#### INSTRUCTIONS FOR FSM PASSPORT APPLICATION

Revised July 2007

Only FSM citizens may apply for an FSM passport. FSM passports are issued **ONLY by the FSM Department of Justice**; **Division of Immigration & Labor** as listed below:

Chief, Division of Immigration FSM Department of Justice P.O. Box PS-157 Palikir, Pohnpei FM 96941

## PLEASE PROVIDE THE FOLLOWING REQUIRED DOCUMENTS WHEN APPLYING:

#### FOR NEW PASSPORT:

- 1.) Court Registered Birth Certificate;
- 2.) If record of Birth Certificate is unavailable, a Court registered Baptismal Certificate is acceptable;
- 3.) 2 identical passport photos (standard passport photo size);
- 4.) If applicable, provide a Court Registered Marriage Certificate for maiden name change; and
- 5.) For Naturalized FSM Citizen, provide copy of Naturalization Certificate;
- 6.) Payment for new passport fee of \$50.00 to be in Money Order or Cashier's Check payable to FSM National Treasury.

#### FOR PASSPORT RENEWAL:

- 1.) Submit your EXPIRED PASSPORT with your Application Form(Note: Please remove your I-94 from expired passport BEFORE mailing. Attach I-94 to new passport);
- 2.) 2 identical passport photos (standard passport photo size);
- 3.) Payment for passport renewal fee of \$50.00 to be in Money Order or Cashier's Check payable to FSM National Treasury.

# FOR PASSPORT REPLACEMENT (for LOST, STOLEN, DAMAGED, or MUTILATED Passports):

- 1.) Submit Application Form;
- 2.) 2 identical passport photos (standard passport photo size);
- 3.) Sworn Affidavit;
- 4.) Payment for passport replacement fee of \$75.00 to be in Money Order or Cashier's Check payable to FSM National Treasury.

**Note:** A passport without blank visa pages may be replaced before Expiration Date. Submit Application Form, Passport, 2 identical passport photos, a payment for passport replacement fee of \$50.00 in Money Order or Cashier's Check payable to FSM National Treasury.

**POSTAGE FEES**: FSM Citizens applying for a passport from the USA must include a money order (no cash or personal checks), payable to FSM Postmaster General, to cover cost of postage for mailing the PASSPORT from FSM to your mailing address in US. The FSM Government is

no longer able to cover this expense. Please include a total of \$13.00 to cover cost of postage. The \$13.00 will cover \$4.05 for priority mailing (up to 1 lb.) and registered mail services (1 booklet \$8.50 or 2 booklets \$8.77). You must be sure that your correct mailing address is on your application. As postage rates may change from time to time, it is a good idea to first check with the local postal service agency in your residential prior to mailing.

**PHOTOS**: Photos should be color. Do not sign the front of the photographs. When having picture taken: do not use sunglasses, sleeveless shirts, large combs or other articles that stick out from head. Do not use leis, hats, earrings, or other items distracting to the photograph. Official and Diplomatic passport applicants must wear appropriate attire.

**BEFORE MAILING YOUR APPLICATION, MAKE SURE** the application is complete, signed and notarized; 2 identical color passport photos(standard passport size); Payment(Money Order or Cashier's Check); Birth Certificate (if NEW applicant); Sworn Affidavit (if passport is lost, stolen or damaged); and postage fees are enclosed.

#### FSM PASSPORT AND I-94 ARE IMPORTANT DOCUMENTS

The FSM Embassy in Washington recommends that you keep your passport current at all times. In the case that you are renewing your passport, please remove your I-94 from your expired passport and keep it in a safe place. You may attach your I-94 in your new passport when you receive it.

For more information, please contact:

FSM Immigration Headquarters Telephone: 011-691-320-5844/2605

Fax: 011-691-320-7250 Email: <u>imhq@mail.fm</u>

FSM Embassy, Washington, DC (202)223-4383 or visit the Embassy's website at http://www.fsmembassydc.org

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#### **FSM PASSPORT APPLICATION FORM**

Applicant must complete this form and forward it to the Division of Immigration & Labor, Department of Justice, FSM National Government, Palikir, Pohnpei FM 96941

# FOR OFFICIAL USE ONLY Document Issued On: \_\_\_\_\_ Issuing Official: \_\_\_\_\_

Applicant Photo

1 3/16 x 1 3/4

#### PLEASE FOLLOW INSTRUCTIONS

Type of Passport: [ ] Ordinary [ ] Official [ ] Diplomatic

An	nlica	nt In	form	ation
T	piica	111 111	101 111	auon

Name:Last Name	M	iddle Initial	First Name	
Other Names You Have Used:				
Date of Birth:		1Mrs. [ 1Ms.	[ ] Mr.	
Height:Feet				
				_
Have you ever been issued a foreign				_
Basis of FSM citizen: [ ] Birth [ ]				_
Father Information		( · · · · · · · · · · · · · ·	,	
	First Name:		Middle Name:	
			_ Is your father FSM citizen? [ ] Yes [ ] No	_
If no what nationality:				
Mother Information				
	First Name:		Middle Name:	
			Is your mother FSM citizen? [ ] Yes [ ] No	_
			is your momer PSW chizen? [ ] Tes [ ] No	
If no what nationality:				
	4		Applicant Required <i>(Do not sign in the box for inf Sign)</i> ithin the box. Signature must not touch line.	ant and adult who cannot
Signature of parent or guardian if ur	der age 14 or unable to sign	application		
Subscribed and sworn to before me	thisday of	20	O SEAL	
I hereby certify that I reviewed the a that he/she does not owe allegiance		omplete and I am s	atisfied that the applicant is a citizen of the Federal	ted States of Micronesia, and
			Reviewing Officer	-
			Date	

## AFFIDAVIT FOR LOST/DAMAGED OR STOLEN FSM PASSPORT

### **Application for Renewal or Replacment of FSM Passport**

I,(Full legal	, citiz	zen of the Federated States of Micronesia
(FSM), born	in State (Place of Birth)	e in the FSM on, (Date of Birth)
hereby verify	y and confirm that I am applying	ng for a renewal or replacement FSM passport
because my ]	previous FSM passport was:	
()	damaged and hereby attache	d to this application
()	stolen	
()	lost	
I swear that t	this statement is true and hereb	y submit my application for a new FSM
passport.		
	Sig	gnature
	Ĭ	Date .

<sup>\*</sup> This affidavit must be notarized.