

Prepared by, recording requested by
and return to:

Name _____
Company _____
Address _____
City _____
State _____
Zip _____
Phone _____

-----Above this line for Official Use Only-----

NOTICE OF COMMENCEMENT - INDIVIDUAL

STATE OF GEORGIA

COUNTY OF _____

BE IT KNOWN THAT _____, as (☐) Owner (☐)
Contractor or (☐) Agent of Owner, files this NOTICE OF COMMENCEMENT of the
improvement of real property as described below, and upon being duly sworn states on his or his
oath as follows:

1. The name, address, and telephone number of the contractor is

2. The name and location of the project being constructed is:

3. The legal description of the property upon which the improvements are being
made is:

4. The property upon which improvements are being made is located in the
_____ County, Georgia.

5. The name and address of the true owner of the property is:

_____.

6. The name and address of the person other than the owner at whose instance the improvements are being made, if not the true owner of the property is:

_____.

7. The name and the address of the surety for the performance and payment bonds, if any are:

_____.

8. The name and address of the construction lender, if any, is:

_____.

9. This Notice is filed within fifteen 15 days after the contractor physically commenced work on the property.

WITNESS my signature on this the _____ day of _____, 20_____.

Signature

Print Name: _____

Sworn to and executed
in the presence of:

Witness

Sworn to (or affirmed) and subscribed before me this ____ day of _____ (month),
_____ (year), by _____ (name of person making statement).

_____ Personally Known

_____ Produced Identification

Type and # of ID _____

(Signature of Notary)

(Seal)

(Name of Notary Typed, Stamped or Printed)
Notary Public, State of Georgia
My Commission Expires: _____

Reference
44-14-361.5.

Notes:

The contractor shall be required to give a copy of the Notice of Commencement to any subcontractor, materialman, or person who makes a written request of the contractor. Failure to give a copy of the Notice of Commencement within ten calendar days of receipt of the written request from the subcontractor, materialman, or person shall render the provision of this Code section inapplicable to the subcontractor, materialman, or person making the request.