

EFTPS-Direct Payments Worksheet (Short Form)



Photocopy this 941 tax payment worksheet for future use.

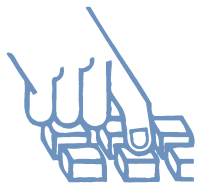
Phone Number : 1-800-555-3453

Employer ID# _____

PIN # _____

Date of call _____ / _____ / _____

Time of call _____ : _____ a.m./p.m.



To initiate a tax payment Press "1"

Enter 3-to 6-digit tax form # _____

For Federal Tax Payment Press "1"

Select the appropriate tax payment period

To accept next business day for payment date Press "1"

Enter the tax payment amount _____

Information is repeated – To accept information Press "1"

Further breakdown of 941 taxes (For 720, 941 or CT-1, see pages 18 -21):

Social Security amount _____

Medicare amount _____

Federal W/H amount _____

Your EFT Acknowledgement Number is: _____

Your Settlement Date is: _____



Use this short form
when you are
comfortable with
the voice response
process.

