

# OFFICIAL MILITARY PERSONNEL FILE (OMPF) RECORD REQUEST

SUPPORTING DIRECTIVE  
MILPERSMAN ARTICLE 1070-150

## PRIVACY ACT STATEMENT

**AUTHORITY:** 37 U.S.C. 403; PUBLIC LAW

**PRINCIPAL PURPOSES:** THE INFORMATION PROVIDED ON THIS FORM WILL BE USED TO DETERMINE AUTHORIZATION TO ACCESS EMPRS OFFICIAL MILITARY PERSONNEL FILES.

**ROUTINE USE:** TO ALLOW A MEMBER OR FORMER MEMBER ACCESS TO THEIR PERMANENT PERSONNEL RECORD. INFORMATION ON THIS FORM MAY BE DISCLOSED AS GENERALLY PERMITTED UNDER 5 U.S.C. SECTION 552A (B) OF THE PRIVACY ACT, AS AMENDED. IT MAY ALSO BE DISCLOSED OUTSIDE THE DEPARTMENT OF DEFENSE TO THE INTERNAL REVENUE SERVICE FOR TAX PURPOSES, AND THE DEPARTMENT OF VETERAN AFFAIRS REGARDING VA COMPENSATION. OTHER FEDERAL, STATE, OR LOCAL GOVERNMENT AGENCIES, WHICH HAVE IDENTIFIED A NEED TO KNOW, MAY OBTAIN THIS INFORMATION FOR THE PURPOSE(S) IDENTIFIED IN THE DOD BLANKET ROUTINE USES AS PUBLISHED IN THE FEDERAL REGISTER.

**DISCLOSURE:** VOLUNTARY; HOWEVER, FAILURE TO PROVIDE THIS INFORMATION WILL PROHIBIT THE PROCESSING OF A MEMBER OR FORMER MEMBER'S REQUEST FOR THEIR PERMANENT PERSONNEL RECORD.

1. NAME:

2. RANK/RATE:

3. SSN:

4. MAILING ADDRESS:

5. TYPE OF REQUEST:

COMPLETE RECORD (CD-ROM)

PAPER COPY OF THE FOLLOWING DOCUMENT/S (NO MORE THAN 5) I.E., DD214, AWARD CITATION, NAVPERS 1070/604). PLEASE SPECIFY:

COMPLETE RECORD (CD-ROM) (THIS REQUEST IS LESS THAN 90 FROM MY LAST RECORD REQUEST AND IS DUE TO TECHNICAL CORRECTIONS TO MY OMPF RECORD)

I AUTHORIZE THE PICKUP (RELEASE) OF MY MILITARY RECORD AND OR DOCUMENT(S) LISTED ABOVE TO THE FOLLOWING THIRD PARTY AS MY AGENT:

\_\_\_\_\_  
PRINT FULL NAME CLEARLY

6. ADDITIONAL REMARKS:

7. SIGNATURE:

8. DATE:

**YOU MAY FAX OR MAIL YOUR REQUEST (NOT BOTH) TO:**

**NAVY PERSONNEL COMMAND  
PERS-312E  
5720 INTEGRITY DRIVE  
MILLINGTON, TN 38055-3120**

**COMMERCIAL FAX NUMBER: (901) 874-2664  
DSN FAX NUMBER: 882-2664**