

PROCUREMENT AND SUPPLIES PROFESSIONALS AND TECHNICIANS BOARD

(Made under Regulations 11 (6) and 16(1))

APPLICATION FOR REGISTRATION AS PROCUREMENT AND SUPPLIES PROFESSIONAL/ TECHNICIAN



Attach your signed, stamped passport photograph here

The Executive Director
Procurement and Supplies Professionals and Technicians Board
P.O. Box 5993
DAR ES SALAAM

SECTION A: PERSONAL DATA

(All applicants are to complete this section)

1. Surname: Middle Name
Other Name
Marital status:
Place of Birth:
Date of Birth:
Female/Male:
Address:
Phone..... Fax: E-Mail:

Next of kin or nearest contact person:

Name:
Address:
Phone..... Fax: E-Mail:

Application for registration as

SECTION B: ACADEMIC QUALIFICATION

Table with 3 columns: Qualification(s), Institution, Date. Rows 1-4.

SECTION C: CONTINUOUS PROFESSIONAL DEVELOPMENT (CPD) RECORD.

Table with 2 columns: Workshop/ Seminar attended/ Activity done, Organizer. Rows 1-5.

NB: Attach copies of attendance certificates of ALL seminars and workshops attended or proof of any Professional activity performed

SECTION D: REFERENCE: (Each proposer and supporter mentioned hereunder should be given a reference form to fill) name and addresses of proposers (two procurement and supplies professionals registered in the authorized or approved category and one senior officer from any field) (FOR APPLICANTS WHO ARE NOT EMPLOYED).

1. Name:Registration No.....Title:
Telephone No:..... E-Mail:
Physical address:
2. Name:Registration No.....Title:
Telephone No:..... E-Mail:
Physical address:
3. Name:Registration No.....Title:
Telephone No:..... E-Mail:
Physical address:

Name and addresses of supporters: (Chief Executive Officer/Employer, Human Resource Personnel and immediate boss)
(FOR APPLICANTS WHO ARE EMPLOYED).

1. Name: Title:
Telephone No:.....E-Mail:
Physical address:

2. Name: Title:.....
Telephone No:.....E-Mail:
Physical address:

3. Name: Title:.....
Telephone No:.....E-Mail:
Physical address:

NB: Reference forms are available at PSPTB website (click to downloads)

SECTION E: APPLICANT'S STATUTORY DECLARATION

Ido hereby declare on thisday of20....that I am the person who is applying for registration as a Procurement Professional/Supplies Professional/Technician and I am holding the above qualification and that the information I have given is true and correct to the best of my knowledge and belief.
Signature..... Date:

SECTION F: CERTIFICATION: (to be certified by Advocate/ Magistrate/ Notary Public)

I certify that I have compared the photograph in application form shown to me this day of20.....bywith his/her application before me and that in my opinion it is true and faithful likeness and I am satisfied that the application before me is the person to whom the photograph and applications relates.
Name:
Qualification:
Signature:
Address:

SECTION G: ATTACHMENTS AND PAYMENT DETAILS

Curriculum Vitae (CV), Certified copies of certificates, 4 passport photographs and pay slip of application fees of Tshs. 35,000/= must be submitted with application form. All fees paid are non-refundable; All payments to be made through NBC A/C 011103017252, NMB-2013500374

NB: This form should be filled by the applicant only except for Section "F" and "H"

SECTION H: FOR OFFICIAL USE ONLY

Documentary evidence attached

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Date application was received.....Received and verified by.....

Registration fee receivedReceipt No..... Signature

Forwarded by Director of Prof. Development.....

Qualified/ not qualified for registration - Reason
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Chairman of the Board
Date:

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Executive Director of the Board
Date: