

Summer 2017 "Deputy Chairperson"

NON-TEACHING ADJUNCT TIME SHEET
BROOKLYN COLLEGE PAYROLL OFFICE

PAYROLL TITLE: _____

Budget Unit	Expense	Pay Rate
	160	\$

Payroll Period: **May 28 – June 10, 2017**

Name:

Empl ID #:

Department:

No.	Day	Date	Time In	Meal Period	Time Out	Work Hours	Employee Signature
1							
2							
3							
4	Wed	5/31					
5	Thurs	6/1					
6	Fri	6/2					
7	Sat	6/3					

Week Sub-Total

8	Sun	6/4					
9	Mon	6/5					
10	Tues	6/6					
11	Wed	6/7					
12	Thurs	6/8					
13	Fri	6/9					
14	Sat	6/10					

Week Sub-Total

Total Hours

I certify that the hours above have been worked. All computations are correct and there are sufficient funds in my allocation to pay this expenditure.

Prepared by

Extension

Department Chairperson/Area Head Signature

Summer 2017 "Deputy Chairperson"

NON-TEACHING ADJUNCT TIME SHEET
BROOKLYN COLLEGE PAYROLL OFFICE

PAYROLL TITLE: _____

Budget Unit	Expense	Pay Rate
	160	\$

Payroll Period: **June 11 – June 24, 2017**

Name:

Empl ID #:

Department:

No.	Day	Date	Time In	Meal Period	Time Out	Work Hours	Employee Signature
1	Sun	6/11					
2	Mon	6/12					
3	Tues	6/13					
4	Wed	6/14					
5	Thurs	6/15					
6	Fri	6/16					
7	Sat	6/17					

Week Sub-Total

8	Sun	6/18					
9	Mon	6/19					
10	Tues	6/20					
11	Wed	6/21					
12	Thurs	6/22					
13	Fri	6/23					
14	Sat	6/24					

Week Sub-Total

Total Hours

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Prepared by

Extension

Department Chairperson/Area Head Signature

Summer 2017 "Deputy Chairperson"

NON-TEACHING ADJUNCT TIME SHEET
BROOKLYN COLLEGE PAYROLL OFFICE

PAYROLL TITLE: _____

Budget Unit	Expense	Pay Rate
	160	\$

Payroll Period: **June 25 – July 8, 2017**

Name:

Empl ID #:

Department:

No.	Day	Date	Time In	Meal Period	Time Out	Work Hours	Employee Signature
1	Sun	6/25					
2	Mon	6/26					
3	Tues	6/27					
4	Wed	6/28					
5	Thurs	6/29					
6	Fri	6/30					
7	Sat	7/1					

Week Sub-Total

8	Sun	7/2					
9	Mon	7/3					
10	Tues	7/4					
11	Wed	7/5					
12	Thurs	7/6					
13	Fri	7/7					
14	Sat	7/8					

Week Sub-Total

Total Hours

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Summer 2017 "Deputy Chairperson"

NON-TEACHING ADJUNCT TIME SHEET
BROOKLYN COLLEGE PAYROLL OFFICE

PAYROLL TITLE: _____

Budget Unit	Expense	Pay Rate
	160	\$

Payroll Period: **July 9 – July 22, 2017**

Name:

Empl ID #:

Department:

No.	Day	Date	Time In	Meal Period	Time Out	Work Hours	Employee Signature
1	Sun	7/9					
2	Mon	7/10					
3	Tues	7/11					
4	Wed	7/12					
5	Thurs	7/13					
6	Fri	7/14					
7	Sat	7/15					

Week Sub-Total

8	Sun	7/16					
9	Mon	7/17					
10	Tues	7/18					
11	Wed	7/19					
12	Thurs	7/20					
13	Fri	7/21					
14	Sat	7/22					

Week Sub-Total

Total Hours

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Department Chairperson/Area Head Signature

Summer 2017 "Deputy Chairperson"

NON-TEACHING ADJUNCT TIME SHEET
BROOKLYN COLLEGE PAYROLL OFFICE

PAYROLL TITLE: _____

Budget Unit	Expense	Pay Rate
	160	\$

Payroll Period: **July 23 – August 5, 2017**

Name: _____

Empl ID #: _____

Department: _____

No.	Day	Date	Time In	Meal Period	Time Out	Work Hours	Employee Signature
1	Sun	7/23					
2	Mon	7/24					
3	Tues	7/25					
4	Wed	7/26					
5	Thurs	7/27					
6	Fri	7/28					
7	Sat	7/29					

Week Sub-Total

8	Sun	7/30					
9	Mon	7/31					
10	Tues	8/1					
11	Wed	8/2					
12	Thurs	8/3					
13	Fri	8/4					
14	Sat	8/5					

Week Sub-Total

Total Hours

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Summer 2017 "Deputy Chairperson"

NON-TEACHING ADJUNCT TIME SHEET
BROOKLYN COLLEGE PAYROLL OFFICE

PAYROLL TITLE: _____

Budget Unit	Expense	Pay Rate
	160	\$

Payroll Period: August 6 – August 19, 2017

Name:

Empl ID #:

Department:

No.	Day	Date	Time In	Meal Period	Time Out	Work Hours	<i>Employee Signature</i>
1	Sun	8/6					
2	Mon	8/7					
3	Tues	8/8					
4	Wed	8/9					
5	Thurs	8/10					
6	Fri	8/11					
7	Sat	8/12					

Week Sub-Total

8	Sun	8/13					
9	Mon	8/14					
10	Tues	8/15					
11	Wed	8/16					
12	Thurs	8/17					
13	Fri	8/18					
14	Sat	8/19					

Week Sub-Total

Total Hours

I certify that the hours above have been worked. All computations are correct and there are sufficient funds in my allocation to pay this expenditure.

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Summer 2017 "Deputy Chairperson"

NON-TEACHING ADJUNCT TIME SHEET
BROOKLYN COLLEGE PAYROLL OFFICE

PAYROLL TITLE: _____

Budget Unit	Expense	Pay Rate
	160	\$

Payroll Period: **August 20 – Sept 3, 2017**

Name:

Empl ID #:

Department:

No.	Day	Date	Time In	Meal Period	Time Out	Work Hours	Employee Signature
1	Sun	8/20					
2	Mon	8/21					
3	Tues	8/22					
4	Wed	8/23					
5	Thurs	8/24					
6	Fri						
7	Sat						

Week Sub-Total

8	Sun						
9	Mon						
10	Tues						
11	Wed						
12	Thurs						
13	Fri						
14	Sat						

Week Sub-Total n/a

Total Hours

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