

UCHC Competency Checklist: ORIENTATION: RN

Position Title: Registered Nurse, JDH Employee Name: \_\_\_\_\_

Unit: JDH PACU

Cluster Area: Critical Care: ICU, CSDU, ED, PACU & ICU Float Pool Float Cluster: FSC Perianesthesia

Start Date: \_\_\_\_\_

Method of Instruction Key: P = Protocol/Procedure Review E = Education Session S = Self Learning Package C = Clinical Practice D = Demonstration	Method of Evaluation Key: O = Observation (in clinical setting) RD = Return Demonstration T = Written Test V = Verbal Review	Self-Assessment by Employee			Validation of Competency		
		Never Done	Needs Review/ Practice	Competent	Method of Instruction (Use Instruction Key on Left)	Date	Initials
<b>All Level 1 Competencies reviewed and documented in Central Orientation</b>							
<b>A. GETTING INTO THE SYSTEM</b>							
Locates Hard Copy Manuals / Binders on Unit				E			V
Locates On-Line Manuals (Dept. of Nursing Website)				E			V
Obtains LCR, email, Pyxis, SIS & Bed Management System Access				E			V
Recalls Proper Call-Out Procedure				E			V
Identifies unit-based orientation plan and timing of evaluations				E			V
Locates Educational Activity Records Binder / File				E			V
Identifies Performance Improvement Initiatives				E			V
<b>B. SAFETY/INFECTION CONTROL</b>							
Completes radiation dosimetry badge request, if desired				E			V
Places contact information onto disaster call tree				E			V
Identifies and locates personal protective equipment				E			
Locates fire alarms, extinguishers and exits				E			
Reviews Safety Plan for unit with Safety Trainer				E			V
<b>C. EQUIPMENT</b>							
<b>LEVEL 1: DEPARTMENTAL COMPETENCIES</b>							
Accesses OneSource for manufacturer equipment information							
<b>LEVEL 2: CLUSTER SPECIFIC COMPETENCIES – Operates the following according to the operator's manual</b>							
Defibrillator							
Doppler							
Infusion pumps: single- & double-chamber, primary & secondary tubing							

Initials	Signature	Initials	Signature	Initials	Signature

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Infusion pumps: syringe							
Oxygen delivery: cannula, flow meter, mask, re-breather, oxygen flow meter							
Pulse Oximeter							
Pyxis Machine(s)							
Suction: Continuous/Intermittent							
Twelve Lead ECG Machine							
<b>LEVEL 3: JDH UNIT-SPECIFIC COMPETENCIES - Operates the following according to the operator's manual:</b>							
Bair Hugger							
Code Cart							
Hemodynamic monitoring: arterial line							
Hemodynamic monitoring: central venous pressure							
Intubation Box							
Latex-free supply box							
Malignant Hyperthermia supply boxes							
Medication Lockboxes							
Monitors – GE Carescape B650							
Outside Entry Door							
Pediatric Anesthesia Cart							
Pulsatile Anti-embolism Pumps							
Pumps - Epidural							
Pumps - PCA							
Radial Hemostasis Bands							
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Regional Anesthesia Cart							
Ventilators							
<b>D. DOCUMENTATION/COMMUNICATION</b>							
<b>LEVEL 1: DEPARTMENTAL COMPETENCIES</b>							
Accesses email account							
Accesses patient information in LCR							
Aware of patient information in eHIMS							
Locates link to Patient Safety Net							
Adheres to customer service values of UCHC (telephone, interpersonal)							
<b>LEVEL 2: CLUSTER SPECIFIC COMPETENCIES</b>							
Initiates and documents discharge teaching to patients & families							
States proper time frames for completion of various documentation							
<b>LEVEL 3: UNIT SPECIFIC COMPETENCIES</b>							
Accesses information from Physician Postop Note/Orders & Progress Notes					V / O		
Completes documentation on-line in SIS application					V / O		
Completes forms/requisitions					V / O		
Completes ISBAR forms (2) appropriately					V / O		
Explains use of W-10 Clinical Resume' for PACU discharges					V / O		
Generates medication reconciliation forms and report reprints from SIS					V / O		
Identifies correctly completed History & Physical					V / O		
Identifies correctly completed Informed Consent – Procedure & Transfusion					V / O		

