

State of \_\_\_\_\_

Rev. 133EDB2

# LATE RENT NOTICE

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Tenant: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

Dear Tenant:

This letter is to inform you that as of the date of this letter, we have not yet received your rent payment for the month of \_\_\_\_\_. Your rent in the amount of \$\_\_\_\_\_ (  plus a late fee in the amount of \$\_\_\_\_\_ ) is due immediately.

Payment can be made: (Check one)

In person at the address below between the hours of \_\_\_\_:\_\_\_\_ AM/PM to \_\_\_\_:\_\_\_\_ AM/PM:

(Check one)

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday
- Sunday

By mail to the address stated below.

Other: \_\_\_\_\_

The following payment methods will be accepted: (Check all that apply)  cash  money order

personal check  cashier's check  certified check  wire transfer  other: \_\_\_\_\_.

If your rent payment remains past due, eviction proceedings against you may be commenced. If you have already sent payment, please disregard this letter.

Sincerely,

Landlord: \_\_\_\_\_

Address: \_\_\_\_\_