

BACKGROUND VERIFICATION FORM

Infosys employee number:

Candidate ID: 50045060

Infosys Limited

INSTRUCTIONS:

It is mandatory for you to complete the form in all respects
Please provide complete and correct information

BACKGROUND VERIFICATION FORM			
Infosys Limited			
Infosys Employee Code	Location	Date Of Joining	
	Pune	29-Apr-13	
Candidate ID	50045060		
Personal Information			
Full Name (First, Middle, Last)			Former Name / Maiden Name (if Applicable)
Bhagwan Balkrishna Keskar			
Father's Name	Nationality	Date Of Birth	Gender
Mr. Father	Indian	09-Jul-81	Male
Social Security Number (if applicable):			

Education Qualification (Highest Education)- Please attach copy of Degree and Final year mark sheet					
College Name & Address	University Name & Address	Date attended		Qualification Gained	ID/Roll No
		From	To		
Please tick mark the documents submitted for this qualification along with this form					
Marksheet		Provisional Certificate		Degree Certificate	
Graduation details					
College Name & Address	University Name & Address	Date attended		Qualification Gained	ID/Roll No
		From	To		
T.K.I.E.T	Shivaji University	01-Jan-00	30-May-04	Part Time	4567
Please tick mark the documents submitted for this qualification along with this form					
Marksheet		Provisional Certificate		Degree Certificate	
Please account for any and all gaps of more than 3 months between last education and first employment					
From:		To:		Reason:	
Complete Address and Location:					
Previous Employment History (Inclusion of last 5 years of Employment or last two Employers whichever is higher.) Please attach a copy of your relieving letter/service certificate					
<i>Note: Ensure that you are descriptive wherever necessary – e.g. If Co. is closed, do mention it. Employee Code/ ID/ Number is mandatory. If your previous employer did not provide one, please mention and state reasons for the same.</i>					
Name of Employer(1): Suyash Laboratries			Address of Employer(1): Test		
Telephone No: 1234567898	Employee Code/No: 1234	Designation: Production Supervisor	Department: IT		
Employment Period:		Manager's Name: Test	Manager's Contact No: 1234567898		
From: 15-Jul-04	To: 01-Feb-07			Manager's Email ID: test@test.com	
Duties & Responsibilities: NA		Reasons for leaving: NA			
		Agency Details (if temporary or contractual), provide details: NA		Was this Position: Perm Full Time	

Please tick mark the documents submitted for this employment:			
Service Certificate	Relieving letter	Offer letter	None Any Other
Specify: _____			
Previous Employment History (Inclusion of last 5 years of Employment or last two Employers whichever is higher.) Please attach a copy of your relieving letter/service certificate			
<i>Note: Ensure that you are descriptive wherever necessary – e.g. If Co. is closed, do mention it. Employee Code/ ID/ Number is mandatory. If your previous employer did not provide one, please mention and state reasons for the same.</i>			
Name of Employer(2): Accelon Technologies		Address of Employer(2): Test	
Telephone No: 1234567898	Employee Code/No: 23345	Designation: SAP Consultant	Department: IT
Employment Period:		Manager's Name: Mr. Mgr	Manager's Contact No: 3456789098
From: 15-Feb-07	To: 01-Apr-08		Manager's Email ID: test@test.com
Duties & Responsibilities: NA		Reasons for leaving: NA	
		Agency Details (if temporary or contractual), provide details: NA	Was this Position: Perm Full Time
Please tick mark the documents submitted for this employment:			
Service Certificate	Relieving letter	Offer letter	None Any Other
Specify: _____			
Previous Employment History (Inclusion of last 5 years of Employment or last two Employers whichever is higher.) Please attach a copy of your relieving letter/service certificate			
<i>Note: Ensure that you are descriptive wherever necessary – e.g. If Co. is closed, do mention it. Employee Code/ ID/ Number is mandatory. If your previous employer did not provide one, please mention and state reasons for the same.</i>			
Name of Employer(3): Suzlon Energy Limited		Address of Employer(3): Add Line 1	
Telephone No: 2345432345	Employee Code/No: 1234	Designation: SAPOC PP executive	Department: IT
Employment Period:		Manager's Name: Mr. Mgr	Manager's Contact No: 3456789098
From: 15-Apr-08	To: 01-May-10		Manager's Email ID: test@test.com
Duties & Responsibilities: NA		Reasons for leaving: NA	

