregistry.gov.uk/professional/fees/fees-calculator

Place 'X' in the appropriate box.

The fee will be charged to the account specified in panel 4.

1	Local authority serving the property: <input style="width: 100%;" type="text"/>				
2	Property to be searched Flat/unit number: <input style="width: 80%;" type="text"/> <hr/> Postal number or description: <input style="width: 90%;" type="text"/> <hr/> Name of road: <input style="width: 95%;" type="text"/> <hr/> Name of locality: <input style="width: 95%;" type="text"/> <hr/> Town: <input style="width: 95%;" type="text"/> <hr/> Postcode: <input style="width: 60%;" type="text"/> <hr/> Ordnance Survey map reference (if known): <input style="width: 90%;" type="text"/> <hr/> Known title number: <input style="width: 90%;" type="text"/>				
3	<table border="1" style="width: 100%;"> <tr> <th style="width: 70%;">Application</th> <th style="width: 30%;">Fee paid (£)</th> </tr> <tr> <td>Search of the index map</td> <td style="text-align: center;"><input style="width: 80%;" type="text"/></td> </tr> </table> <p>Fee payment method</p> <p><input type="checkbox"/> cheque made payable to 'Land Registry'</p> <p><input type="checkbox"/> direct debit, under an agreement with Land Registry</p>	Application	Fee paid (£)	Search of the index map	<input style="width: 80%;" type="text"/>
Application	Fee paid (£)				
Search of the index map	<input style="width: 80%;" type="text"/>				

If you are paying by direct debit, this will be the account charged.

Please note that the facility of issuing results electronically is not available at present. When it is, a direction will appear on our website and details will be given in Public Guide 1 and Practice Guide 10. Until there is a direction, you do not need to complete this panel to obtain an official copy in paper format.

Official copies issued electronically are in 'Portable Document Format' (PDF) which replicates the appearance of the hard copy version. You will need Adobe Acrobat Reader (which you can install free from www.adobe.com) to open the document.

Place 'X' in the box if applicable.

Any attached plan must contain sufficient details of the surrounding roads and other features to enable the land to be identified satisfactorily on the Ordnance Survey map. A plan may be unnecessary if the land can be identified by postal description.

WARNING

If you dishonestly enter information or make a statement that you know is, or might be, untrue or misleading, and intend by doing so to make a gain for yourself or another person, or to cause loss or the risk of loss to another person, you may commit the offence of fraud under section 1 of the Fraud Act 2006, the maximum penalty for which is 10 years' imprisonment or an unlimited fine, or both.

Failure to complete this form with proper care may result in a loss of protection under the Land Registration Act 2002 if, as a result, a mistake is made in the register.

Under section 66 of the Land Registration Act 2002 most documents (including this form) kept by the registrar relating to an application to the registrar or referred to in the register are open to public inspection and copying. If you believe a document contains prejudicial information, you may apply for that part of the document to be made exempt using Form EX1, under rule 136 of the Land Registration Rules 2003.

4	<p>This application is sent to Land Registry by</p> <p>Key number (if applicable): <input type="text"/></p> <p>Name: <input type="text"/></p> <p>Address or UK DX box number: <input type="text"/></p> <p>Email address: <input type="text"/></p> <p>Reference: <input type="text"/></p>		
	<table border="1" style="width: 100%;"><tr><td style="width: 60%;">Phone no: <input type="text"/></td><td>Fax no: <input type="text"/></td></tr></table>	Phone no: <input type="text"/>	Fax no: <input type="text"/>
Phone no: <input type="text"/>	Fax no: <input type="text"/>		
5	<p>Issue of certificate of result of search in paper format where an email address has been supplied</p> <p>If you have supplied an email address in panel 4, then, unless you complete the box below, any certificate of result of search of the index map will be issued electronically to that address, if there is a direction under section 100(4) of the Land Registration Act 2002 by the registrar covering such issuing.</p> <p><input type="checkbox"/> I have supplied an email address but require the certificate of result of search to be issued in paper format instead of being issued electronically</p>		
6	<p>I apply for an official search of the index map in respect of the land referred to in panel 2 shown <input type="text"/> on the attached plan</p>		
7	<p>Signature of applicant:</p> <p>Date: <input type="text"/></p>		