



**AFFIX
PASSPORT
PICTURE**

LOAN APPLICATION FORM

PERSONAL DETAILS

Date:(dd/mm/yyyy)

Title: Mr. Ms. Mrs. Dr. Other: Gender M F
Surname: First Name:
Other Names: Date of Birth:
Tel.: Number of Dependents:

IDENTITY

Passport Voter's ID Driver's License ID Number:
Date of issue: Expiry Date:

BUSINESS DETAILS

Name of Business: Address of Business:
 Location of Business:
Tel. No.: No. of years in Business Total Business Capital (Equity):

EMPLOYMENT DETAILS

Name of Employer: No. of years with Employer:
Position: Tel. No. of Employer: Net Salary:

LOAN DETAILS

Requested Amount (Gh¢): Maturity: Capacity:
Proposed Collaterals:

DIRECTION

Direction Of Route To Business/Place Of Work

Direction Of Route To Residence

DECLARATIONS

*In support of my loan application, I set out the above information, which is true to the best of my knowledge. I understand that if any of the information I have provided proves to be false, it will lead to the automatic decline of my application. If it is found out that any of the information I have provided proves to be false after disbursement, **Proseed** has the right to call back the loan. I consent to **Proseed**, in connection with this loan application, making such enquiries about my affair as it deems fits. I will also be available for further discussions upon request.*

Signature/Thumbprint

Date:(dd/mm/yyyy)

OFFICIAL USE ONLY

Receiving Officer's Signature: _____

Officer Assigned to: _____



SPOUSAL CONSENT FORM

Declaration:

I(Full name) of.....(Address), in connection with **PROSEED MICROFINANCE LIMITED** **advancing** this loan request [detailed below], fully consent to my partner’s transactions with PML. I will also be available for any further discussions that may ensue whatsoever concerning this loan.

DETAILS OF LOAN REQUEST

Name of Applicant:

Amount Requested:.....

Duration:.....

I pledge to ensure the entire loan amount with approved interest is fully paid and on schedule. The applicant and I will be jointly and severally liable for the entire loan amount and ANY interest accrued thereof.

Signature.....

Thumbprint:.....[RTP].....[LTP]

Telephone:

Name:.....

Date/ /

PROSEED MICROFINANCE LIMITED

PERSONAL LOAN GUARANTOR'S FORM

AFFIX PASSPORT
PICTURE HERE

SECTION A

PERSONAL DETAILS

TITLE: Mr. Ms. Mrs. Dr. Other.....

NAME:

.....
Surname First name Middle name Date of Birth.....
Children..... Other
Dependents.....

ADDRESS

- Postal
.....
- Residential.....
..
- Length of stay in current location.....
- Location Landmarks
.....
- Type of ownership: **Owned** **Willed** **Leased** **Rented**
- House Type **Detached** **Semi-detached** **Compound** **Storey** **Other**
.....
- Home Town House Number.....
Brief Description (Hometown Residence)
.....
.....
..
- Place of Worship
.....
- Name of Resident Minister
.....

CONTACT DETAILS

Cell Phone..... Residential..... Office.....
Other.....

IDENTITY

Passport Voter's ID Driver's License Number
Date of issue Expiry Date
.....

Spouse Details:

Name of Spouse
.....

Occupation
.....

Address
.....

Tel Spouse aware of facility Yes No

If No, Why?
.....

SECTION B

BORROWING HISTORY

Institution	Amt. Borrowed (GHC)	Date Borrowed	Monthly Installment (GHC)	Outstanding Balance (GHC)

SECTION C

EMPLOYMENT DETAILS

Name of Employer/Business

Position

Address.....

Location.....

No. of years in Business/Employer.....

ProSeed Account Details

Name of Bankers.....

Account No.

INCOME DETAILS

Monthly Income:		¢	¢
	Net Salary		
	Allowances		
Other Incomes			
Monthly Expenses			
Expenditure on other dependants			
Net Income			

GUARANTOR'S DECLARATION

Ihereby guarantee a loan of (GHC) being granted to (FULL NAME)..... (The borrowers) who are my group members.

I solemnly pledge to be liable for all payments in case of default as well as facing any legal actions taken by your firm. I also pledge that, in any particular installment month where any group member is unable to make payment of the installment amount, I agree to pay that installment amount.

I consent to **PROSEED MICROFINANCE LIMITED**, in connection with this loan application, making such enquiries about my affairs as it deems fits. I will also be available for any further discussions on my request, if need be.

I have attached the following original documents to my application (Tick relevant boxes): and this day transfer ownership to PML until the entire loan is fully recovered from the debtor.

- Car Document
- Treasury bills
- Cash investments
- Stock
- Land Title/indenture/site plan
- Other assets

Signature.....

Date.....



(LEFT THUMP PRINT)



(RIGHT THUMP PRINT)

FOR OFFICIAL USE ONLY

Date received:

Debt/income ratio:

Credit Officer's comments:

.....
.....
.....
.....
.....