









APPLICATION FOR EMPLOYMENT

Thank you for your interest in employment with our organization. We are an equal opportunity employer that complies with all federal, state, and local laws that prohibit discrimination on the basis of sex, age, race, national origin, religion, color, marital status, veteran's status, medical condition or any other protected categories covered by law.

Position applying for:		Date of Application:			Hourly Wage/Salary Desired:		
How were you referred to our orga	nization: 🔲	Website	☐ Teamw	orkonline.com	☐Walk-in		
☐ Referral:							
Name (Last) (F	First)	ddle)					
Current Address							
City State ZIP							
Telephone Number:	Alternate Telephone Number:			Email Address:			
Have you ever been employed with this organization before? ☐ Yes ☐ No If yes, please give date:			If seeking part time work, list your hours of availability: Mon: Tues:				
							
			W	ed:	Thurs:		
Are you currently employed? Tyes No			Fri	i:	Sat:		
May we contact your present empl	Sı	ın:	<u> </u>				
If hired, can you provide proof that you are eligible to work in the United States? ☐ Yes ☐ No			Are you available to work nights and weekends: ☐ Yes ☐ No				
Are you at least 18 years of age or older? Yes No			Have you ever been convicted of a criminal offense (felony or misdemeanor)? Convictions for marijuana related offenses that are more than 2 years old need not be listed.				
On what date would you be available to start work?			☐ Yes ☐ No If yes, please explain. A "yes" answer is not an automatic bar to employment. State nature of crime(s), when and				
Are you applying for: Full-time Part-time Tempora	where convi	сіва.					
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EDUCATION							
	Name (Please also provide	City and State)	Graduated	Degree(s) Certificate(s)	Major Fi	ield(s) of Study	
High School or Trade School			☐ Yes ☐ No				
College			☐ Yes ☐ No				
College			☐ Yes ☐ No				
Other			☐ Yes ☐ No				
	e relevant to the po		quaiiiications, I	including fluency	in outer language	es, licenses, etc. that	
PROFESSIONAL REFERENCES List below three people who have worked with you in the past and are not related to you who can comment on your professional character and work experience.							
N	ame	Title		Phone Number	Years Known	Working Relationship	

EMPLOYMENT HISTORY Please list your work experience beginning with your most recent employer. Treat/list Military Service as work experience. You must complete this section even if attaching a resume. **Employer Dates Employed** Description of Job Duties: From То Title Salary **Ending** Starting Telephone Number () Address Supervisor's Name & Title Reason for leaving Dates Employed **Employer** Description of Job Duties: From То Title Salary Starting **Ending** Telephone Number (Address Supervisor's Name & Title Reason for Leaving **Employer Dates Employed** Description of Job Duties: From To Title Salary Starting Ending Telephone Number (Address Supervisor's Name & Title Reason for Leaving Employer **Dates Employed** Description of Job Duties: From To Title Salary Starting **Ending** Telephone Number (Address Supervisor's Name & Title Reason for Leaving

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Ex	plain any gaps in employment:
	APPLICANT'S STATEMENT
	ease read all of the following statements carefully and ask questions if you need clarification before you sign this ction.
and und ma	ereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment d that the information/answers given by me are true and correct to the best of my knowledge. I further certify that I, the dersigned applicant, have personally completed this application. I understand that any omission or misstatement of terial fact on this application or on any document used to secure employment shall be grounds for rejection of this olication or for immediate discharge if I am employed, regardless of the time elapsed before discovery.
lf I	am hired by Company, I understand and agree that:
1.	I shall preserve in strict confidence all information concerning the business of Company and its customers.
2.	During my employment with Company, I shall not accept or hold employment with others that would create a conflict of interest.
3.	If employed by Company, I agree to conform to the guidelines and policies of Company. I understand that I or Company may terminate my employment at any time, with or without cause, and that any assurances of continued employment, whether written, oral or by conduct, shall not be interpreted as changing the "at will" nature of my employment relationship with Company, unless specifically acknowledged in writing by an officer of Company. I further understand that Company may also demote or discipline me, or reassign my job responsibilities for any reason, at its sole discretion.
4.	If employed in the U.S., I understand that as a condition of employment I will be required to provide proof of U.S. Citizenship, U.S. permanent residency or authorization to work in the U.S. and personal identification.
5.	Company will conduct a routine investigation in connection with my employment including but not limited to a criminal record check or any condition allowed by law.
6.	I authorize Company to verify all references and information provided by me in this application and release Company, and any person or company responding to any reference or request for information from any claim or liability regarding any information or opinion supplied. I understand that any offer of employment is subject to satisfactory references.
7.	If I am hired, I will be required to sign an Employment Agreement that includes confidentiality, assignment of inventions and mandatory arbitration provisions. (Not applicable for part-time positions)
8.	All the foregoing terms and conditions will become part of my employment agreement with Company if I am employed by Company.
SIC	GNATURE OF APPLICANT: DATE: