

INZ 1019



# Transit Visa Application



## Who can you include in your application?

You can use this form to apply for a visa for a single applicant or for a family. A family may include a principal applicant, partner, and dependent children under 20.

## What should you send with your application?

You must send the passport (the original document) of each person included in the application with your completed and signed form. You must also provide a passport-size photograph of each person, evidence of your travel arrangements, and a statement of the purpose of your visit to your destination country.

When you have completed the form, please use the checklist at the end to make sure you have sent all the documents and information we need.

We will process your application only when we receive **all** the information and documents we need. If you do not send all the required information, we will return your application.

## Group transit visas

If you are a Chinese national and you will be transiting New Zealand with a group of Chinese nationals, you may apply for a group transit visa. As well as completing this form and providing the information listed above, your tour organiser or agent will need to complete the form *Group Transit Visa Application for Chinese Nationals Transiting New Zealand (INZ 1155)* on behalf of the group. These group visa applications should be lodged at either our branch in Beijing or our branch in Shanghai.

## Where do you send your application?

If you are applying for a group transit visa, see above. For individual applications, send your application to your nearest Immigration New Zealand office.

We have offices in Apia, Bangkok, Beijing, Hong Kong, Jakarta, London, Moscow, New Delhi, Nuku'alofa, Shanghai, Singapore, Suva, Sydney, Taipei, and The Hague. You can also contact New Zealand diplomatic and consular offices.

See [www.immigration.govt.nz/contactus](http://www.immigration.govt.nz/contactus) for office addresses.

## Immigration Advisers Licensing Act 2007

Under the Immigration Advisers Licensing Act 2007, anyone giving immigration advice will have to be licensed (unless they are exempt). From 4 May 2009, all immigration advisers working in New Zealand must be licensed. From 4 May 2010, all immigration advisers, whether working onshore or offshore, must be licensed. It is an offence to provide immigration advice without holding a licence from these dates. If your immigration adviser is not licensed when they should be, Immigration New Zealand will return your application.

For more information and to view the Register of licensed advisers, go to the Immigration Advisers Authority website [www.iaa.govt.nz](http://www.iaa.govt.nz), email [info@iaa.govt.nz](mailto:info@iaa.govt.nz), or write to them at PO Box 6222, Wellesley Street, Auckland 1141, New Zealand.

**When filling in this form, please print clearly using CAPITAL LETTERS.**

## Section A

### Principal applicant's personal details

**All principal applicants must complete this section.**

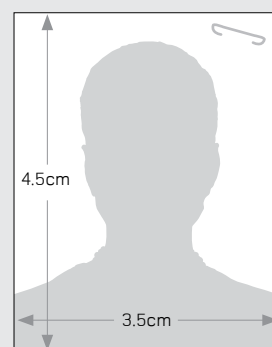
Attach one passport-size photograph of yourself here. The photograph must be less than six months old. Write your full name on the back of the photograph.

**A1** Number of people included in this application

**A2** Name as shown in passport

Family/last name

Given/first name(s)



For further information on immigration visit [www.immigration.govt.nz](http://www.immigration.govt.nz)

[newzealand.govt.nz](http://newzealand.govt.nz)

**A3** Other names you are known by or have ever been known by

**A4** Your name in ethnic script

**A5** Gender ☐ Male ☐ Female

**A6** Date of birth

**A7** Town/city of birth

Country of birth

**A8** Passport number

Country

Expiry date

**A9** Country of citizenship

**A10** Partnership status

☐ Married/in civil union

☐ Never married/never in civil union

☐ Partner

☐ Separated

☐ Engaged

☐ Widowed

☐ Divorced

**A11** What is your main occupation?

**A12** Employer's name and address

**A13** Have you visited or lived in New Zealand before? ☐ Yes ☐ No

## Section B Contact details

All principal applicants must complete this section.

**B1** Residential address and telephone number in your home country

Telephone (daytime)

Telephone (evening)

Fax

Email

**B2** Name and address for communication about this application

☐ Same as address at **B1**, or ☐ Other

Family/last name

Given/first name(s)

Company name (if applicable) and address

Telephone (daytime)  Telephone (evening)   
Fax  Email

**B3** Do you authorise the person stated at **B2** to act on your behalf?

☐ Yes ☐ No

**B4** Have you received immigration advice on this application?

☐ Yes *Please make sure that your immigration adviser completes Section H: Immigration adviser's details.*  
☐ No

**B5** Names and addresses of friends, relatives, or contacts you have in New Zealand (if applicable)

Name	Relationship
<input type="text"/>	<input type="text"/>

Address

.....  

Name	Relationship
<input type="text"/>	<input type="text"/>

Address

.....

## Section C Travel arrangements

**All principal applicants must complete this section.**

**C1** Details of flights on which you are booked to transit New Zealand.

Flight number	Airline	Date of arrival (DD/MM/YY)	Time of arrival	Destination of flight
<input type="text"/>	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/>	<input type="text"/>

**C2** Full itinerary, including departure and arrival times for each country you are travelling to

## Evidence of your travel arrangements

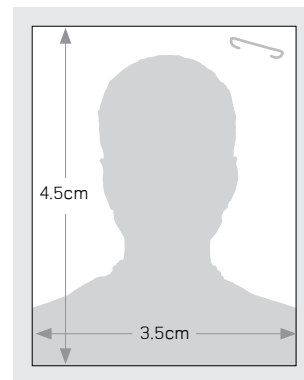
**C3** Tick the boxes below to confirm you have provided the evidence we require.

- ☐ I have attached a travel ticket(s) or evidence of onward travel arrangements relevant to the journey(s) to which the application relates.
- ☐ I have attached a confirmed travel itinerary including relevant arrival and departure times.
- ☐ I have attached a statement of the purpose of the journey to the country of destination.

## Section D Partner's personal details

**Complete this section with the principal applicant's partner's details, if he/she is included in the application.**

Attach one passport-size photograph of your partner here. The photograph must be less than six months old. Write your partner's full name on the back of the photograph.



**D1** Partner's name as shown in passport

Family/last name

Given/first name(s)

**D2** Other names partner is known by or has ever been known by

**D3** Partner's name in ethnic script

**D4** Partner's gender ☐ Male ☐ Female

**D5** Partner's date of birth

**D6** Partner's town/city of birth

Partner's country of birth

**D7** Partner's passport details

Number

Country

Expiry date

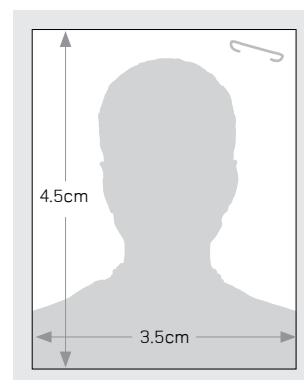
**D8** Partner's country of citizenship

## Section E Dependent children's personal details

**Complete this section with the details of each dependent child included in this application.**

### Dependent child one

Attach one recent passport-size photograph of the child here. The photograph must be less than six months old. Write the child's full name on the back of the photograph.



**E1** Child's name as shown in passport

Family/last name

Given/first name(s)

**E2** Other names dependent child is known by or has ever been known by

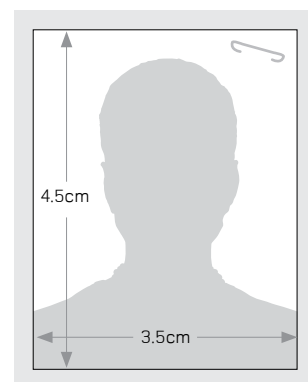
**E3** Dependent child's name in ethnic script

<b>E4</b>	Child's gender	<input type="checkbox"/> Male	<input type="checkbox"/> Female	<b>E5</b>	Child's date of birth	<div> <div>D</div> <div>D</div> <div>M</div> <div>M</div> <div>Y</div> <div>Y</div> <div>Y</div> <div>Y</div> </div>
<b>E6</b>	Child's country of birth					
<b>E7</b>	Child's passport details					
	Number					
	Country					
					Expiry date	<div> <div>D</div> <div>D</div> <div>M</div> <div>M</div> <div>Y</div> <div>Y</div> <div>Y</div> <div>Y</div> </div>
<b>E8</b>	Child's country of citizenship					

### Dependent child two

Attach one recent passport-size photograph of the child here. The photograph must be less than six months old. Write the child's full name on the back of the photograph.

<b>E9</b>	Child's name as shown in passport Family/last name  Given/first name(s)
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**E10** Other names dependent child is known by or has ever been known by

E11	Dependent child's name in ethnic script

**E12** Child's gender ☐ Male ☐ Female **E13** Child's date of birth | D D M M Y Y Y Y

E14 Child's country of birth |

**E15** Child's passport details

Number |

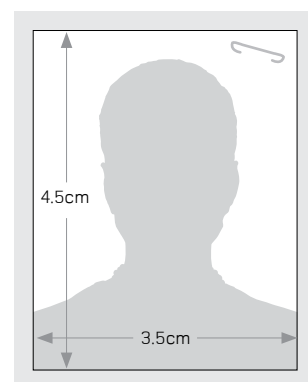
Country | Expiry date | D | D || M | M || Y | Y | Y | Y

**E16** Child's country of citizenship |

### Dependent child three

Attach one recent passport-size photograph of the child here. The photograph must be less than six months old. Write the child's full name on the back of the photograph.

<b>E17</b>	Child's name as shown in passport
	Family/last name
	Given/first name(s)



**E18** Other names dependent child is known by or has ever been known by

**E19** Dependent child's name in ethnic script \_\_\_\_\_

**E20** Child's gender ☐ Male ☐ Female

**E21** Child's date of birth \_\_\_\_\_

**E22** Child's country of birth \_\_\_\_\_

**E23** Child's passport details Number \_\_\_\_\_

Country \_\_\_\_\_ Expiry date \_\_\_\_\_

**E24** Child's country of citizenship \_\_\_\_\_

Continue on a separate sheet of paper if necessary.

## Section F Character

All principal applicants must complete this section.

**F1** Have you or any other person included in this application been:

- convicted ☐ Yes ☐ No
- charged ☐ Yes ☐ No
- under investigation ☐ Yes ☐ No

for any offence(s) against the law in any country?

**F2** Have you or any other person included in this application been:

- deported ☐ Yes ☐ No
- excluded (refused entry) ☐ Yes ☐ No
- refused a visa ☐ Yes ☐ No
- removed ☐ Yes ☐ No

from any country?

**F3** If you have answered **Yes** to any of the questions in **F1** and **F2**, please provide details below. Continue on a separate piece of paper if necessary.

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## Section G Declaration by applicant

All of the people included in this application must complete this section.

I have provided true and correct answers to the questions in this form.

I understand that if I have received immigration advice from an immigration adviser and if that immigration adviser is not licensed under the Immigration Advisers Licensing Act 2007 when they should be, Immigration New Zealand will return my application.

Signature of principal applicant	_____	Date	_____
Signature of partner	_____	Date	_____
Signature of dependent child	_____	Date	_____
Signature of dependent child	_____	Date	_____
Signature of dependent child	_____	Date	_____

■ A parent or guardian may sign on behalf of a child under 17 years.

## Immigration adviser's details

**This section must be completed by the applicant's immigration adviser. If the applicant does not have an immigration adviser, this section does not have to be completed.**

**H1** Have you been lawfully present in New Zealand for more than 183 days in the last 12 months? ☐ Yes ☐ No

**H2** Tick the **one** option that applies to you.

- ☐ I am a licensed immigration adviser under the New Zealand Immigration Advisers Licensing Act 2007. *Go to* H3
- ☐ I am exempt from licensing under the New Zealand Immigration Advisers Licensing Act 2007. *Go to* H4
- ☐ I am an unlicensed immigration adviser. *Go to Section I: Declaration by person assisting the applicant.*

*If you are unlicensed when you should be licensed under the Immigration Advisers Licensing Act 2007, Immigration New Zealand will return your client's application. It is an offence to provide immigration advice without holding a licence, unless you are exempt.*

### H3 Licensed advisers.

Licence type

- ☐ full      ☐ provisional      ☐ limited. *List conditions specified in the Register.*

Licence number 2 0 *Go to Section I: Declaration by person assisting the applicant.*

**H4 Exempt from licensing.** Tick one box below to show why you are exempt from licensing.

- ☐ I provided immigration advice in an informal or family context only, and I did not provide the advice systematically or for a fee.
- ☐ I am a New Zealand member of Parliament or member of their staff and I provided immigration advice as part of my employment agreement.
- ☐ I am a foreign diplomat or consular staff.
- ☐ I am an employee of the New Zealand public service and I provided immigration advice within the scope of my employment agreement.
- ☐ I am a lawyer and I hold a current practising certificate as a barrister or as a barrister and solicitor of the High Court of New Zealand.
- ☐ I am employed by, or I am working as a volunteer for, a New Zealand community law centre where at least one lawyer is on the employing body of the community law centre or is employed by or working as a volunteer for the community law centre in a supervisory capacity.
- ☐ I am employed by, or I am working as a volunteer for, a New Zealand citizens advice bureau.
- ☐ I provided immigration advice offshore in relation to applications or potential applications for student visas or student permits only.

*Go to Section I: Declaration by person assisting the applicant.*

Section I

Declaration by person assisting the applicant

**This section must be completed and signed by the applicant's immigration adviser, or by any person who has assisted the applicant by providing immigration advice, explaining, translating, or filling in the form for the applicant. If the applicant does not have an immigration adviser, and no one helped the applicant to fill in this form, this section does not have to be completed.**

*If you are unlicensed when you should be licensed under the Immigration Advisers Licensing Act 2007, Immigration New Zealand will return your client's application. It is an offence to provide immigration advice without holding a licence.*

*For more information, go to the Immigration Advisers Authority website [www.iaa.govt.nz](http://www.iaa.govt.nz), or email [info@iaa.govt.nz](mailto:info@iaa.govt.nz) or write to them at PO Box 6222, Wellesley Street, Auckland 1141, New Zealand.*

Name and address of person assisting applicant. ☐ Same as address given at **B2**, or ☐ as below.

Family/last name

Given/first name(s)

Company name (if applicable) and address

Telephone (daytime)

Telephone (evening)

Fax

Email

I understand that after the applicant has signed this form it is an offence to change or add further information, change any documents attached to the form, or attach any further documents to the form.

I note that the maximum penalty for this offence is a fine of up to NZ\$100,000 and/or a term of imprisonment of up to seven years. However, if changes are needed, the person making the changes must state on the form what information or documents have been changed and give reasons for the changes.

I certify that the applicant asked me to help them complete this form and any additional forms. I certify that the applicant agreed that the information provided was correct before signing the declaration.

☐ I have **assisted** the applicant as an interpreter/translator

☐ I have **assisted** the applicant with filling in the form

☐ I have **assisted** the applicant in another way. Please specify

☐ I have **provided immigration advice** (as defined in the Immigration Advisers Licensing Act 2007) and my details in Section H: Immigration adviser's details are correct.

Signature of person assisting

Date

D	D	M	M	Y	Y	Y	Y
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## About the information you provide

### Deciding whether you are eligible for a visa or permit

Immigration New Zealand collects the information about you on this form to decide whether you are eligible for a transit visa.

The address of Immigration New Zealand is PO Box 3705, Wellington, New Zealand. **Do not send your application to this address.**

Collecting the information is authorised by the Immigration Act 1987 and the Immigration Regulations made under that Act. You do not have to provide the information, but if you do not we are likely to decline your application.

### Deciding whether you are eligible to board a flight to New Zealand

The information we collect may also be used to determine whether you are allowed to board a flight to New Zealand. We will not share your personal information with airline check-in agents; however, we will send a boarding message to the airline check-in agent based on the information you have provided in this form.

Immigration New Zealand may also share the information you have provided with other government agencies that are entitled to it by law, or with other agencies.

If you come to New Zealand, you will be able to ask to see the information we hold about you and have any of it corrected if you think it is necessary.

### Other documents we may need

Sometimes we may ask for additional documents or information so that we can consider it with this application.

### For more information

If you have questions about completing the form:

- see our website [www.immigration.govt.nz](http://www.immigration.govt.nz)
- telephone our call centre on 0508 558 855 (within New Zealand)
- contact one of Immigration New Zealand's offices.

Immigration New Zealand has offices in Apia, Bangkok, Beijing, Hong Kong, Jakarta, London, Moscow, New Delhi, Nuku'alofa, Shanghai, Singapore, Suva, Sydney, Taipei, and The Hague. You can also contact New Zealand diplomatic and consular offices.

## Section J

## Paying your application fee

Please see our *Fees Guide* (INZ 1028) or our website [www.immigration.govt.nz/fees](http://www.immigration.govt.nz/fees) for more information about current fees and payment methods.

### Your application fee

Amount you are paying:

Currency

Application number   
(office use only)

### Preferred methods of payment

We recommend that you use one of the following methods of payment for better security and faster processing:

☐ Bank cheque/bank draft

Credit card\* (choose one)

☐ Mastercard

☐ Visa

☐ SWITCH card (UK only)

SWITCH card issue number

Name of cardholder

Card number

Expiry date

Signature of cardholder

Date

### Other methods of payment

☐ EFTPOS. *Note that this option is available only for applications lodged at one of our New Zealand offices.*

☐ Personal cheque. *Note that we will hold your application for 10 working days to allow the cheque to be cleared.*

☐ Cash. *Cash should not be sent through the mail for security reasons.*

### We do not accept money orders.

*To be removed and securely destroyed after credit card transaction is processed*

\*Your CVC/CVV number is required if you are paying by electronic credit card and your application is being lodged at Immigration New Zealand's Bangkok branch or London branch, or the MFAT post in The Hague.

If your application will be lodged in one of these three branches, please provide your CVC/CVV number here.

*Note: your CVC/CVV number is the three-digit number found on the signature strip on the back of your credit card.*

## Application checklist

OFFICE USE ONLY	Information and documents you must supply	Check list
<input type="checkbox"/>	I have completed the application form.	<input type="checkbox"/>
<input type="checkbox"/>	Each person included in the application has signed the form.	<input type="checkbox"/>
<input type="checkbox"/>	I have provided the application fee.	<input type="checkbox"/>
<input type="checkbox"/>	I have attached passports or travel documents (the original documents) for each person included in the application.	<input type="checkbox"/>
<input type="checkbox"/>	I have attached a recent passport-size photograph of each person included in the application.	<input type="checkbox"/>
<input type="checkbox"/>	I have attached travel tickets or evidence of onward travel arrangements relevant to the journey(s) to which the application relates.	<input type="checkbox"/>
<input type="checkbox"/>	I have attached a confirmed travel itinerary including relevant arrival and departure times.	<input type="checkbox"/>
<input type="checkbox"/>	I have attached a statement of the purpose of the journey to the country of destination.	<input type="checkbox"/>



