



Illinois Department of Revenue

RL-26-L

# Schedule L

## Out-of-state Sellers' Shipment Report

### Read this information first

Page \_\_\_\_ of \_\_\_\_

- Make a copy of this schedule before completion if you need to report more than provided for here. After you have completed your schedule(s), make a photocopy and retain the copy for your records.

### Step 1: Identify your business

a Name: \_\_\_\_\_ Account ID: \_\_\_\_\_

Address: \_\_\_\_\_ License number: LM - \_\_\_\_\_  
Number and street

City \_\_\_\_\_ State/Province \_\_\_\_\_ ZIP \_\_\_\_\_ FEIN: \_\_\_\_\_ - \_\_\_\_\_  
Federal Employer Identification number

Country/Territory: \_\_\_\_\_ Liability period: \_\_\_\_/\_\_\_\_/\_\_\_\_ (Month/Year)

b  Check here if you had no shipments to report during this tax period. Telephone: (\_\_\_\_)\_\_\_\_-\_\_\_\_ Ext: \_\_\_\_\_

### Step 2: Tell us about the alcoholic liquors you shipped into Illinois

Invoice no. and date	FEIN of whom you sold and shipped to	Name and complete address of whom you sold and shipped to	Equivalent in wine gallons			
			Cider 0.5 % to 7% or beer	Alcohol 14 % or less	Alcohol > 14% and < 20%	Alcohol 20% or more
____/____/____	_____	_____	_____	_____	_____	_____
____/____/____	_____	_____	_____	_____	_____	_____
____/____/____	_____	_____	_____	_____	_____	_____
____/____/____	_____	_____	_____	_____	_____	_____
____/____/____	_____	_____	_____	_____	_____	_____
____/____/____	_____	_____	_____	_____	_____	_____
____/____/____	_____	_____	_____	_____	_____	_____



Page subtotal \_\_\_\_\_

Grand total \_\_\_\_\_

Reset

Print

# Schedule L Instructions

## General Information

## Step-by-Step Instructions

### Who must file this schedule?

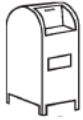
You must file Schedule L, Out-of-state Sellers' Shipment Report, if you are a seller located outside of Illinois and make shipments of alcoholic liquors into Illinois.

### When and where do I file Schedule L?

You must file Schedule L on or before the fifteenth day of each month for the preceding month.

**Note:** You must file Schedule L even if you made no shipments during the reporting period.

Mail your completed schedule to



**LIQUOR AND CIGARETTE TAX SECTION  
ILLINOIS DEPARTMENT OF REVENUE  
PO BOX 19477  
SPRINGFIELD IL 62794-9477**

**Note:** If you prefer, you can file Form RL-26-L using our Web-File program at [tax.illinois.gov](http://tax.illinois.gov).

### What if I need assistance?

If you have questions about Schedule L, call us weekdays from 8:00 a.m. to 4:30 p.m. at **217 782-6045** or write to us at the address listed above.

### Step 1: Identify your business and type of transaction

- a Write your business' name, address, License number, (issued by us) and Account ID. Also, tell us your Federal Employer Identification number (FEIN) and the liability period for which you are filing this schedule.
- b Check here if you had **no** shipments to report during this reporting period.

### Step 2: Tell us about the alcoholic liquors you shipped into Illinois

You must provide the invoice number (include the invoice date) and purchasers' FEIN number.

Tell us the name and address of whom you sold or shipped the alcoholic liquors you are reporting.

Report the total actual **wine** gallonage equivalent for each class of alcoholic liquor per invoice number.

### Grand total:

If you are filing only one page, copy the "**Page subtotal**" amounts to the "**Grand total**" lines.

If you are filing multiple pages, add all "**Page subtotals**" together for each liquor class and write each sum on the appropriate "**Grand total**" line on the last page.