	Agency Details (if temporary or contractual), provide details: NA	Was this Position: Perm Full Time
--	--	--------------------------------------

Please tick mark the documents submitted for this employment:

Service Certificate Relieving letter Offer letter None Any Other

Specify: _____

Previous Employment History (Inclusion of last 5 years of Employment or last two Employers whichever is higher.) Please attach a copy of your relieving letter/service certificate

Note: Ensure that you are descriptive wherever necessary – e.g. If Co. is closed, do mention it. Employee Code/ ID/ Number is mandatory. If your previous employer did not provide one, please mention and state reasons for the same.

Name of Employer(4): Avartha Technologies		Address of Employer(4): Test	
Telephone No: 1234567898	Employee Code/No: 34567	Designation: Functional Consultant	Department: IT
Employment Period:		Manager's Name: Mgr	Manager's Contact No: 9876456789
From: 15-Jun-10	To: 01-May-11		Manager's Email ID: test@test.com
Duties & Responsibilities: NA		Reasons for leaving: NA	
		Agency Details (if temporary or contractual), provide details: NA	Was this Position: Temp Part Time

Please tick mark the documents submitted for this employment:

Service Certificate Relieving letter Offer letter None Any Other

Specify: _____

Previous Employment History (Inclusion of last 5 years of Employment or last two Employers whichever is higher.) Please attach a copy of your relieving letter/service certificate

Note: Ensure that you are descriptive wherever necessary – e.g. If Co. is closed, do mention it. Employee Code/ ID/ Number is mandatory. If your previous employer did not provide one, please mention and state reasons for the same.

Name of Employer(5): IBM India Pvt. Ltd		Address of Employer(5): Add Line 1	
Telephone No: 0923456789	Employee Code/No: 34567	Designation: Application Consultant	Department: IT
Employment Period:		Manager's Name:	Manager's Contact No:

From: 15-Jun-11		To: 24-Mar-13		Mgr		9089897654	
						Manager's Email ID: test@test.com	
Duties & Responsibilities: NA				Reasons for leaving: NA			
				Agency Details (if temporary or contractual), provide details: NA		Was this Position: Perm Full Time	
<p>Please tick mark the documents submitted for this employment:</p> <p>Service Certificate Relieving letter Offer letter None Any Other</p> <p>Specify: _____</p>							
Please account for any and all employment gaps of more than 3 months:							
From:		To:		Reason:			
Complete Address and Location:							
From:		To:		Reason:			
Complete Address and Location:							
From:		To:		Reason:			
Complete Address and Location:							
Documents Required							
<u>Education:</u>							
<ul style="list-style-type: none"> • Photocopy of degree certificate and all mark sheets or consolidated mark sheet including all semesters/years. 							
<u>For Bangalore University:</u>							
<ul style="list-style-type: none"> • A photo copy of both sides of Degree Certificate • Copies of Marks sheet/Grade card for all years of attendance • Name of college through which candidate has graduated 							
<u>Employment:</u>							
<ul style="list-style-type: none"> • Photocopy of relieving / experience letter 							

Letter of Authorization

To whom it may concern

I hereby authorize Infosys Limited ("Infosys") and any of its representatives (NASSCOM approved Agency) to verify all the information provided in my application of employment and to conduct such enquiries as may be required by Infosys Limited to verify facts of all such information provided by me. I hereby declare that this authorization shall be valid till such time I remain an employee of Infosys.

I hereby authorize all Individuals, Private Establishments, Government Establishments/Agencies; Educational Institutions who may have information relevant to this enquiry to co-operate and disclose to Infosys and/or its representatives such information as may be required. I hereby release Infosys, all its personnel and representatives from any liability which could result, either directly or indirectly, from the disclosure of information by a third party to another party in response to such enquiries.

Signature:

Name in Block Capitals:

Date: