



FORM MPTC 76

[See Subsidiary Rules 282,441 ,(a) (ii) 618 and 630]

.....Treasury , Madhya Pradesh, for the month of10

Head of Service Chargeable		Voucher number of list of Payments
		<p>Received this.....day ofthe sum of Rs.....Paise..... being the amount payable to..... on account of.....Rs.....</p> <p>(1) Certified that the conditions for the making of the payment have been fulfilled.</p> <p>(2) Certified that the amount included in this bill has already been/ will be paid to the payee and his receipt obtained in the acquittance roll.</p> <p>Stamp.....</p> <p>If required.....Drawing Officer</p>

Pay Rupees.....(Rs.....).....

Examined

Treasury Accountant

Treasury Officer

(For use in the Accountant General's Office)

Admitted Rs.....

Objected Rs.....

Auditor

Superintendent

Gazetted Officer

(F.D.No. 953/1130-IVDt 27-3-1966 C.S.No., Dt 6-64966)



FORM MPTC 76-A

[See S. R. 630]

Gazetted Officers Advances Bill

(Obverse)

(*Travelling allowance, leave travel concession, leave salary and pay)

NOTE- Government accepts no responsibility for any fraud or misappropriation in respect of money, cheques of drafts made over to a messenger.

HEAD OF ACCOUNT District
MAJOR HEAD District
MINOR HEAD Audit Number
GRANT NUMBER
SUB HEAD Name of Government Servant

Received from the Treasury Officer,.....a
sum of Rs..... (Rupees.....)
as advance of for self..... as

(Designation)

2. *The amount is recoverable in bill for T.A.(Pay etc.) in
..... installment of Rs Rupees.....) each,
commencing from the Bill for the month of

3. *I am a permanent Government servant/Surety Bond has been tendered.

4. In case of advance on transfer, state the office to which transferred.

*Countersigned

(Signature) (Signature of Officer)
(Date) Date.....
Date.....please pay to.....

S(Signature of Officer)
Date.....

*Score out the portion not applicable.

Voucher No.....

List of.....

Payments for.....

20.....

Rupee
Pay Rs.....

Examined and Entered

(Treasury Account)

Date.....

(Treasury Officer)

Date.....



(FOR USE IN ACCOUNTANT-GENERAL'S OFFICE)

Admitted Rs.....

Objected Rs.....

Reasons of Objection.....

Entered on.....

(Auditor)

(Superintendent)

(Gazetted Officer)

NOTES-(1) A bill may, if desired, be effaced for payment to a Banker or Agent, and submitted for collection through such Banker or Agent this will obviate the necessity of the Government servant's attendance in person or by messenger as payment may then be made direct to the Banker or Agent.

(2) Separate bill should be presented for each type of advance.

(3) Where the countersignature of the sanctioning authority is not obtained certificate from the Head of Officer that the advance has been sanctioned by the competent authority should be attached.



FORM MPTC 76-B
(Obverse)

(See S. R. 630)

*ADVANCE BILL OF PERMANENT/TEMPORARY ESTABLISHMENT OF
THE.....

For The month of

Bill No.....

District.....

Head of Account.....Major Head.....Minor Head.....

Grant No..... Sub Head.....

S.No.	Section of Establishment and name of incumbent	Permanent/Quasipermanent/temporary	Pay	Whether surety taken	Amount of advance	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)

TOTAL:
Amount required for payment
Rupees (in words)
Received contents
Signature
Designation of Drawing Officer
Date.....

Signature
Designation
Date.....

*Advance for Travelling Allowance, Leave Travel Concession, Festival, Pay, Leave Salary bicycle etc. may be drawn on this form.

The number of installments in which the recovery is to be made whether necessary in case of advance of transfer, state the office to which transferred.

Voucher No.....

List of.....

Payments for.....
20.....

Rupee
Pay Rs.....

Examined and Entered
(Treasury Account)
Date.....

(Treasury Officer)
Date.....



(FOR USE IN ACCOUNTANT-GENERAL'S OFFICE)

Admitted Rs.....

Objected Rs.....

Reasons of Objection.....

Entered on.....

(Auditor)

(Superintendent)

(Gazetted Officer)

- NOTES-**(1) A bill may, if desired, be effaced for payment to a Banker or Agent, and submitted for collection through such Banker or Agent this will obviate the necessity of the Government servant's attendance in person or by messenger as payment may then be made direct to the Banker or Agent.
- (2) Separate bill should be presented for each type of advance.
- (3) Where the countersignature of the sanctioning authority is not obtained certificate from the Head of Officer that the advance has been sanctioned by the competent authority should be attached.