

# Chase Payroll Card Application

# The Ohio State University

The Payroll Card makes getting paid a lot easier. It lets you access your pay at any one of more than 900,000 ATMs and use your card at millions of merchants worldwide. It's convenient, easy and safe. Be sure to review the following fee schedule for all associated transaction fees.

**Fee Schedule**  
For details call  
1-888-606-7058

Transaction	Fee**
ATM withdrawals**	
Within the U.S. and Canada*	\$1.50 per transaction
International	\$5.00 per transaction
Over-the-counter cash withdrawals (~ cash advances)*	\$ 5.00 per transaction within the U.S. and International
Point-of-Sale (POS) PIN purchase or decline	Free
Point-of-Sale signature purchase or decline***	Free
<b>Other Fees</b>	
Overdraft	\$10.00 per occurrence
Second card issuance fee	\$5.00 per card
Balance inquiry fee	\$.50 per inquiry
Account closing cash out check	\$5.00 per card
<b>Card replacement</b>	
Standard delivery	\$25.00 per card
Overnight delivery	\$25.00 per card plus postage

\* One ATM withdrawal or over the counter cash withdrawal waived per pay period.

\*\*In addition to the ATM network charges referenced above, non-Chase ATMs may impose a "service fee" (typically between \$.50 and \$1.50) for use of the machine. This amount is deducted directly from your Chase Payroll account at the time of withdrawal. There are no surcharges at Bank One, Chase Bank and Allpoint ATMs. *NOTE: At Allpoint ATMs, if the surcharge screen appears during a transaction, enter "YES" to accept the surcharge and proceed with the withdrawal. Cardholders will not be charged the surcharge which can be verified by reviewing the ATM transaction statement.*

\*\*\*An additional fee of 1% of the purchase/withdrawal amount is assessed by Visa for currency conversion and other network processing/communication costs pertaining to all purchase transactions and ATM withdrawals made outside the U.S.

----- **Please refer to the reverse side of this application for activation instructions.** -----

**Please cut along the dotted line. • Be sure to save the top portion for reference.**

## Authorization Agreement for Chase Payroll Card Account

I authorize my employer to directly deposit my periodic salary/ compensation payments, net of required tax withholdings, other required withholdings or authorized deductions (a "Payroll Payment") into my Chase Payroll Account (the "Account") at JPMorgan Chase Bank ("Chase") and to initiate (if necessary) debit entries and adjustments for any credit entries in error to my Account. I understand that I may withdraw a portion or the entire amount of a Payroll Payment deposited by my employer from time to time in cash via an Automated Teller Machine (subject to certain withdrawal limits as discussed in the Terms and Conditions), applicable point-of-sale ("POS") terminals and wherever Visa® debit cards are accepted.

### Cardholder Information

**Unless otherwise noted, all fields are required and must be completed to process this application. Please print in block letters.**

First name \_\_\_\_\_ M.I. \_\_\_\_\_

Last name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

SS# \_\_\_\_\_ Date of birth \_\_\_\_\_

Mother's maiden name \_\_\_\_\_

Work phone \_\_\_\_\_ Home phone \_\_\_\_\_

Department Name \_\_\_\_\_

OSU Employee ID# \_\_\_\_\_

E-mail \_\_\_\_\_

Pay Frequency BW \_\_\_\_\_ MO \_\_\_\_\_

Transit/Routing# \_\_\_\_\_ Account# \_\_\_\_\_

By signing this application, I hereby authorize my employer to request Chase to issue a card to me. I agree that my activating my card shall constitute my agreement to: (1) the Terms and Conditions that accompany my card and (2) changes to, or replacements for, those Terms and Conditions that may be sent or made available to me from time to time. I also hereby authorize Chase to debit my Chase Payroll Account, without notifying me, for the fees described in the fee schedule that is part of this application, or as such fees may change from time to time. Chase may change those fees at any time.

Signature \_\_\_\_\_

Date \_\_\_\_\_

### To enroll in the Chase Payroll Card:

1. Complete the attached application
2. Return to the Office of the Controller Payroll Services, 901 Woody Hayes Drive or Fax to 614/688-3640
3. You will receive your card within 10 business days
4. For enrollment questions, call 614/292-2311
5. Pay will be deposited on Paycard within 1-2 pay periods

Be sure to read the Terms and Conditions that will be sent with your card. For additional information, please contact your employer or call 1-888-606-7058 and a Chase Payroll Customer Support Representative will be happy to assist you.

## Card Application Information

- Card activation: To activate your card, please call the card activation number at **1-866-295-9173**, or visit the Web site at [www.myaccount.chase.com](http://www.myaccount.chase.com). **Your activation code is the last four digits of your social security number. By activating your card, you accept the Terms and Conditions that accompany the card.**
- Selecting your personal identification number (PIN): When you activate your card, you will be prompted to select a PIN. A PIN is a four-digit, personal identification number that you will need to use your card for point-of-sale purchases and automated teller machine (ATM) withdrawals and to access your account information at [www.myaccount.chase.com](http://www.myaccount.chase.com) or via our automated telephone service. **For security purposes, select a PIN that is easy to remember and memorize it – do not write your PIN on your card.** By following these steps, you will have completed the activation process.
- You can use your card on the first business day after activation. If you activate your card during a weekend, it will be ready to use on the following Tuesday.
- Pre-issued cards: If you have been given a pre-issued card, it does not require activation. However, for security purposes, you should still select a new PIN.
- Ohio State University will be referenced as “Company” in your Terms and Conditions document.

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