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Locates Face Sheet – Locker Assignment Notation					V / O		
Recognizes printed orders / accesses POE orders correctly					V / O		
Refers to Patient Belongings Log – Valuables Checklist					V / O		
States proper time frames for completion of various documentation					V / O		
<b>E. PROVISION OF CARE</b>							
<b>HOSPITAL ADMINISTRATIVE MANUAL– aware of content and/or provides care according to the following protocols/procedures:</b>							
Consent – Procedural (6-002)							
Consent / Refusal of Blood and/or Blood Products (06-002)							
History & Physical (6-017)							
Medical Orders (6-019)							
Universal Protocol (8-048)							
<b>NURSING PRACTICE MANUAL – aware of content and/or provides care according to the following protocols/procedures:</b>							
Blanket / Solution Warmers							
Central Lines – (Blood Draws, Flush, IV Fluid Administration, & Dressing Care)							
Chest Tube							
CPAP and BiPAP Units: for use during Hospital Stay							
Diabetes Mellitus Management: Periprocedural Care							
Hemodynamic Monitoring							
IV Therapy: Peripheral							
IV Push Medications							
Jewelry: Wearing of Jewelry and Body Piercings during ... Procedures							
Medications: Double Check							
Neurologic Assessment of the Adult Inpatient							

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Pain: Care of the Adult							
Pain: Continuous Narcotic Infusion							
Pain: Epidural Narcotic Infusion and Patient Controlled Epidural Analgesia							
Pain: Narcotics via PCA Pump							
Post-Mortem Care							
Restraints: Acute Medical/Surgical (Non-behavioral)							
Transportation: Inpatients							
<b>UNIT PRACTICE MANUAL - aware of content and/or provides care according to the following protocols/procedures:</b>							
Anesthesia, Spinal & Epidural: Perioperative Care							
Cardiovascular Monitoring: Perioperative Care							
DOC Patients in Perioperative Area							
Discharge from PACU: Ambulatory Patients (Phase 2)							
Discharge from PACU: Inpatients (Phase 1)							
Documentation: Perioperative Electronic and Back-up							
Extended PACU Stay							
Falls: Perioperative Risk Identification							
Flolan: Perioperative Care							
Hysteroscopy: Perioperative Care							
Implanted Electronic Cardiac Devices							
IV Catheter Removal: MA							
IV Catheters: Problem Insertion							
IV Push Medications: Perianesthetic Approved							
Latex Allergy Care							
Malignant Hyperthermia: Perioperative Care							
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Nausea & Vomiting: Perioperative Care							
Nerve Blockade, Regional and Peripheral							
PACU Admission							
Pain and Comfort Management: Perioperative							
Respiratory Compromise Management: Perioperative Care							
Skin Care: Perioperative Care							
Thermoregulation and Prevention of Unplanned Hypothermia							
Tonsillectomy: Postoperative Care							
Visitors & Observers in the Perioperative Area							
<b>PRACTICUMS &amp; SKILL VALIDATIONS</b>							
Anesthesia Observation							
Arrhythmia Course (or passing exam in GNO)							
ICU Rotation (inexperienced staff)							
Phlebotomy practicum							
Preoperative Experience							
IV Insertion #1							
IV Insertion #2							
IV Insertion #3							

**JDH PACU to FSC PACU Float Experience**

**B. SAFETY/INFECTION CONTROL**

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Identifies and locates personal protective equipment	E						
Locates fire alarms, extinguishers and exits	E						
<b>C. EQUIPMENT</b>							
Code Cart							
IV Cart							
Latex-free supply box							
Monitors – Dash							
Narcotics Security System							
Nurse Call System							
Regional Block Cart							
Scale - electronic							

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